

Members Present:
 Susan Vallem, Chair
 Ann Henninger Trax
 Roger Johnson
 John Johnston
 Barb Lutz

Guests Present:
 Diane Kohls
 Karen Thalacker
 Missy Timmermans
 Angie Tye
 Jennie Waller

Minutes
 of the Meeting of the
Board of Trustees

May 26, 2020

6:00 p.m.

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WAVERLYHEALTH
 — C E N T E R —

Our Mission: Waverly Health
 Center will provide high quality,
 patient-centered health care.

Speakers Present:
 Jim Atty, CEO
 Lisa Bennett, CFO
 Jodi Geerts, CNO
 Heidi Solheim, COO

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 6:02 p.m.	
II. Approval of minutes (b)	Minutes of the 4/27/20 meeting were reviewed. A motion was made to approve the minutes as written.	1st - Johnston 2nd - Henninger Unanimously Approved
III. Celebrations		
IV. Financial and Statistical Report (c1 – c3)	<p>Bennett presented the financial and statistical reports for April. A motion was brought forth from Finance Committee to approve the financial and statistical report as presented. Bennett presented an update on COVID-19 related funding.</p> <p>Bennett reported that we will be bringing the budget for approval in June. Due to the extenuating circumstances, we will approve a “soft” budget in June with a formal review scheduled for September.</p>	1st - Lutz 2nd - Johnson Unanimously Approved
V. Committee/Department Reports: N/A		
VI. Medical Staff Report (Dr. Styron) <ul style="list-style-type: none"> • Provation Order Sets (h) 	<p>Atty and Geerts reported that the Executive Committee of the Medical Staff conducted their regular business via a walk-through meeting. They considered privileging and credentialing items as listed below.</p> <p>Geerts presented Provation order sets for the following:</p> <ul style="list-style-type: none"> • Acute coronary syndrome; low intermediate risk • Altered mental status • Hypotension and shock • Pediatric fever 0-28 day • Shortness of breath • STEMI • TIA • Major/multiple systems trauma adults • Major/multiple systems trauma peds <p>The order sets have been reviewed by the Executive Committee of the Medical Staff and are recommended for approval. Geerts noted a correction to spell out the POC abbreviation. A motion was made to approve the order sets as presented with the noted correction.</p>	1st - Henninger 2nd - Johnson Unanimously Approved
VII. Patient Satisfaction Reports (d)	Patient satisfaction reports were included in the Board packet.	

<p>VIII. C.E.O.'s Report</p> <ul style="list-style-type: none"> • Physician Recruitment • Building Project Update 	<p>Atty presented an update on physician recruitment.</p> <p>Atty and Solheim presented a building project update noting that we are ahead of schedule. Solheim reported she will be bringing the project expense accounting report to the Board at the June meeting. Solheim noted that the virtual groundbreaking was a success with over 1,500 views during the first week.</p>	
<p>IX. Old Business</p>		
<p>X. New Business</p> <ul style="list-style-type: none"> • Legal Agreement (e) • Cooling Chemical Agreement (f) • High School Athletic Training Coverage • Request for Privileges: <ul style="list-style-type: none"> ▪ Richard Mauer, MD – Courtesy, Ophthalmology, Mauer Eye Center ▪ Marc Romano, PMHNP-BC – Consulting, Psychiatric & Mental Health, Integrated Telehealth Partners ▪ Jennifer Schuchmann, MD – Courtesy (Locums), OB-Gyn, WHC • Provisional Appointment to Medical Staff: <ul style="list-style-type: none"> ▪ Carmen Mundt, ARNP – Courtesy, ARNP-General Surgery, CVMS • Recommendations Regarding Provisional Status: <ul style="list-style-type: none"> ▪ Stacy Huck, CPNP-PC – Active, Pediatrics, WHC ▪ Christina Blake, PMHNP-BC – Consulting, Psychiatric & Mental Health, Integrated Telehealth Partners ▪ Elizabeth Shover, ARNP – Courtesy, ARNP-Orthopedics, CVMS ▪ Shawn Janssen, PA-C – Courtesy, PA-Plastic Surgery, Mason City Clinic ▪ Mary Nading, PA-C – Courtesy, PA- 	<p>Atty presented a request to continue our legal services agreement with Correll, Sheerer, Benson, Engles, Galles & Demro, PLC. A motion was made to approve the agreement for legal services through June 30, 2021 as presented at a cost of \$41,250.</p> <p>Solheim presented a proposal for a three year agreement with ChemTreat for cooling chemicals. The agreement is for chemicals that we are currently using, at a cost savings. The cost also includes a piece of lease to own equipment. A motion was made to approve the proposal as presented.</p> <p>Solheim presented a request from Waverly-Shell Rock (W-SR) Community Schools to provide funding assistance for their athletic training program again for the next school year. Discussion was held regarding the health benefit of the athletic training program for the community, and the marketing benefits provided through the Booster Club as a result of our donation. A motion was made to approve a \$10,660 donation for the athletic training program.</p> <p>Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.</p>	<p>1st - Johnson 2nd - Henninger Unanimously Approved</p> <p>1st - Johnston 2nd - Henninger Unanimously Approved</p> <p>1st - Johnson 2nd - Lutz Unanimously Approved</p> <p>1st - Johnston 2nd - Henninger Unanimously Approved</p>

<p>Orthopedic Surgery, CVMS</p> <ul style="list-style-type: none"> • Revised Clinical Privilege Form: <ul style="list-style-type: none"> ▪ Interventional Pain Management (i) • New Policies & Procedures: None • Finance Committee (g1) <ul style="list-style-type: none"> ▪ Capital Requests – None ▪ Capital Report (g2) ▪ Financial Assistance Requests • COVID-19 Testing 	<p>The revised clinical privilege form, listed at left, was presented for review as included in the Board packets. The privilege form has been reviewed by the Executive Committee of the Medical Staff and is recommended for approval. A motion was made to approve the privilege form as presented.</p> <p>Bennett reported that the Finance Committee met on 5/22/20, minutes from the meeting were included in the Board packets.</p> <p>Bennett presented the capital report as included in the Board packets.</p> <p>Bennett presented an application for financial assistance:</p> <ul style="list-style-type: none"> • Application is for an individual with a balance of \$19,940. The applicant qualifies for an 80% (\$15,952) write-off under our Financial Assistance Policy. <p>A motion was made to approve the application as presented.</p> <p>Solheim reported that the Test Iowa strike team will be in Waverly on Wednesday and Thursday to test healthcare workers that would like to be tested. The effort was coordinated by Bremer County Emergency Management and Public Health. Solheim reported that we are making progress toward being able to process COVID testing in the hospital lab.</p>	<p>1st - Johnson 2nd - Lutz Unanimously Approved</p> <p>1st - Lutz 2nd - Johnson Unanimously Approved</p>
<p>XI. Closed Session Iowa Code Chapter 21.5.1(c) – Closed session to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.</p>	<p>A motion was made to move into closed session at 7:07 p.m. for the purpose identified at left.</p>	<p>1st - Henninger 2nd - Lutz Unanimously Approved</p>
<p>XII. Open Session</p>	<p>A motion was made to move back into open session at 7:28 p.m. No action was taken in closed session.</p>	<p>1st - Johnston 2nd - Lutz Unanimously Approved</p>
<p>XIII. Adjourn</p>	<p>A motion was made to adjourn the meeting at 7:29 p.m.</p>	<p>1st - Johnston 2nd - Lutz Unanimously Approved</p>

Next meeting will be held
Monday, June 22, 2020
6:00 p.m.
Tendrils Rooftop Garden