

## Waverly Historic Preservation Commission Minutes

The Thursday, April 28, 2016, meeting was called to order at 4:30 pm at the Waverly Public Library Conference Room.

Commissioners present: Kris Brunkhorst, Tom Hicks, Karen Lehmann, Deborah Ackerson, Don Meyer, Pete Newell and Mary Meyer

Commissioners absent: None

Council present: None

City liaison present: Sarah Meyer-Reyerson

Visitors present: None

### Adoption of the Agenda

The proposed agenda was adopted.

### Approval of Minutes

The minutes of the March 24, 2016, meeting were approved.

### Regular Business

- 1. Progress report on the Sturdevant SW Historic District**  
The Sturdevant SW Historic District nomination should be approved by the National Park Service in May.
- 2. Signage for the historic districts**  
Lehmann will provide another map to the City for the placement of the signs, and send an email to James Bronner to follow up with the installation.
- 3. Role of the Historic Preservation Commission regarding the Green Bridge**  
The City has money in the budget to pay for the nomination to the National Register, for which no bids will be required. Meyer-Reyerson will contact Marlys Svendsen to determine if she will prepare the nomination.
- 4. Plaque for the Farmers' Exchange Building**  
Meyer-Reyerson has the nomination for Waverly's Historic Register that was prepared by Jim Hundley and the vendor information for ordering the plaque. May is the goal for its installation.
- 5. Renovation resources on the HPC website**  
Meyer-Reyerson is gathering information for the HPC website including links to tax incentives for historic preservation and to the SHPO website. Jillian Rutledge of the Library staff will be adding the nomination forms for homes in Waverly that have received preservation awards.
- 6. Planning the celebration of the Downtown Historic District**  
The date of the celebration will be Saturday, July 16, 2016, from 1:00 to 4:00 pm, with a program at 3:00 pm. Events will include a walking tour of downtown buildings and refreshments. More details will be determined later by the planning committee.
- 7. Continuing education opportunities for Historic Preservation Commissioners**  
Eldridge, Iowa, is hosting the Iowa Country School Preservation Conference on October 14, 2016. Preservation Iowa's Downtown Conference will be held in Mason City on August 2-3, 2016; Don Meyer will be one of the speakers.

8. ***Waverly Historic Preservation Awards***

Possible nominees were discussed. Commissioners will follow up with them to determine if they would like to receive an award and if they could provide information needed for the nomination form.

9. ***The future of the Farmers' Exchange building***

It was suggested that the HPC invite Tab Ray to a future meeting to discuss the City's plans for the building.

10. ***Events for Historic Preservation Month in May***

Suggestions include a series of newspaper articles, a press release to promote the Downtown Historic District celebration, and nominations for Waverly Historic Preservation awards. At a later date, the HPC would like to sponsor a project to increase the Library's digital collection of historic photos by inviting the public to share photos from their personal collections. The photos would be scanned and returned immediately to the owners.

**Council Report**

No report.

**Staff Report**

Meyer-Reyerson will submit invoices for the Sturdevant SW Historic District nomination to the City for payment. She also reported that historic buildings along Bremer Avenue will be monitored by the DOT for structural damage that might be caused by vibration during the Highway 3 resurfacing project in 2017-18.

**Chairperson's Report**

No report.

The next meeting will be held on ***Thursday, May 26, 2016***, at the Waverly Public Library Conference Room.

Respectfully submitted by Mary Meyer, Secretary