

## Waverly Historic Preservation Commission Minutes

The Thursday, October 22, 2015, meeting was called to order at 6:00 pm at the Waverly Public Library Conference Room.

Commissioners present: Kris Brunkhorst, Tom Hicks, Karen Lehmann, Pete Newell and Mary Meyer

Commissioners absent: Deborah Ackerson, Don Meyer

Council present: None

City liaison present: Sarah Meyer-Reyerson

Visitors present: None

### Adoption of the Agenda

The proposed agenda was adopted.

### Approval of Minutes

The minutes of the September 24, 2015, meeting were approved.

### Regular Business

1. ***Progress Report on the Sturdevant SW Historic District***

The nomination of the historic district is due at the State Nomination Review Committee (SNRC) on November 20, 2015. The meeting to review the historic district nomination will occur in February of 2016, and approval is likely by late May 2016.

2. ***Signage for the historic districts***

Lehmann reported that the boxes of signs have not been inspected but that the invoice was paid by the City on August 12, 2015.

3. ***The role of the Historic Preservation Commission regarding the Green Bridge***

Meyer-Reyerson received information about Brennan Dolan, an expert on bridge projects, from Marlys Svensen. Paula Mohr is also a resource for grants that might be available to fund a National Register nomination for the bridge.

4. ***Providing project advice to homeowners in historic districts***

The owners of the Osincup-Kueth house have asked for advice about replacing siding and windows on their home at 204 4<sup>th</sup> St SW, which began a discussion of improving our website to include information about tax credits, lenders to help with financing, and resources for preservation projects. Other suggestions were to include the boundaries of Waverly's historic districts on the Assessor's website and to request help from Wartburg or High School students to enhance the HPC website.

An Iowa REAP (Resource Enhancement and Protection) Assembly will be held at Hartman Reserve on Tuesday, October 27, 2015, from 6:00-8:00 pm to present information about REAP Grants that provide funds to preserve, conserve, interpret, enhance, and educate the public about the historical resources of Iowa. Commissioners were encouraged to attend.

5. ***Date for the next meeting***

It was suggested that the next meeting be moved to early December because of the Thanksgiving holiday. December 3, 2015, was chosen as the tentative date.

### Council Report

No report. However, Brunkhorst noted that the City Council determined that only WHKS, the City's designated program manager for the Green Bridge, has the authority to open or close the bridge, and they have closed it to both auto and pedestrian traffic.

**Staff Report**

Meyer-Reyerson will be reviewing the HPC budget with the City.

**Chairperson's Report**

No report.

The next meeting is tentatively scheduled for ***Thursday, December 3, 2015, at 6:00 pm*** at the Waverly Public Library Conference Room.

Respectfully submitted by Mary Meyer, Secretary