

## Waverly Historic Preservation Commission Minutes February 26, 2018

The Waverly Historic Preservation Commission met on Monday, February 26, 2018, at 5:15 PM at the Waverly Civic Center Conference Room.

Commissioners present: Don Meyer, Kris Brunkhorst, Glenn Fenneman, Linda Hovden, Karen Lehmann, Peter Newell

Commissioners absent: Mary Meyer

Staff liaison present: Bill Werger

Council liaison present: Brian Birgen

Visitors: Tom Hicks, Mayor Dean Soash

### **Adoption of the Agenda:**

The proposed agenda was adopted. (Moved Lehmann, Second Newell; Unanimous)

### **Approval of Minutes:**

The minutes of January 22, 2018 were approved as corrected. (Moved: Lehmann, Second: Brunkhorst; Unanimous)

### **Visitor Comments:**

None

### **Regular Business:**

1. The Certified Local Government Annual Report for 2017 has been filed.
2. A nomination for the NAPC Preservation Awards has been submitted. This award recognizes best practices in public outreach and advocacy. The final copy will be placed on the website for a short time. The annual NAPC conference will be held in Des Moines in July.
3. The Historical Preservation Commission is hoping to move forward with planning for a possible fifth historical district nomination, a northeast district. Meyer has been in contact with Rebecca Lawin McCarley of SPARK Consulting in Cedar Rapids. She would be willing to do a "drive around" of 5 to 10 hours to determine if there are enough eligible properties to initiate a nomination. There are some grants available. It was moved and seconded (Lehmann, Newell) to hire Rebecca McCarley to do a drive-by assessment of northeast Waverly to determine if there are enough eligible properties for a Historic District nomination, with cost not to exceed \$600. The motion carried.
4. Werger reported that the plan for large files on the website is to move them to the server and put links on the HPC website.
5. Kris Meyer has agreed to encourage teachers at St. Paul's School to use the curriculum "Finding Your Preservation Story". (Details of this curriculum are in the HPC minutes of January 22, 2018.)
6. Council Report: Birgen reported the city council has approved the first phase of the South Riverside Park project.
7. Staff Report: Werger talked about the closing of the Palace Theater. A group is working with the owners of the building to determine if there is some way to save a

portion of that building (possibly the larger of the theaters) to use as a “second run” theater.

Adjournment: The meeting was adjourned at 6:06 PM.

The next meeting is scheduled for March 26, 2018, at 5:15 PM at the Waverly Civic Center.

Submitted by Glenn Fenneman, Acting Secretary