

Members Present:  
 Gloria Campbell  
 Roger Johnson, Acting Chair  
 John Johnston

Guests Present:  
 Jodi Geerts  
 Diane Kohls  
 Karen Thalacker  
 Jerry Tiedt  
 Iris Vering

Members Excused:  
 Susan Vallem, Chair  
 Barbara Lutz

Speakers Present:  
 Jim Atty, CEO  
 Lisa Bennett  
 Heidi Solheim

Minutes  
 of the Meeting of the  
**Board of Trustees**  
 December 17, 2018  
 6:30 p.m.  
**Carstensen/Gruben Room**



*Our Mission:* Waverly Health Center will provide high quality, patient-centered health care.

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Johnson at 6:25 p.m.	
II. Approval of minutes (b)	Minutes of the 11/26/18 and 12/5/18 meetings were reviewed. A motion was made to approve both sets of minutes as written.	1st - Campbell 2nd - Johnston Unanimously Approved
III. Celebrations	Thank you to Jerry Tiedt for his years of service, and congratulations on his retirement.	
IV. Financial and Statistical Report (c1 – c3)	Bennett presented the financial and statistical report for November. A motion was made to approve the financial and statistical report as presented.	1st - Campbell 2nd - Johnston Unanimously Approved
V. Committee/Department Reports: <ul style="list-style-type: none"> <li>• Environment of Care (d)</li> </ul>	The Environment of Care report was presented as included in Board packets.	Accepted
VI. Medical Staff Report	Vering reported that the Executive Committee of the Medical Staff met this morning. They considered privileging and credentialing items as listed below. Vering noted a proposed change to the Medical Staff Bylaws to clarify on-call requirements for family practice providers. Vering reported that Dr. Rathe is completing his term as president of the Medical Staff. Dr. Styron will assume the role of president, Dr. Ann Rathe will assume the role of vice president, and Amy Bodensteiner, PA-C was elected to fill the role of secretary/treasurer.	
VII. C.E.O.'s Report <ul style="list-style-type: none"> <li>• Information Systems Update</li> <li>• Physician Recruitment – No report</li> <li>• Building Project Financing Update               <ul style="list-style-type: none"> <li>▪ Resolution Naming Depositories (e)</li> </ul> </li> <li>▪ Incumbency Certificate (Resolution) (e1)</li> </ul>	<p>Solheim &amp; Tiedt presented an information systems update.</p> <p>Bennett provided an update on building project financing. Bennett presented an updated resolution naming depositories for Waverly Health Center. UMB Bank has been added to the resolution, to serve as the trustee for our interim construction financing. A motion was made to approve the resolution as presented.</p> <p>Bennett presented an incumbency certificate designating Vallem, Atty &amp; Bennett as authorized representatives of Waverly Health Center. A motion was made to approve the incumbency certificate as presented.</p>	<p>1st - Johnston 2nd - Campbell Unanimously Approved</p> <p>1st - Campbell 2nd - Johnston Unanimously Approved</p>
VIII. Old Business	None	

