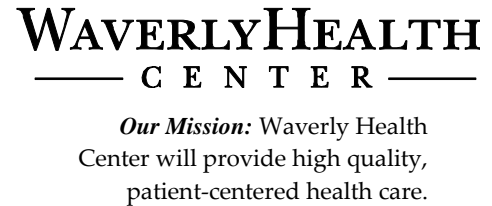


Members Present:  
 Susan Vallem, Chair  
 Gloria Campbell  
 Roger Johnson  
 John Johnston  
 Barb Lutz

Guests Present:  
 Joanne Nathem  
 Dean Soash  
 Karen Thalacker  
 Missy Timmermans  
 Angie Tye  
 Iris Vering  
 Jennie Waller

Speakers Present:  
 Jim Atty, CEO  
 Lisa Bennett  
 Heidi Solheim

Minutes  
 of the Meeting of the  
**Board of Trustees**  
 January 22, 2018  
 6:00 p.m.  
**Tendrils Rooftop Garden**



Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Johnson at 6:00 p.m.	
II. Approval of minutes (b)	Minutes of the 12/11/17 meeting were reviewed. A motion was made to approve the minutes as written.	1st - Campbell 2nd - Lutz Unanimously Approved
III. Celebrations	Solheim reported that we were one of four 5 Star hospitals in Iowa. This rating is based on patient satisfaction and quality information and is reported publicly on <a href="http://www.medicare.gov/hospitalcompare">www.medicare.gov/hospitalcompare</a> .  We welcomed Waverly Mayor Dean Soash and thanked him for attending our meeting.	
IV. Financial and Statistical Report (c1 – c3)	Bennett presented the financial and statistical reports for November and December. A motion was brought forward from Finance Committee to approve the financial and statistical reports as presented.	1st - Johnson 2nd - Lutz Unanimously Approved
V. Committee/Department Reports: • Environment of Care (d)	The Environment of Care Committee report was presented as included in the Board packets.	
VI. Medical Staff Report	Dr. D. Rathe reported that the Executive Committee of the Medical Staff met on January 15 <sup>th</sup> . They considered privileging and credentialing items as listed below.	
VII. C.E.O.'s Report • Chamber of Commerce Membership (e)  • Organizational Chart (f)  • Physician Recruitment  • Walk-In Clinic Update	Atty presented the Waverly Chamber of Commerce membership request for consideration. Discussion was held regarding the benefits of the Chamber of Commerce membership. A motion was made to approve \$10,000 in membership support to the Waverly Chamber of Commerce.  Atty presented the organizational chart for annual review. There were no changes to reporting relationships. A motion was made to approve the organizational chart as presented.  Atty presented an update on physician recruitment to meet patient care needs in the Walk-In Clinic and for OB.  Atty presented an update on the Walk-In Clinic, discussing the volumes and challenges of the first weeks of operations. He noted that they are continuing to review the operations and the staffing plan.	1st - Johnston 2nd - Johnson Unanimously Approved  1st - Lutz 2nd - Johnston Unanimously Approved
VIII. Annual Business • Review of Board Bylaws (g1)	Proposed revisions to the Board Bylaws were	

<ul style="list-style-type: none"> <li>• Review of Board Policy (g2)</li>   <li>• Review of Medical Staff Bylaws - <a href="https://www.waverlyhealthcenter.org/sites/www/Uploads/files/medical%20staff%20bylaws.pdf">https://www.waverlyhealthcenter.org/sites/www/Uploads/files/medical%20staff%20bylaws.pdf</a> (Review only – no changes)</li>   <li>• Confidentiality Statement (g3)</li>   <li>• Duality &amp; Conflict of Interest (g4)</li>   <li>• Authority of Health Center Environment of Care (g5)</li>   <li>• Election of Officers</li>   <li>• Committee Assignments (g6)</li>   <li>• Resolution Naming Depositories (g7)</li> </ul>	<p>included in the Board packets for review. A motion was made to approve revised Board Bylaws with as presented.</p> <p>Proposed revisions to the Board Policy were included in the Board packets for review. A motion was made to approve the revised Board Policy as presented.</p> <p>Medical Staff Bylaws were included in the Board packets for annual review. No changes were recommended at this time.</p> <p>Atty presented the annual Confidentiality statement. Board members reviewed and signed the statement.</p> <p>Atty presented the annual Duality &amp; Conflict of Interest statement. Board members reviewed and signed the statement.</p> <p>Atty presented the statement regarding the authority of health center environment of care. A motion was made to approve the statement as presented.</p> <p>Vallem was nominated for the position of Chair of the Board of Trustees and Johnson was nominated for the position of Secretary of the Board of Trustees. Vallem and Johnson both accepted appointment to the positions as listed. A motion was made to approve the appointment of Vallem to the position of Chair and Johnson to the position of Secretary of the Board of Trustees.</p> <p>Committee assignments were reviewed. No changes were needed.</p> <p>Bennett presented the resolution naming depositories for Waverly Health Center. Lincoln Savings bank has been removed from the resolution, but there were no changes to the amounts listed. A motion was made to approve the resolution as presented.</p>	<p>1st - Campbell 2nd - Lutz Unanimously Approved</p> <p>1st - Johnson 2nd - Lutz Unanimously Approved</p> <p>1st - Campbell 2nd - Johnston Unanimously Approved</p> <p>1st - Johnston 2nd - Lutz Unanimously Approved</p> <p>1st - Johnson 2nd - Lutz Unanimously Approved</p>
<p>IX. Information Systems Update (Jerry Tiedt)</p>	<p>Atty reported that the eCW 11i project is on track for go live in September.</p>	
<p>X. Old Business</p>		
<p>XI. New Business</p> <ul style="list-style-type: none"> <li>• Privilege Requests: <ul style="list-style-type: none"> <li>▪ Mark Odden, CRNA – Courtesy (Locums), Anesthesia, Health Enterprises</li> <li>▪ Scott Chastek, CRNA – Courtesy (Locums), Anesthesia, Health Enterprises</li> <li>▪ Jennifer Chastek, CRNA – Courtesy (Locums), Anesthesia, Health Enterprises</li> <li>▪ Dave Huether, CRNA – Courtesy (Locums), Anesthesia, Health</li> </ul> </li> </ul>	<p>Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.</p>	<p>1st - Johnson 2nd - Lutz Unanimously Approved</p>

Enterprises

- Shawn Blake, CRNA – Courtesy (Locums), Anesthesia, Health Enterprises
- Randy Cornelius, CRNA – Courtesy (Locums), Anesthesia, Health Enterprises
- Sarah Tweedy, CRNA – Courtesy (Locums), Anesthesia, Health Enterprises
- Michael Hierl, MD – Radiology, RCI
- Scott Harring, MD – Radiology, RCI
- Michaelangelo Fuortes, MD – Radiology, RCI
- Phillip Lee, MD – Consulting, