

Waverly Historic Preservation Commission Minutes, July 24, 2017

The Waverly Historic Preservation Commission met on Monday, July 24, at 5 pm at the Waverly Civic Center Conference Room.

Members Present: Kris Brunkhorst, Glenn Fenneman, Linda Hovden, Karen Lehmann, Don Meyer, Mary Meyer, Peter Newell.

Guests: Tom Hicks.

Also in attendance: City Liaison Bill Werger. Unable to attend: Council Liaison Dan Lampe.

The agenda was moved by Lehmann, 2nd by Newell. Unanimous.

Approval of June 2017 minutes was moved by Newell, 2nd by M. Meyer, after spelling edits. Unanimous.

Public comments included welcoming new Commission member Linda Hovden and extending thanks to retiring member Deborah Ackerson for her years of service.

Regular Business:

1. The Commission is scheduled to give an activity update at the August 28 City Council Study Session. This date was rescheduled from July 24. Don Meyer will present and Commission members are encouraged to attend.
2. Nomination for Green Bridge update:
 - Marlys Svendsen is finishing the application process and intends to submit it yet in 2017 to the State Historic Preservation Office of Iowa.
 - The City Council approved this submission at a recent meeting after explanations of the benefits it could provide and clarification of what is required in order to be eligible for possible grants and other potential financial assistance with Green Bridge projects.
 - Brunkhorst contacted Decorah preservationists to learn more about how they saved a piece of an historic bridge formerly located by Pulpit Rock.
3. The WHPC website continues to become more robust as Paige Yoder adds items and information. There is an FAQ page that D. Meyer intends to update, award information is being added, and pdfs of newspaper articles and signs and brochures are upcoming. Any relevant material should be forwarded to Yoder for inclusion. Links to related topics, such as the Sturdevant House website or Facebook pages on local preservation topics, may also be added.
4. Review of SW Sturdevant Historic District celebration during Heritage Days:
 - The July 15 party to launch the Sturdevant SW Historic District was a great success, with good crowds and publicity enhancing the walking tours and program.
 - Thank you notes will be sent to the Baptist Church, program presenters, and sponsors. M. Meyer and Lehmann will complete this task after checking with Ackerson about who to include, as she led this part of the planning process.
 - Is it possible to get a permalink for the WHPC website of D. Meyer's radio interview about the events of July 15?
 - A donation jar available at the program raised \$1000 for the Sturdevant house new sidewalk.
 - Brunkhorst announced that the Sturdevant house board may be able to get approval for Silos and Smokestacks funding for projects at the house. She will continue to update the WHPC.
 - Receipts for the event should be given to Yoder for payment.

- Leftover paper products or supplies will be placed in the kitchen at the Civic Center.
 - Special thanks are extended to Mary Meyer for her outstanding walking tour brochures. They will be available at the Chamber, Waverly Public Library, Civic Center, and possibly on the WHPC website.
5. A spreadsheet was passed to Commissioners to verify and update contact information. It was decided to not put personal phone numbers or emails on the website, although they are available from Yoder at the city if needed.
 6. Next steps for pursuing grants:
 - D. Meyer will talk to Svendsen for a ballpark idea about fees that might be necessary if the commission decides to pursue additional historic districts. He will report back about the best ways to start such a process in the future.
 - Grants may be available to assist with this or with items like conference fees.
 7. The National Alliance of Preservation Commissions FORUM 2018 will be held in Des Moines on July 18-22, 2018. It will replace the Preservation Iowa Summit. Commissioners are encouraged to consider attending this national event, which happens to be taking place in Iowa next year.
 8. SW historic district signs have been placed around Waverly by Brian Sullivan and the Street Department but it may be necessary to add poles to complete the process. Lehmann will check and see if this would be an expense for the WHPC budget.
 9. Lehmann will check into the status of display posters for the Waverly historic preservation awards, as additional houses may have received awards since these were completed.

Reports:

- Chairperson's Report—Don Meyer: Commission officers will be elected at the August meeting.
- Staff Report—Bill Werger: Brief update on Bremer Avenue road construction.

The meeting was adjourned at 6 pm. The next meeting is scheduled for Monday, August 28, 2017, at 5 pm at the Waverly Civic Center.

Submitted by Karen Lehmann, Acting Secretary