<p>IX. New Business</p> <ul style="list-style-type: none"> <li>• Legal Agreement (f)</li>   <li>• Request for Privileges: <ul style="list-style-type: none"> <li>▪ Thomas Bollinger, MD – Courtesy, Pathology, Cedar Valley Pathology</li> <li>▪ David Larson, MD – Courtesy, Pathology, Cedar Valley Pathology</li> </ul> </li>   <li>• Reappointments to Medical Staff: <ul style="list-style-type: none"> <li>▪ Haroon Afridi, MD – Consulting, Radiology, RCI</li> <li>▪ Ashar Afzal, MD – Courtesy, Pain Management, CVMS</li> <li>▪ Stephen Burke, MD – Courtesy, Radiology, RCI</li> <li>▪ Larry Burr, MD – Courtesy, Radiology, RCI</li> <li>▪ Craig Clark, MD – Consulting, Radiology, RCI</li> <li>▪ Clay Dahlquist, DO – Active, Emergency Medicine and Hospitalist, WHC</li> <li>▪ Darren Davenport, MD – Consulting, Radiology, RCI</li> <li>▪ Theodore Donta, MD – Consulting, Radiology, RCI</li> <li>▪ Felix Gonzales, MD – Courtesy, Otolaryngology, Iowa ENT &amp; Sinus Surgery Center</li> <li>▪ Michael Hanigan, MD – Consulting, Radiology, rCI</li> <li>▪ Frank Hawkins, MD – Courtesy, Pain Management, CVMS</li> <li>▪ Laura Hemann, MD – Courtesy, Radiology, RCI</li> <li>▪ Brian Hopper, MD – Courtesy, Radiology, RCI</li> <li>▪ Shannon Hull, PA-C – Active, Family Practice, WHC</li> <li>▪ Michael Hummel, MD – Consulting, Radiology, RCI</li> <li>▪ David Jensen, MD – Courtesy, Radiology, RCI</li> <li>▪ Connie Joylani, MD – Active, Emergency Medicine, Family Practice &amp; Hospitalist, WHC</li> <li>▪ Lara Kyhl, ARNP – Active, Emergency Medicine, WHC</li> <li>▪ Michael Macke, MD – Courtesy, Radiology, RCI</li> <li>▪ Ahsan Maqsood, MD – Courtesy, Cardiovascular Disease (Cardiology), Covenant</li> <li>▪ Joshua McDonald, MD – Courtesy,</li> </ul> </li> </ul>	<p>Atty presented a request to continue our legal services agreement with Correll, Sheerer, Benson, Engles, Galles &amp; Demro, PLC. Atty reported that the terms of the agreement are being transitioned from calendar year to fiscal year to align with our budgeting process. A motion was made to approve the agreement for legal services through June 30, 2019 as presented at a cost of \$22,500.</p> <p>Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.</p>	<p>1st - Campbell 2nd - Johnston Unanimously Approved</p> <p>1st - Johnston 2nd - Campbell Unanimously Approved</p>
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<ul style="list-style-type: none"> <li>Radiology, RCI <ul style="list-style-type: none"> <li>▪ William Neff, MD – Courtesy, Radiology, RCI</li> <li>▪ Brian Randall, MD – Courtesy, Radiology, RCI</li> <li>▪ Robert Schmall, MD – Consulting, Radiology, RCI</li> <li>▪ Paul Schneider, DO – Consulting, Radiology, rCI</li> <li>▪ Brianne Seberger, MD – Courtesy, Radiology, RCI</li> <li>▪ Richard Seitz, MD – Consulting, Radiology, RCI</li> <li>▪ Rajendra Singh, MD – Active, Emergency Medicine, WHC</li> <li>▪ Stephanie Smith, ARNP – Courtesy, Orthopedics, CVMS</li> <li>▪ Terrie Thurm, ARNP – Active, Women’s Health &amp; Spa Services, WHC</li> <li>▪ David Van Roekel, MD – Consulting, Radiology, RCI</li> <li>▪ Randy Wirtz, ARNP – Active, Family Practice, WHC</li> <li>▪ John Zehr, MD – Active, Emergency Medicine &amp; Family Practice, WHC</li> </ul> </li>   <li>• Recommendations Regarding Provisional Status: <ul style="list-style-type: none"> <li>▪ Aaron Albert, MD – Consulting, Psychiatric &amp; Mental Health, Integrated Telehealth Partners</li> <li>▪ Jeffrey Clark, DO – Courtesy, Orthopedic Surgery, CVMS</li> <li>▪ Jan Davis, ARNP – Active, Family Practice, WHC</li> <li>▪ Richard Jacobson, Jr., CRNA – Courtesy, Anesthesia &amp; Pain Management, Iowa Anesthesia</li> <li>▪ Mark Odden, CRNA, ARNP – Courtesy, Anesthesia &amp; Pain Management, Iowa Anesthesia</li> <li>▪ Benjamin Torrez, DO – Courtesy, Orthopedic Surgery, CVMS</li> </ul> </li>   <li>• Resignations from Medical Staff: <ul style="list-style-type: none"> <li>▪ Shane Faltys, CRNA – Courtesy, Anesthesia (Locums), Recruiting Resources</li> </ul> </li>   <li>• Revised Policies &amp; Procedures: <ul style="list-style-type: none"> <li>▪ Fundraising Under HIPAA (e)</li> </ul> </li>   <li>• Finance Committee <ul style="list-style-type: none"> <li>▪ Capital Requests</li> </ul> </li> </ul>	<p>The revised policy listed at left was presented for review as included in the Board packets. The policy has been reviewed by the Executive Committee of the Medical Staff and is recommended for approval. A motion was made to approve the policy as written</p> <p>Bennett reported that Finance Committee did not meet this month.</p> <p>There were no capital requests. Geerts reported on an unbudgeted capital need for medical video equipment that is used in intubations. They are gathering information and reviewing quotes and may</p>	<p>1st - Johnston 2nd - Campbell Unanimously Approved</p>
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<ul style="list-style-type: none"> <li>▪ Capital Report (f1)</li> <li>▪ Cash Transfer Report (f2)</li> <li>▪ Financial Assistance Requests</li> </ul> <ul style="list-style-type: none"> <li>• Person-Centered Care Update</li> </ul>	<p>send a recommendation to the Executive Committee for consideration.</p> <p>Bennett presented the capital report and cash transfer report as included in the Board packets.</p> <p>Bennett presented an application for financial assistance:</p> <ul style="list-style-type: none"> <li>▪ Application is for an individual with a balance of \$15,520. The applicant qualifies for 100% write-off under our Financial Assistance Policy.</li> </ul> <p>A motion was made to approve the application as presented.</p> <p>Solheim presented a person-centered care update, noting that we have our 120 Day meeting coming up in January.</p>	<p>1st - Johnston 2nd - Campbell Unanimously Approved</p>
<p>X. Closed Session</p> <p>Iowa Code Chapter 21.5.1(l) - Closed session to discuss patient care quality and process improvement initiatives in a meeting of a public hospital or to discuss marketing and pricing strategies or similar proprietary information in a meeting of a public hospital, where public disclosure of such information would harm such a hospital's competitive position when no public purpose would be served by public disclosure.</p>	<p>A closed session was not needed.</p>	
<p>XI. Adjourn</p>	<p>A motion was made to adjourn the meeting at 7:18 p.m.</p>	<p>1st - Johnston 2nd - Campbell Unanimously Approved</p>

Next meeting will be held  
**Monday, January 28, 2019**  
**6:00 p.m.**  
**Tendrils Rooftop Garden**