

Minutes
Waverly Cable/Telecommunications Commission
Wednesday, November 29, 2006
City of Waverly Conference Room (Administration Office)
12 P.M.

Commission Members Present: Brent Matthias (term expires Feb. 1, 2011), Linda Schrage (term expires Feb. 1, 2010), Donna Kay Oberheu (term expires Feb. 1, 2007), Tara Harn (term expires Feb. 1, 2011).

Commission Members Not Present: Paul Wright (term expires Feb. 1, 2008).

City of Waverly Staff Present: Dick Crayne, Jo Raap, Tab Ray and Brad Biermann.

Minutes: Commission members reviewed the minutes.

Moved By: Schrage	Seconded By: Oberheu
Yes: 4	No: 0
	Absent: 1

New Business:

- A. **Approve AV and electronic voting project proposal from ECS of Davenport, Iowa for the Council Chambers and Civic Center:** The attendees proceeded to the Council Chambers to discuss the proposal. Ray explained both options—one with voting system (\$62,900) and one without the voting system (\$58,664). Project funds were budgeted in the 06-07 City Budget from the Cable Franchise fees. Any proposal approved will mean some physical adjustment to the Civic Center storage and kitchen areas. The cost of those improvements was budgeted in the Hotel/Motel Tax Fund. The \$62,900 project includes the cost from ECS of Davenport for scope of work (\$54,500), Wiring and a countertop for the control room (\$2000), Moving the wall in the AV storage (\$3000), Computers—Laptop and PC including voting system (\$3400). Harn moved that the Commission recommend to the City Council to approve the Civic Center AV and electronic voting project proposal from ECS of Davenport, Iowa for the cost of \$54,500 and direct staff to proceed with the other contracted work to complete the project.
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|----------------|----------------------|
| Moved By: Harn | Seconded By: Schrage |
| Yes: 4 | No: 0 |
| | Absent: 1 |

- B. Repair of existing AV equipment: Ray explained that the switcher was in need of repair and was shipped to the manufacturer. The cost of the repair was \$1616, which exceeds the limits of the ordinance and requires recommendation to pay from the Telecommunications Commission to the City Council. The costs also included shipping to meet our broadcasting deadlines. This equipment is essential to broadcasting the public meetings. The cost of a new switcher is over \$7000. Harn made the recommendation to the City Council to approve the invoice to repair the switcher for \$1616.

Moved By: Harn
Yes: 4

No: 0

Seconded By: Oberheu
Absent: 1