

Historic Preservation Commission Minutes

Thursday, July 22nd, 2010 at 6 p.m. in the Conference Room of the Waverly Public Library

Members present: James Hundley, Kathryn Payne, Karen Lehmann, Tom Hicks, Erika Lindgren, Mary Meyer

Members absent: Les Zelle

Council present: Kathy Olson

Also present: Beth Paulsen

Visitor: Kris Brunkhorst – partial time

Call to order at 6:01 p.m.

Approval of Minutes from previous two meetings – July 12th and June 24th, 2010

Hicks made a motion to approve both minutes as presented.

Lehmann seconded the motion.

Yes: 6

No: 0

Absent: 1

Regular business:

1. Architectural Salvage of Buyout Homes

Paulsen stated that the dates for the first “window” of salvage of buyout homes is as stated in an email from Ben Kohout that there is expected to be a two week “window” in **mid-August**. A specific date is not yet available. The abatement is allotted 30 days to complete the process then the salvage will be the next step.

Payne stated that housing will be covered for the 12-20 AmeriCorps volunteers in **August** at Trinity United Methodist Church. Showers will be made available by facilities at Wartburg College.

Food: St. Paul’s will sponsor a free meal. Brunkhorst offered to organize food for the volunteers along with Pastor Deborah Wise. Wise will contact other churches regarding helping with meals.

The commission discussed the possibility of renting the old Miller’s hardware building to store the salvage materials as well as use it as a “store” to sell the items. While it is available to rent, it is also for sale and could be sold at any time.

Lehmann moved that the commission request that the budgeted funds for the HPC be reallocated to cover the cost of rental space at Miller’s former hardware store location at \$200 a month through the month of December. The commission hopes that the proceeds from the sale of salvage items will eventually reach an amount that the HPC’s monies would be reimbursed in full.

Hicks seconded the motion.

Yes: all

No: 0

Absent: 1

Payne will contact Dick Crayne regarding the process involved in reallocating HPC funds. As well Payne will confirm housing and showers for the dates pending in mid-August.

For the salvage “window” coming potentially in **September or October** the housing would most likely remain at the Trinity United Methodist church and the showers will likely be available at Wartburg College facilities.

Olson stated that she could check with the local Rotary Club regarding help with food for the volunteers. Lehmann stated that she could check with the Exchange Club regarding help with food for the volunteers.

Brunkhorst stated that she could check with the Kawanis Club regarding help with food for the volunteers.

Lindgren stated that she could check with the Jaycees regarding help with food for the volunteers.

Lehmann stated that she could check with the Lions Club regarding help with food for the volunteers.

Payne stated she would contact Rod Scott of Preservation Iowa with various questions from commission members.

Brunkhorst asked if Scott was still requesting trucks be available for the salvage process. Payne stated that Scott is obtaining a grant that should cover the cost of the trucks needed.

Hundley stated that while he does not have a truck available he does have a flatbed trailer that could be used.

Lehmann requested that someone be available to photograph the interiors of homes that will be salvaged just before the salvage of each home begins. Paulsen stated that Matt Hoodjer, librarian, would be more than willing to do this for the commission. As well, Brunkhorst stated she would be available for the August session to help take photographs as well.

Payne stated that the commission needs to begin planning for how to cover staffing of the sale of salvage items at the storage building. It was suggested that either Saturday mornings be open, and/or by appointment.

Lehmann volunteered to coordinate staff for the sale of salvage items. Lehmann asked who is liable for any accidents that occur during the sale of items. Payne will confer with Rod Scott of Preservation Iowa regarding liability.

Lindgren asked what will be done for publicity for the sale of salvage items.

Lehmann will contact the newspaper and local cable channel 10 regarding possible coverage of the availability of these items.

A letter will be drafted to submit to Miller’s regarding our intentions of renting his storage space and selling the items there. As well as how it will be funded.

Commissioners stated that once a specific date is give for the first salvage “window” the commission will meet again to discuss publicity.

2. Historic Survey of Downtown Waverly – Contract with Tallgrass

Payne and Meyer-Reyerson will set up a meeting in the near future to discuss the contract with Jan Full of Tallgrass.

3. RFPs for historic surveys of residential districts NW and SE

Payne stated that the commission needs to revise the previous RFP to fit the new areas.

Lindgren offered to help with the rewriting of the RFPs with the help of Meyer-Reyerson.

The commission will need to decide which consultants to send the next RFPs.

Council Report: Olson clarified misleading information that was in the local paper regarding the city building a new Public Services Center. Olson stated that the council approved the application for funding, but the decision whether to move forward on building will be made at a later date.

Next meeting is scheduled for Thursday the 26th of August in the conference room of the Waverly Public Library at 6 p.m.

A special meeting may be called sooner to discuss details of an August salvage of buyout homes "window".

The meeting adjourned at 6:47 p.m.