

The Waverly Historic Preservation Commission met on **Monday, October 22, 2018** at 5:15 pm at Waverly City Hall, in the Civic Center.

Roll Call – Kris Brunkhorst, Karen Lehmann, Don Meyer, Mary Meyer, Peter Newell present. Glenn Fenneman and Linda Hovden absent.

2. Adopt the Agenda – Motion by Karen Lehmann, seconded by Mary Meyer.
3. Approve September 2018 Minutes – Approved with corrections, motion by Mary Meyer and seconded by Karen Lehmann.
4. Receive Visitors/Public Comments – None

Regular Business:

5. Waverly Historic Preservation Award – Hoins House at 507 2nd St. SW aka The Henry Harlington Couse House. The commission presented Trent and Jennifer Hoins with the framed award and took photos. They told us a bit of the history of the house and about their renovations.
6. Update on NE Quadrant Historic District – Don Meyer scanned a 1992 architectural survey of the NE quadrant and sent it to Rebecca McCarley (Spark Consulting) to use in determining the eligibility of a historic district in NE Waverly. ^[1]_{SEP}
7. More on Mary's calendar idea – Next steps? A committee of Karen Lehmann, Mary Meyer, and Pete Newell was formed to develop a marketing plan and to determine the layout, price, printing and timeline details. It was suggested that we could sell a 2020 calendar during Historic Preservation Month in May of 2019. The committee will report back at the next commission meeting.
8. Rock Island Depot update – Bill Werger reported that the current plan of the new owners is to redevelop the Depot building. If the owners wish to apply for Historic Register status, the commission will help with the application; Rick and Kathy Sturdevant and Rebecca McCarley have also offered to help. Bill will advise the new owners of these resources.
 - Endangered building grant – Don advised that a grant might be available if the Depot is in danger of being demolished.
9. Reception/celebration of the NAPC award with former Commissioners – The calendar committee and one other commission member will plan the event. Waverly Public Library Director Sarah Meyer-Reyerson has agreed that the library could be used for the celebration, which might also include a display for Historic Preservation Month in May. The library has requested more walking tour brochures that Mary Meyer will provide. Sarah has also suggested that the brochures might be included in packets along with library information that

realtors could distribute to new home buyers. Since this is still in the planning stage, Mary will discuss the details with Sarah, including the possibility that the library could print the brochures and the commission could provide the paper. Mary will also meet with Paige Yoder about scanning the brochures for the our website.

10. Other – Bill will contact Steve Egli of the Engelbrecht Law Office to request their permission to scan their “bird’s eye view” poster of Waverly in order to sell copies of it as a fund raiser and/or to preserve it. Elden’s Photography (Gena Eichmann-Mackamul) may be able to scan it. Bill also advised that the commission needs to submit its budget items or requests for funds to the City Council by January.

11. Reports:

- Council Report – Brian Birgen – Contributed to discussions throughout the meeting.
- Chairperson’s Report – Don Meyer and Karen Lehmann asked about installing signage for the Downtown Historic District. Bill will research the DOT rules for signage on Bremer Avenue and report back.
- Staff Report – Bill Werger – Discussions and reported throughout the meeting.

Adjournment: Motion to adjourn at 6:25 pm by Kris Brunkhorst, seconded by Pete Newell. The next meeting is scheduled for **November 26, 2018 at 5:15 pm** at Waverly Civic Center.