

## Historic Preservation Commission Minutes

Thursday August 26th, 2010 at 6 p.m. in the Conference Room at the Waverly Public Library

Members present: James Hundley, Katherine Payne, Karen Lehmann (late), Tom Hicks, Erika Lindgren, Mary Meyer and Les Zelle

Council Liaison present: Kathy Olson

City Liaisons: Beth Paulsen and Sarah Meyer-Reyerson

Visitor: Mayor Bob Brunkhorst

Approval of Minutes for July 22, 2010 meeting:

Motion to accept as written: Lindgren, Seconded by Hicks, Yes: 6 No: 0 Absent:1

### Regular Business:

#### 1. Salvage Discussion Items:

- a. Rod Scott of Preservation Iowa, Lindgren and Payne went through the first two groups of homes on the buyout salvage lists and found that there was not as much material salvageable as anticipated. Scott created a list of what is salvageable from each property. "White goods" are already promised to the asbestos abatement contractors. The time frame for the salvage efforts is still sometime in mid-September. Rod Scott stated to Payne that "drive bys" could be done on future groups to determine the amount of salvageable items. Due to low quantity of items seen Scott recommends doing a month by month rental of the storage building. Meyer-Reyerson talked to George Miller regarding need for contract on rental. Meyer-Reyerson stated that the need for snow removal and heat would add to the cost of the building rental should we choose to rent during the winter months. Miller stated to Meyer-Reyerson that he did not feel the need for a contract. Meyer-Reyerson is still pursuing the question with FEMA regarding whether the city of Waverly can be reimbursed by Preservation Iowa after fronting the money for the rental of the storage building. Meyer-Reyerson is still waiting to hear on whether FEMA will allow the reimbursement by Preservation Iowa from proceeds of the sale of salvage items to the Historic Preservation Commission. Commissioners repeated that they are interested in repurposing the HPC budget for rental of George Miller's building to allow salvage to remain in Waverly for a period of time.
- b. According to Meyer-Reyerson she believes the terms of the agreement with Preservation Iowa have not yet been signed. Meyer-Reyerson will confirm this by the next meeting of the commission.
- c. Trucks- Payne stated we need a volunteer to coordinate trucks for the salvage process. Hundley has a trailer he is willing to loan out for the salvage effort. Hundley questioned whether the city could allow city trucks be used. Zelle suggested that items be left in homes and truck comes around all at once. Hundley mentioned the possibility of obtaining rental trucks from George Miller as well. Payne stated again the need for a volunteer to coordinate trucks.

- d. Accommodations- Payne stated that things are still set up for Trinity for sleeping area and kitchen facilities then showers will be available at Wartburg's W facility. It is estimated that there will be between 12-20 Ameri -Corp workers coming to help with the buyout home salvage.
  - e. Media co-coordinator – Payne stated the need to co-ordinate advertising and media. Lehmann volunteered to do this task.
  - f. Treasurer for the salvage sales – Meyer stated that she would be willing to co-ordinate this. The proceeds of the sale of items will belong to Preservation Iowa and the checks will be written to Preservation Iowa.
  - g. Communication – Payne clarified that all communications to the city or other entities should go through her as the chairperson to unify communications and avoid confusion.
  - h. Requests to service groups for donations to the salvage effort. Paulsen stated that she would create letter of formal request for funds to be given to any service organizations.
2. Downtown survey project update: Meyer-Reyerson stated that she and Jan Olive Full of Tallgrass Historians talked through contract language and corrections. Full will be signing and sending after a final read. Meyer-Reyerson stated that the deadline of 11-4-2012 for completion of FEMA requirements in the MOA is 36 months, based on the date of signing which was November 4 2009. While Full believes she will be done within that deadline she suggested not only should the next RFP go out as soon as possible, the request should be made to FEMA to extend the deadline as it was her opinion that the next consultant would struggle to meet that deadline for the residential surveys. . She also suggested the next RFP should be for both residential districts together so that it could be done more smoothly and more quickly. Lehmann made a motion to allow Meyer-Reyerson and Payne to go forward with sending out the RFP for two residential districts together right away once it is prepared. Lindgren seconded. Yes: 7 No: 0 Absent : 0.

Olson report: Olson updated the commissioners on the comprehensive land use planning process.

Staff report: none

Chairperson report: none

Truck person: Hicks agreed to co-ordinate the trucks for the salvage effort.

A special meeting is scheduled for September 9<sup>th</sup> at 5:30pm., in the Conference Room of the Waverly Public Library.

Meeting adjourned at 6:50pm.