

Members Present:
 Susan Vallem, Chair
 Gloria Campbell
 Roger Johnson
 John Johnson
 Barbara Lutz

Guests Present:
 Jodi Geerts
 Diane Kohls
 Karen Thalacker
 Jerry Tiedt
 Angie Tye
 Jennie Waller

Speakers Present:
 Jim Atty, CEO
 John Monaghan
 Lisa Bennett
 Dr. D. Rathe
 Heidi Solheim
 Iris Vering

Minutes
 of the Meeting of the
Board of Trustees
 November 26, 2018
 6:00 p.m.
Tendrils Rooftop Garden



Our Mission: Waverly Health Center will provide high quality, patient-centered health care.

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 6:00 p.m.	
II. Approval of minutes (b1 & b2)	Minutes of the 10/22/18 and 10/23/18 meetings were reviewed. A motion was made to approve both sets of minutes as written.	1st - Campbell 2nd - Johnson Unanimously Approved
III. Celebrations	Our annual report is available online - https://www.waverlyhealthcenter.org/annualreport/	
IV. Insurance Update (John Monaghan)	John Monaghan, from PDCM Insurance presented information on our self-funded health insurance plan.	
V. Financial and Statistical Report (c1 – c3)	Bennett presented the financial and statistical report for October. A motion was brought forth from the Finance Committee to approve the financial and statistical report as presented.	1st - Lutz 2nd - Johnson Unanimously Approved
VI. Committee/Department Reports: <ul style="list-style-type: none"> • Environment of Care (d) • Board Quality Committee (e) 	The Environment of Care and Board Quality Committee reports were presented as included in Board packets. Discussion was held regarding security events, and the upcoming active threat training for staff.	Accepted
VII. Medical Staff Report (Dr. Rathe)	Dr. Rathe reported that the Executive Committee of the Medical Staff met on November 19th. They considered privileging and credentialing items as listed below. They also reviewed policy revisions, and had some questions about the Fundraising Under HIPAA policy. Dr. Rathe noted that Medical Staff Bylaw changes now allow for a midlevel provider to participate on the Executive Committee in the role of secretary/treasurer. They will be electing new officers at their December meeting.	
VIII. Patient Satisfaction (Heidi Solheim) (f1 – f5)	Patient satisfaction reports were included in the Board packet.	
IX. Quality Report (Iris Vering) (g)	Vering presented the Waverly Health Center quality report card.	
X. C.E.O.'s Report <ul style="list-style-type: none"> • Physician Recruitment • Building Project Update & Approval 	<p>Atty reported that we will be recruiting for a pediatric physician to meet identified patient care needs.</p> <p>Atty and Solheim presented a proposed building project design. Discussion was held regarding the design and the identified priorities that the design meets. A motion was made to approve the design as presented.</p>	1st - Lutz 2nd - Campbell Unanimously Approved

XI. Old Business	None.	
<p>XII. New Business</p> <ul style="list-style-type: none"> • HealthStream Agreement (h) • Request for Privileges: <ul style="list-style-type: none"> ▪ Shannon Davis, ARNP – Consulting, Psychiatric & Mental Health, Integrated Telehealth Partners • Continuation of Provisional Status: <ul style="list-style-type: none"> ▪ Shawn Blake, CRNA – Courtesy, Anesthesia, Iowa Anesthesia ▪ Randy Cornelius, CRNA – Courtesy, Anesthesia, Iowa Anesthesia ▪ Sarah Tweedy, CRNA – Courtesy, Anesthesia, Iowa Anesthesia ▪ Bradley Zeithamel, CRNA – Courtesy, Anesthesia & Pain Management, Iowa Anesthesia • Resignations from Medical Staff: <ul style="list-style-type: none"> ▪ Wayde Blumhardt, CRNA – Active, Anesthesia, WHC ▪ Rocky Fletcher, CRNA – Active, Anesthesia, WHC ▪ Kristen Grapp, ARNP – Active, Family Practice, WHC ▪ Amber Hines, CRNA – Active, Anesthesia, WHC • Revised Policy & Procedure: <ul style="list-style-type: none"> ▪ Patient’s Right to Access Protected Health Information (i) • Finance Committee (k) <ul style="list-style-type: none"> ▪ Capital Requests ▪ Capital Report ▪ Cash Transfer Report ▪ Financial Assistance Requests - None • Person-Centered Care Update 	<p>Geerts presented a three year agreement with HealthStream for online education services. A motion was made to approve the agreement as presented.</p> <p>Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.</p> <p>The revised policy listed at left was presented for review as included in the Board packets. The policy has been reviewed by the Executive Committee of the Medical Staff and is recommended for approval. A motion was made to approve the policy as written.</p> <p>Bennett reported that the Finance Committee met immediately prior to this meeting.</p> <p>There were no capital requests.</p> <p>Bennett presented the capital report and cash transfer report as included in the Board packets.</p> <p>There were no applications for financial assistance.</p> <p>Solheim presented a person-centered care update, noting that we have received our Planetree re-certification award, it is displayed on the fireplace mantle in the Green Entrance. She also reported that the care partner program taskforce is completing their work.</p>	<p>1st - Campbell 2nd - Lutz Unanimously Approved</p> <p>1st - Campbell 2nd - Johnson Unanimously Approved</p> <p>1st - Campbell 2nd - Johnson Unanimously Approved</p>
<p>XIII. Closed Session</p> <p>Iowa Code Chapter 21.5.1(l) - Closed session to discuss patient care quality and process improvement initiatives in a meeting of a public hospital or to discuss marketing and</p>	<p>A motion was made to move into closed session at 7:40 p.m. for the purpose identified at left.</p>	<p>1st - Johnston 2nd - Johnson Unanimously Approved</p>

pricing strategies or similar proprietary information in a meeting of a public hospital, where public disclosure of such information would harm such a hospital's competitive position when no public purpose would be served by public disclosure.		
XIV. Open Session	A motion was made to move back into open session at 8:14 p.m. No action was taken in closed session.	1st - Lutz 2nd - Campbell Unanimously Approved
XV. Adjourn	A motion was made to adjourn the meeting at 8:15 p.m.	1st - Johnston 2nd - Johnson Unanimously Approved

Next meeting will be held
Monday, December 17, 2018
5:30 p.m.
Tendrils Rooftop Garden