

Waverly Historic Preservation Commission Minutes

The Monday, September 23, 2019, meeting was called to order at 5:15 pm at the Waverly Civic Center.

Commissioners present: Kris Brunkhorst, Glenn Fenneman, Don Meyer, Mary Meyer and Pete Newell

Commissioners absent: Linda Hovden, Karen Lehmann

Council present: Brian Birgen

City liaison present: Isaac Pezley

Visitors present: None

Adoption of the Agenda

The proposed agenda was adopted.

Approval of Minutes

The minutes of the August 26, 2019, meeting were approved.

Visitor Comments

No visitor comments.

Regular Business

1. ***Sale of posters at the Wartburg Renaissance Faire***

The approximate time for the sale will be 10:30 to 2:00 pm on Saturday, October 12; a schedule will be created and sent to those who have volunteered to help.

2. ***Committee report on future sales of the 1868 Waverly poster***

Hovden, Lehmann and Mary Meyer have developed a list of possible sales opportunities and are making the appropriate contacts. More information will follow.

3. ***Possible representation on the Façade Grant Committee***

It has been suggested that a member of the Historic Preservation Commission serve on the Façade Grant Committee. Don Meyer will contact Bill Werger, our former representative, for more information.

4. ***Recommendations for the organization of digital and hard copy files***

Don Meyer has received an email from Paula Mohr at the State Historical Society with information about the recommended file structure for storing HPC digital and hard copy files. He will forward it to Pezley for future reference.

5. ***Creation of a possible historic district at Wartburg***

Don Meyer reported that Rebecca McCarley and Andy Bell have been contacted by Wartburg about creating an historic district on the Wartburg campus.

6. ***Celebration of the completion of the Farmers Exchange Building project***

Pezley reported that the plaque that the HPC had commissioned has been found, but that no date has been set for a "grand opening" of the building because the rehabilitation is not complete. The HPC has offered to host the event, including the unveiling of the plaque, perhaps during National Preservation Month in May 2020. Pezley will monitor the progress of the rehabilitation.

7. ***Election of HPC officers for 2019-2020***

Paige Yoder advised Don Meyer that the HPC has not elected officers in 2019. Mary Meyer will review the minutes to confirm this and Don Meyer will email a ballot to the commissioners if necessary.

(Note: By unanimous email vote, the Commission has elected Don Meyer as Chairperson and Karen

Lehmann as Vice Chairperson, with the duties of the Secretary to be handled by a rotation of the Commissioners.)

Don Meyer announced that he will step down as Chairperson in January 2020 but will continue to serve on the Commission.

8. Request for an extension by Rebecca McCarley

Rebecca McCarley of SPARK Consulting has had an accident and has requested an extension until December 31, 2019, to complete her survey of a possible historic district in northeast Waverly. Don Meyer will contact Bill Werger to determine if her contract must be amended.

Council Report

In response to a question from Brunkhorst about the removal and/or replacement of the Rail Trail bridge, Birgen advised that no decision has been made about repair or replacement, and no funds have been set aside for either. That discussion by the City Council would be triggered by an unfavorable inspection report, and that has not occurred.

Staff Report

No report.

Chairperson's Report

No report.

The next meeting will be held on **Monday, October 28, 2019**, at **5:15** pm at the Waverly Civic Center.

Respectfully submitted by Mary Meyer, Acting Secretary

Rotation of HPC Acting Secretary: Newell, Fenneman, Hovden, Brunkhorst, Lehmann, M. Meyer