

BREMER-WAVERLY PUBLIC SAFETY BOARD

111 4TH Street N.E.

Waverly, Iowa 50677

Monday, October 13, 2003

PRESENT

Mr. Behnke
Mr. Block
Mr. Boorum
Mr. Hinderaker
Mr. Ribich
Mr. Hildebrandt
Mr. Simpson

ABSENT

GUESTS

Mr. Butch Kehe
Mr. Dick Crayne
Miss Karen Heiselman
Mr. Curt Krieger

Chairman Block called the meeting to order at 0905 on Monday, October 13, 2003.

The minutes of the regular board meeting held on Monday, September 8, 2003 as well as the two special meetings held on September 15 and September 22, 2003 were reviewed. Motion by Mr. Boorum, 2nd by Mr. Ribich to approve minutes of each of those meetings. All present voted aye; motion carried.

The Treasurers Report was presented by Sheriff Hildebrandt. Mr. Ribich asked for a clarification on YTD fund total relative to matching ending month total. Sheriff will check with auditor's office as to this discrepancy and report back at next regular meeting.

Mr. Hinderaker moved to approve the treasurer's report with above notice, 2nd by Mr. Ribich. All present voted aye; motion carried.

OLD BUSINESS

Sheriff Hildebrandt and Chief Simpson gave a report on progress of building project, closing in 4th Street NE and reporting that PCS will be placing their trailer on site Tuesday. Mr. Kehe reported to the board that water and sewer lines that go under the building and into the street will be relocated beginning Tuesday as well as lines that run under the bike trail parking lot. Mr. Kehe advised the board that the generator is in the way of any real progress. Sheriff Hildebrandt advised the board that he had spoken to PCS about the possibility of relocating the generator and using it as the temporary rather than bringing in a loaner which would also solve Mr. Kehe's concern. Mr. Kehe further advised the board that he has a request from PCS for price/dollar amounts for changes he proposed but Mr. Kehe advised he cannot provide those until he receives more information from PCS.

Board had discussion on who would sign contracts with contractors and it was felt this was addressed at an earlier meeting and resolved that Chairman Block would sign the contracts as he is both the chair of this board and the Chairman of the Board of Supervisors. Board felt they would like to once again take formal action on this.

Mr. Ribich moved to authorize Jim Block on behalf of the safety board to sign contracts for construction, 2nd by Mr. Boorum. Discussion followed and question arose if this was necessary since the decision had been previously made to run all financing through the county. Board felt it was necessary especially in light of hearing Mr. Kehe explain that all contracts carried Bremer-Waverly Law Enforcement Board on them. Chairman Block called for vote. All present voted aye; motion carried.

Sheriff Hildebrandt explained to board and presented a letter from PCS which indicated they do not have the value added savings totals as promised for today's meeting. Mr. Curt Krieger came into meeting and Sheriff Hildebrandt advised him that he and the board are very disappointed in PCS and not following through with things they promise as to their recommendations. Sheriff advised he is very frustrated that PCS did not have the numbers available for this meeting as promised and reminded Krieger and board that the financial consultants need those numbers to prepare the bonding schedule/plan for the board of supervisors. Mr. Krieger advised that more steel changes have been incorporated which "should" provide additional savings. Mr. Krieger advised he will get on this immediately.

Mr. Fonkert was introduced to the board as the designer of the parking lot the board had purchased on July 1 for LEC employee parking. Mr. Fonkert passed out a proposed design and pointed out that there is 15 feet of right away that belongs to the city as part of the bike trail that keeps this area from being fully utilized for parking. Mr. Fonkert advised the board that if the city chose to allow that area to be used it would allow for two additional parking spaces. Mr. Ribich asked if utility poles are to remain, Chief Simpson advised they are. Mr. Ribich stated he feels it is safe to assume the city will allow for use of this area. Mr. Fonkert advised the board he then will maximize the use of the space and report back.

Sheriff asked board permission to get bids on moving radio and phone equipment in dispatch. Board granted this permission.

NEW BUSINESS

Chairman Block asked for board input as to how to handle formal groundbreaking for the LEC project. Board set Monday, October 20, 2003 at 1:00 p. m. for this ceremony. Chairman Block advised Sheriff Hildebrandt to send invites to each of the cities mayors as well as to the press. PCS will provide shovels for this ceremony.

Sheriff Hildebrandt reported to the board that Keith Oltrogge had conducted the annual audit of LEC budget and found no irregularities. Mr. Oltrogge reminded that a complete inventory of LEC property needs to be completed. Sheriff Hildebrandt advised that Chief Simpson and he would conduct that at the time of moving after renovation. Mr. Boorum moved to accept audit report, 2nd by Mr. Hinderaker. All present voted aye; motion carried.

Sheriff Hildebrandt presented a list of monthly bills for board approval. Discussion followed as to plans for janitorial services during and after construction of new facility. Mr. Ribich recommended that Chief Simpson and Sheriff Hildebrandt pursue cleaning options. Mr. Boorum noted that not all bills on the list contained a detailed explanation for what they covered and asked that Sheriff Hildebrandt include a memo on each line

item. Mr. Hinderaker moved to approve payment of bills, 2nd by Mr. Behnke. All present voted aye; motion carried.

Chairman Block set next regular meeting date for Monday, November 10, 2003 @ 0900.

Mr. Boorom moved to adjourn, 2nd by Mr. Behnke. All present voted aye; motion carried.

Respectfully,

Dewey L. Hildebrandt
Secretary-Treasurer