

Historic Preservation Commission Meeting Minutes

January 24th, 2013 in the Conference Room of the Waverly Public Library

Commissioners present: Jim Hundley, Karen Lehmann, Erika Lindgren, Tom Hicks, Mary Meyer and Don Meyer

Commissioner absent: Kate Payne

Council present: Kathy Olson

City Liaisons: Beth Paulsen & Sarah Meyer-Reyerson

Visitor: Gary Duneman

A motion to approve the November, 2012 minutes was made by Lindgren, it was seconded by Hicks, and the motion was carried.

1. Geologic Markers – Guess Gary Duneman attending the meeting representing the Waverly Area Partnership for Healthy Living. Duneman shared the goal of his group to encourage people in the community to get out and walk. The feeling of his group is that they would like to work toward geologic markers to be placed in Bremer County to encourage this physical activity. He asked if the commission is interested in partnering in this effort. He stated that the research for this type of marker would be done at the state level.
Commissioners stated that they are interested in this effort and would consider a partnership on this project. As well commissioners would like Duneman to keep the commission informed of the progress and help needed from the commission.
2. Progress Report on **Old Fourth Ward / SE** NRHP District Survey – Meyer-Reyerson shared and updated map of the district boundaries sent to the commission by Svendsen.
3. Progress Report on the **NW** Survey –Meyer-Reyerson report from a letter sent by Svendsen that states due to the removal of more properties in the NW quadrant there is now no longer a strong argument for one large district. The landscape of that area now gives justification for two smaller districts. Svendsen sent a recommendation to amend the contract accordingly. The commission found her argument and altered budget very reasonable. A motion was made by Hicks to amend the contract as suggested by Svendsen, it was seconded by Lindgren, and the motion carried.
4. Progress Report on the **Downtown** Survey – Meyer- Reyerson reported from Full that the research is progressing and tentative boundaries has been set.
5. Progress Report on the **SW Survey** Request-for-Proposals – Meyer-Reyerson stated that the new RFP will be written patterned after the previous RFPs for the other districts. The IEDA seeks to review the RFP before it is distributed. The deadline for the project is 5 yrs from execution of the document dated April 24, 2012 which will be April of 2017.
A motion was made to send out the RFP to the predetermined list of consultants upon completion and review by IEDA. The motion was seconded by Don Meyer, and the motion carried.
6. Report on **Historic Preservation Awards** – Hundley presented a list of procedures for the Awards process. Mary Meyer presented a timeline for the awards process.
7. Discussion: **Dry Run Project** – Commissioners discussed properties that will potentially be affected by the project. Mary Meyer volunteered to research three properties of interest.

8. Discussion of 2012 and 2013 **goals** to be presented at the city council meeting on March 25th, 2013. Lehmann compiled a list of suggested goals and ideas for future consideration by the commission. Lehmann will prepare a presentation on those goals as the line up with the charter of the commission.

Hundley stated he would like the commission to review past projects, ideas and goals of the commission in hopes of return to a few of them such as the “vanishing places” markers for the Fortner Hotel and the Opera House.

No other reports.

Council Report: Olson shared the council’s pursuit of further sidewalk projects and budget discussions currently before the council.

Meeting adjourned at 7:17 pm.