

Historic Preservation Commission Meeting - October 28th, 2010

Members present: Jim Hundley, Erika Lindgren, Kathryn Payne, Tom Hicks, Mary Meyer, Les Zelle, (late) Karen Lehmann

Council Present: Kathy Olson

Staff Present: Sarah Meyer-Reyerson, Beth Paulsen

Visitors/Public Comment: moved to the end of the meeting

Call to order 6:02 pm.

Approval of Minutes:

Motion to accept as read, made by Hicks

Yes: 6 No: 0 Absent: 1

Regular Business:

1. Salvage discussion items
 - a. Ads and articles for the newspaper – The Waverly newspaper and Waterloo Courier are both covering the sale (paid ads) as well as number of businesses have the sign posted. Ben Kohout is working to get the information on to the local cable channel.
 - b. Setting up for the sale of salvage items at the “Depot” – Everything is set up at this time.
 - c. Schedule – All time slots to work are covered at this time.
 - d. Bookkeeping arrangements – Rod Scott did not send petty cash for the cash box. With no response from Rod on cash, Hicks will arrange for change for in the cash box. Payne stated that we should make a written record of what is sold with the amount for which it was sold. A notebook will be available at the sales table.
2. Survey projects Report
 - a. Payne stated that some members of the commission and members of the public met with Jan Olive Full regarding survey on Saturday. Payne gave a summary of what Full shared. Payne stated that there is a need to get more involvement from business owners and those that own downtown buildings. Full wants a list of owners so that she may send them information about each building that is available, as well as inquire about needed information. Meyer-Reyerson will confirm that Kelly Engleken will get that information to Full. Boundaries of the district will be evaluated in the project by Full. Payne stated that Full confirmed that individual properties whether contributing or potentially eligible are then eligible for all incentives that are available to businesses and homeowners. An individual nomination would be redundant and not necessary once a home or business is inside a historic district.
 - b. RFP’s – Meyer-Reyerson stated that there are two consultants that have responded so far and that they are not sending a proposal. One consultant so far is asking questions. None have been submitted yet.

Reports and Communications:

Council Report: Olson –The council redefined the areas where bikes are allowed to ride on sidewalks in the downtown area. Airport runway extension will be a council agenda item in three weeks. The extension is an effort to meet FAA requirements.

Cedar River dam replacement work has begun.

There is an open house Monday 5-7 at city hall for input on the comprehensive land use plan.

Staff Report: Meyer-Reyerson noted the special date for the next meeting to evaluating proposals on November 11th at 6p.m. This will be the November meeting for the Historic Preservation Commission as the normal date is a holiday.

Visitors' comments: Anya Ruvinskaya, team leader of the Americorps group volunteering in town for Preservation Iowa and three team members Avery, Matthew, Jordan were in attendance.

Anya stated that there are buyout homes that will not be cleared for salvage by the time they leave. Group 4 has not been cleared. Next week they will be in Moravia, Iowa helping with flood recovery there. If group 4 is cleared, they will do salvage those home the next week (November 8th -12th the last week they are in Waverly).

Anya stated they are planning a community dinner as a thank you, but the date is yet to be determined.

Commissioners thanked the workers for all of their help. Lehmann arranged for another team member to share the project on the local radio station tomorrow.

Adjournment: 7:05 Motion Lindgren, seconded by Payne.