

Historic Preservation Commission Meeting Minutes from July 26th, 2012 in the conference room at the Waverly Public Library.

Members present: Erika Lindgren, Mary Meyer, Tom Hicks, Jim Hundley, Kate Payne, and Karen Lehmann

Member absent: Don Meyer

Staff present: Sarah Meyer-Reyerson and Beth Paulsen

Council present: Kathy Olson

Visitor present: Emily Neuendorf

Call to order at 6:00 p.m.

Report from visitor Emily Neuendorf regarding a meeting attended by she and Commissioner Jim Hundley regarding the Cedar Valley as a potential host for the 2013 or 2014 Revitalize Iowa conference. There seemed to be great interest in the three communities coming together to host this conference.

Approval of Minutes: Hicks made a motion to approve the minutes. It was second by Hundley. The motion carried.

Regular Business:

1. Commissioners amended the agenda to include the election of new officers – A motion was made by Hicks that Lehmann and Hundley remain as Chairperson and Vice Chairperson, respectively. The motion was seconded by Payne. The motion carried.
2. Progress Report: NW and SE surveys are being done by Marlys Svendsen. Meyer-Reyerson reported that contact will be made with Ann Schmid from FEMA to request an extension for both the residential and downtown surveys. Marlys Svendsen is coming to Waverly in August. She will be printing site forms and continuing her research here. The SE survey is about 75% complete and she expects to be done with the National Register nomination for this historic district in August. Svendsen will then move on to the NW neighborhood.
3. Progress Report: Downtown survey being done by Jan Olive Full. Meyer-Reyerson stated that she nothing additional to report from Full. Commissioners discussed the need for discussion on potential name suggestions for the downtown district, such as, Original Town. Commissioners will report back with name suggestions at next meeting.
4. Progress Report: SW survey – Meyer-Reyerson reported that the Iowa Economic Development Authority did award \$30,650 in CDBG Disaster Funds to Waverly, as requested by our commission for the SW historic survey. Meyer-Reyerson requested that a commissioner help in the process of putting out a request for proposals. Payne stated she would help. Commissioners suggested sending the RFP to all on the list presented.
5. Historic Preservation Awards – Two Historic Preservation Awards were given to local home owners at the July 20th Heritage Days event; four commissioners were in attendance. Commissioners suggested the creation of posters for all the previously awarded homes to match the current poster to be used in displays by the commission. Meyer-Reyerson will pursue the

proper financing for the posters to be printed. The next request for nominations for the 2013 Historic Preservation Award will be announced in May during Historic Preservation month and due on June 15th, 2013. A sub- committee will write up a policy regarding the way the commission will accept, review and present the awards, which will be posted when completed.

Reports & Communications:

Councilperson Olson reported that City Administrator Dick Crayne has announced his official retirement for December 1st, 2012. Interviews of executive search companies will be next week. The council seeks to have a new City Administrator hired in October.

Don Meyer led a popular downtown historic tour as a recent Heritage Days event.

The next meeting is scheduled for August 23rd, 2012 at 6:00 p.m. in the Conference Room of the Waverly Public Library.

Meeting adjourned at 6:00 p.m.