

**Minutes from the Historic Preservation Commission Meeting –
June 23, 2011 at the Waverly Public Library Conference Room**

Members present: Tom Hicks, Jim Hundley, Mary Meyer, Karen Lehmann

Members absent: Erika Lindgren, Kathryn Payne, Don Meyer

Visitor: none

Staff Present: Beth Paulsen and Sarah Meyer-Reyerson

Council Present: Kathy Olson

Lehmann called the meeting to order at 6:06 p.m.

May meeting minutes were approved as the motion was made by Hicks.

Yes: 4

No: 0

Absent: 3

Regular Business:

1. Local Preservation Awards – Meyer-Reyerson has made changes to the website in preparation to accept nominations. Various potential properties were discussed. Meyer-Reyerson will publicly mention the need for nominations at the upcoming city council meeting.

2. Election of Officers – Hundley nominated Lehmann as chairperson. Lehmann nominated Hundley as Vice Chairperson. Mary Meyer proposed the slate of officers as nominated.

Yes: 4

No: 0

Absent: 3

3. Buyout list – Olson explained the presented list obtained by Hicks from Ben Kohout is a group of potential buyout homes that are a result of the State buyout program. Hicks explained that the list given by the city is color coded to express what stage of the process each property is in at this time.

Meyer-Reyerson stated that in an email from Ben Kohout he stated INRCOG is waiting for a response from the state on how to proceed with MOA's.

There is one property on the list the commissioners may seek to view and evaluate possible salvage. The city council has stated that they are not interested in further salvage of groups of homes, but properties may be evaluated individually.

Lehmann asked about the need to put out Thank You notes to those that helped with the salvage effort. Contact will be made with Payne to see what needs to be done.

Meyer-Reyerson stated that Jan Full is moving forward in her research from site forms to more intense research on properties. Meyer-Reyerson reminded the commissioners of the deadline of November of 2012 for completion of the surveys.

Councilpersons Report: Olson asked commissioners to encourage people to get involved with community gardens.

Olson also stated that the economic development group is encouraging businesses to make historically sensitive improvements to their properties.

Staff Report: Meyer-Reyerson shared a draft of the Dam Marker information and photos to be used to create a panel to be placed near the current dam in recognition of the dam history and the history of the river's flooding.

Meyer-Reyerson is finishing the annual report and asked if any of the commissioners have attended any continuing education programs that should be included in the report.

Mary Meyer asked if the commission would be involved in the naming of the historic districts once named. Olson reassured the commissioners that they would be consulted on the naming of the districts at the appropriate time.

The meeting adjourned at 6:47 p.m.

The next meeting is scheduled for July 28th at 6:00 p.m. in the conference room of the Waverly Public Library.