

LOW RENT HOUSING AGENCY of Waverly Iowa
Minutes from the Board Meeting held Tuesday December 1, 2015 at 4:00 P.M.

Members Present: Ron Stahlberg, Barbara McWhirter, Kathy McClung, David Fredrick

Members Absent: None

A motion was made to approve the minutes of the Board meeting held on July 14th 2015 as written. There was no Board meeting in September for lack of quorum.

RESOLUTION 2015-6

A motion was made by Barbara McWhirter and seconded by Kathy McClung to accept the July, August, September, and October 2015 Financial Statements for the Waverly Homes and the Waverly Manor as presented. All votes were affirmative, motion carried.

RESOLUTION 2015-7

A motion was made by David Fredrick and seconded by Barbara McWhirter to accept the proposed 2016 Budgets for the Waverly Homes and the Waverly Manor as presented including the 3% raises for employee reflected on the proposed budgets. The only exception to this being the new housing specialist hourly wage will be up to the discretion of the executive director. All votes were affirmative, motion carried.

RESOLUTION 2015-8

A motion was made by Kathy McClung and seconded by Ron Stahlberg to approve all projects listed on the Budget Capital Expenditure addendum with the addition of the combination of apartments B11 and B12 into a large one-bedroom apartment for a couple. All votes were affirmative, motion carried.

The Board has asked the executive director to create new job descriptions for all positions at the housing authority. Many changes have occurred and it is past time to get descriptions that better reflect jobs being done.

Maintenance has been working in the old Waverly Utilities substation. It has been painted and new shelving is being installed. Slowly the items stored in B12 are being moved into the substation.

Meeting was adjourned.

Rebecca Laas, Executive Director