

Waverly Historic Preservation Commission Minutes

Thursday June 27, 2013, at the Waverly Public Library, Conference Room

Members present: Jim Hundley, Karen Lehmann, Tom Hicks, Mary Meyer, Kate Payne.

Members absent: Erika Lindgren, Don Meyer.

Also in attendance: Beth Paulsen (City liaison), Kathy Olson (Council liaison), Emily Neuendorf (Waverly Chamber).

The meeting was called to order at 6:00 pm. Minutes from the May meeting were approved as written, motion by Payne, second by Hicks.

Regular Business:

1. Election of officers:

- Motion by Hicks, second by Payne to approve this slate of officers for 2013-14:
 - Chairperson: Jim Hundley
 - Vice-chair: Don Meyer
 - Secretary: Mary Meyer

2. Consideration of a state-designated cultural and entertainment district

- Emily Neuendorf brought a proposal to the commissioners' attention to suggest Waverly apply to become a Cultural and Entertainment District.
- It is her opinion and that of Phil Jones, City Manager, that Waverly is a prime city to apply for this.
- Jones has previously written an application for another community and offered support to complete the process.
- There are about 20 of these currently approved in Iowa.
- It would serve several functions:
 - PR and marketing of Waverly
 - Opportunity for historic tax credits as appropriate (and moves us up the list for receiving them)
 - Commercial opportunities and economic development
- Neuendorf has sent for application info and will share it with commissioners.
- This might allow the commission to gain additional funding for street signs, historic lighting, plaques, etc.

3. Historic Preservation Award nominations

- 2 applicants were approved for 2013 awards; motion by Payne, second by Hicks
 - 608 3rd Ave NW (Kathryn Koob)
 - 416 2nd St. SE (DyAnn Longseth and Ron Rose)
- Awards will be presented at the Friday evening Heritage Days program, 6:30pm, 4-H Building, Fairgrounds, July 19.
- See <http://waverlyheritagedays.com> for more information
- Awardees will be notified by letter and invited to the program to receive a certificate.
- Posters will be made to display at the program.
- Commissioners are invited to attend the program if they are available.
- It is hoped that these awards can become an established part of Heritage Days and be included in publicity, newspaper articles, on the website, etc. on an annual basis.

4. Progress Report: Old Fourth Ward SE Historic District

- Great news! According to info from Marlys Svendsen, this district received approval from the Iowa State Nomination Review Committee and was submitted for potential final approval in October 2013.
 - Planning will begin for how to publicize this milestone.
 - Mary Meyer is working on a “walking tour” for SE.
 - Other suggestions included: a reception, tours of CUNA building, newspaper and media coverage, using Sister City in the celebration as we will have some Eisenach folks here in October, publicity on the website and possibly Facebook, use of media connections at Wartburg for professional coverage, etc.
 - A subcommittee of Mary Meyer, Lehmann, Don Meyer and Lindgren was established and will start working on this in August.
5. Progress Report: Historic Survey in NW
- Svendsen reported that 90% of the NW survey is completed.
6. Progress Report: Historic Survey of Downtown
- Jan Olive Full reported that she submitted the Powerhouse as a separate nomination to the state so that approval won't have to wait for the entire commercial district (although it is part of the border of the Downtown). It should be approved at their October meeting.
 - She is not planning to bid on the new RFP.
7. Progress Report: Historic Survey in SW – RFP Beth Paulsen
- Thanks to Kate Payne for drafting the RFP proposal.
 - It was sent to the state for review.
 - Paulsen then invited consultants to apply for this project.
 - It will involve either an historic district (if eligible) or seven individual property nominations.
 - Bids will be reviewed at the next meeting.
8. S.O.S. Conference Report
- Don Meyer attended a conference in Mason City that he will report on in August.

Reports & Communications:

Council Report – Kathy Olson: Results of the recent Citizen’s Survey are on the city website, a new video called “This is Waverly” is available for viewing, and a strategic planning session will take place on July 30.

Staff Report – Beth Paulsen: A check for \$1000.00 from Preservation Iowa was received at last, completing the salvage project. The money will be used for signage for the upcoming historic districts.

Chairperson’s Report- Karen Lehmann: Keep the Burlington State historic preservation in mind to attend: August 22-24. Thanks to the Waverly Newspapers for recent coverage of preservation issues.

Next meeting was moved to **TUESDAY, July 23**, at 6:00 p.m. in the Conference Room of the Waverly Public Library.

The meeting was adjourned at 6:50pm.

Respectfully submitted, Karen Lehmann, substitute secretary