

Historic Preservation Commission Minutes

Thursday, July 12th, 2010 at 6 p.m. in the Conference Room of the Waverly Public Library

Members present: James Hundley, Kathryn Payne, Karen Lehmann, Tom Hicks

Members absent: Erika Lindgren, Mary Meyer, Les Zelle

Council Liaison: Kathy Olson- absent

City Liaisons: Beth Paulsen and Sarah Meyer-Reyerson

Visitor: Kris Brunkhorst

Call to order at 6:14 p.m.

New business:

Review Proposal and Select Consultant for the Historic Survey of Downtown Waverly:

One proposal was received by the commission from Jan Olive Full of Tallgrass Historians L.C. Upon review of the proposal, Payne recommended that we approve Jan Olive Full as the consultant and then negotiate certain terms of the contract. Payne noted that individual nominations of businesses are not actually included in the MOA. Site inventory forms are included but not the nominations. Lehmann asked if workshops could be provided to help property owners take the final steps to get actual nominations submitted. Payne stated that workshops are already part of the MOA and could be requested. Various requests were made within the proposal. These requests were discussed.

Commissioners discussed Full's requested timeline per her proposal of more than 18 months for the project. Payne read from MOA that there is a stipulation requiring that projects be completed in the span 36 months from date of signing the MOA. Commissioners agreed that it seemed reasonable to allow more than 18 months for Full's project. Payne pointed out that the commission needs to get the other two RFPs out as soon as possible as they are even larger projects and could potentially take more time than initially thought.

Payne requested a motion to approve the selection of Jan Olive Full of Tallgrass Historians L.C., pending discussion of three requests included in her proposal during negotiation of the contract.

Lehmann made the motion, Hicks seconded.

Yes: 4

No: 0

Absent: 3

Payne stated that the dates for salvage from buyout homes are moving around. Payne read members an email from Ben Kohout regarding the timeline for salvage. INRCOG said that groups of houses would go out for abatement, then salvage then demolition. They are going out in groups not concurrent but in two week segments. This involves a total of 37 properties making up the two groups. Brunkhorst stated that there will be discussion on salvage at tonight's council meeting. Payne stated that due to the process involved, salvage may not be as soon as first thought and will be in two groups. Payne asked if

certain members could volunteer in the near future to manage one of the groups of salvaging windows. Brunkhorst stated that housing for AmeriCorps workers would be covered by Trinity United Methodist Church. Food for the workers has yet to be discussed.

Meyer-Reyerson asked if HPC funds are going to be requested for the salvage storage fees. Meyer-Reyerson stated that repurposing funds allotted to the Commission would need to be taken to the city council for approval. The needed amount could be roughly \$2400. It was suggested that proceeds from sales of salvage material may potentially go toward storage rental and staff, but this possibility needs to be verified. The Old Miller's True Value building rents for \$200 a month. FEMA does not allow the city to profit from the salvage materials.

Next meeting is scheduled for Thursday the 22nd of July in the conference room of the Waverly Public Library at 6 p.m.

The meeting adjourned at 7pm.