

## Waverly Historic Preservation Commission Minutes

The Thursday, June 25, 2015, meeting was called to order at 6:00 pm at the Waverly Public Library Conference Room.

Commissioners present: Jim Hundley, Tom Hicks, Karen Lehmann, Deborah Ackerson, Pete Newell, Don Meyer and Mary Meyer

Commissioners absent: None

Council present: None

City liaison present: Sarah Meyer-Reyerson

Visitors present: Kris Brunkhorst

### Adoption of the Agenda

The proposed agenda was adopted.

### Approval of Minutes

The minutes of the May 28, 2015, meeting were approved with two corrections.

### Visitor Comments

Kris Brunkhorst presented a thank-you note from Zach Brunkhorst and announced that he had reached his fund-raising goal for his Eagle Scout sign project at the Sturdevant House.

### Regular Business

1. ***Welcome of Kris Brunkhorst to the Historic Preservation Commission***

Kris Brunkhorst was welcomed as the newest member of the HPC. She will begin her three-year term on July 1, 2015.

2. ***Election of Officers for 2015-16***

The following officers were elected for the 2015-16 year beginning on July 1, 2015: Chairperson – Don Meyer, Vice-Chairperson – Karen Lehmann, Secretary – Mary Meyer.

3. ***Budget update***

Meyer-Reyerson advised that the amount left in the HPC budget under Health and Social Services is \$584.52 and that \$600 is budgeted for the coming year. The HPC has approximately \$2,000 remaining in the Hotel/Motel Tax fund plus \$1,000 from the flood salvage project; the budgeted amount for the coming year is \$6,000. Past and future expenses include the plaque at the powerhouse, historic district signage, and the printing of walking tour brochures.

Meyer-Reyerson also reported that the City has received all of the money due from FEMA, or approximately \$90,000; the funds paid for the nominations that resulted in the official designation by the National Park Service of three historic districts in Waverly.

Approximately \$19,000 has been received by the City from the Community Development Block Grant that is funding the nomination of the Sturdevant Historic District in southwest Waverly. Meyer-Reyerson will present a proposal at the City Council meeting on the third Monday in July to change the end date of that survey to June 2016 and to increase the funding from \$30,000 to \$39,000.

4. ***Action Plan for 2015-16***

Meyer-Reyerson presented a draft of an action plan for 2015-16 that will be discussed at a future meeting.

## Reports

### 1. ***Harmon & LeValley NW Historic District celebration***

The members of the commission wished to thank:

- Phil Jones for his presentation at the celebration
- Lehmann for the letter she wrote on behalf of the commission recognizing everyone who helped with the celebration
- The Waverly newspapers for the article and photos they published about the celebration

Ackerson will store the leftover supplies for use in next year's celebration of the downtown historic district.

### 2. ***Signage for the historic districts***

Lehmann reported that the City has ordered signs and hardware from Prison Industries for the Old Fourth Ward and Harmon & LeValley historic districts, and that the cost was approximately \$2,500.

### 3. ***Sturdevant Historic District survey***

No update was received from Marlys Svendsen. A public meeting will be held later in the year to present information about the district.

### 4. ***The future of the Green Bridge***

The bridge is open again to pedestrians. Wes Gade has suggested that the HPC be included in discussions about the future of the bridge, and has also reported that the City will do whatever the citizens of Waverly wish. A study is in progress that will provide options and costs.

### 5. ***Plaque for the Farmer's Exchange Building***

Meyer-Reyerson will order the plaque.

## Council Report

No report. It was requested that an item be added to next month's agenda to draft a letter requesting a new council liaison.

## Staff Report

No report.

## Chairperson's Report

Hundley will continue to work on nominations for Waverly's Historic Registry after his term ends.

The next meeting will be held on ***Thursday, July 23, 2015, at 6:00 pm*** at the Waverly Public Library Conference Room.

The meeting was adjourned.

Respectfully submitted by Mary Meyer, Secretary