

LOW RENT HOUSING AGENCY of Waverly Iowa
Minutes for the meeting held Tuesday July 20, 2004 at 4:00 p.m.

Members Present: Ron Stahlberg, Don Berg, Marcia Kiefer, Miriam Dorfman

Members Absent: Barbara McLaughlin

RESOLUTION 867:

A motion was made by Miriam Dorfman and seconded by Marcia Kiefer to accept the May and June 2004 financials for the Waverly Homes and Waverly Manor as presented. All votes were affirmative, motion carried.

The 2004 Capital Fund project was delayed. New electrical service was needed per the City of Waverly inspector. An additional cost of \$4,530 was incurred to bring in 200-amp service with new PVC conduit. Price included necessary cement work and excavation. Electricity was cut off to the Community Building on a Friday afternoon and reconnected by Waverly Power and Light early Monday morning. Now that the electrical is done, the dry walling, etc, can be started. Residing is also starting this week. The gas line to the garage heater has also been buried.

Ron Stahlberg informed the other board members that no further information had been received from Crystal Plumbing regarding the sale of a small piece of adjoining land. Ron also had done research as to what the land could be used for. Because of the size and location, and the city's easement it appears that use as a parking lot would be about the only option for the land. The Board will wait to see if they hear anything further from Crystal.

RESOLUTION 868:

A motion was made by Don Berg and seconded by Miriam Dorfman to request a credit card from First National Bank for the housing agency. A credit line of \$1,000 will be requested. Two cards will be needed with authorized signers being the director and the maintenance supervisor. All votes were affirmative, motion carried. Ron Stahlberg, as chairman and Don Berg as Secretary of the Housing Commission signed the application.

Notes: Through *ebay* a registerable copy of Microsoft Windows 2000 Small Business Version was obtained. The office computers were in need of this upgrade. The Board is grateful to the VFW Auxiliary for providing new flags for the Homes and the Manor. In preparation for the new flags, the poles were taken down, sanded and painted. The guest room has been very busy this summer with family visiting residents. The Waverly Homes is fully rented and the Waverly Manor has one open apartment that should be filled before the end of July. A brief discussion was held on a problem tenant and the appropriate action to take in regards to the situation.

A motion was made by Don Berg and seconded by Marcia Kiefer to adjourn. All votes were affirmative, motion carried.

Rebecca Laas, Executive Director