

Waverly Historic Preservation Commission Minutes

The Thursday September 26, 2013, meeting was called to order at 6:00 pm at the Waverly Public Library Conference Room.

Commissioners present: Jim Hundley, Tom Hicks, Karen Lehmann, Don Meyer and Mary Meyer

Commissioners absent: Kate Payne, Erika Lindgren

Council present: Kathy Olson

City liaison: Sarah Meyer-Reyerson

Visitors present: None

Visitor Comments

None

Approval of Minutes

A motion was made by Hicks to approve the minutes of the August 22, 2013, meeting; the motion carried.

Regular Business

1. ***Presentation of the 2013 Historic Preservation Award to Kathryn Koob***

Ms. Koob will not be able to attend the October meeting; the presentation will be rescheduled for a future date.

2. ***Review of the National Register of Historic Places nomination for the Waverly Municipal Hydroelectric Powerhouse***

The Commission reviewed the nomination and determined that the significance criteria have been met for the National Register. Lehmann moved that the Commission recommend the Powerhouse be listed on the National Register of Historic Places; the motion carried. A copy of the nomination is available to the public at the Waverly Public Library.

3. ***Review of the contract with Svendsen Tyler, Inc. for the Historic Survey in Southwest Waverly***

The contract for the Southwest Waverly Historic Survey will be rewritten to include the amount negotiated with the Iowa Economic Development Authority (IEDA) and will be presented to the City Council on October 21, 2013.

4. ***Discussion of the 2014-15 Budget Request for the Historic Preservation Commission***

The current budget for the HPC includes about \$600 to be used for plaques and listed under Health and Human Services in the City budget, and also includes \$2,000 from the Hotel/Motel tax. Also available is the \$1,000 received for the flood salvage project.

Possible future expenses were discussed and include: erecting street signs to indicate the new historic districts, printing the walking tour brochures, providing a copy of the completed surveys to the homeowners in the districts (or providing a copy on the HPC website that could be downloaded), and funding an event to publicize the historic districts. The commissioners will research the City signage regulations and the prices of the signs, and continue the discussion at the October meeting with the goal of presenting a budget request at the City budget meetings in early 2014.

5. ***Progress report on the Old Fourth Ward Historic District SE Survey***
No report.
6. ***Progress report on the Harmon & LeValley Historic District NW Survey***
Marlys Svendsen reported that the state is pleased with the survey at this point. The HPC edits will be sent to Svendsen by Meyer-Reyerson.
7. ***Progress report on the Downtown Historic District Survey***
The Library has received the site inventory forms from Jan Olive Full. Mary Meyer will review the nomination for the HPC.
8. ***Committee Report: Launching the Old Fourth Ward SE Historic District***
Since the district nomination is not yet final, the HPC decided to move the kick-off event to May 2014 (Historic Preservation Month) but will attempt to print the walking tour brochures using funds in the current budget.

Council and Staff Reports

No staff report.

Olson reported that rezoning for the construction of a Kwik Star on 4th St SW is complete, that the City has approved an additional trash container option, and that the City is studying the sale of 40 acres of land to the Fair Board. She also reported that the next Strategic Planning session will be held on October 8, 2013.

Chairperson's Report

Hundley presented a letter that will be sent to Tab Ray about the planting of ivy to cover the walls of the Crypt at Harlington Cemetery; the letter requests that the planting be completed by the spring of 2014. He also suggested that the HPC's website might include the Rail Trail historic guide, information about vanished buildings in Waverly, and more details about the buildings on the Waverly Historic Register.

Hicks moved that the November/December meeting be held on ***Thursday, December 5, 2013, at 6:00 pm*** at the Waverly Public Library Conference Room; the motion carried.

The meeting was adjourned.

Respectfully submitted by Mary Meyer, Secretary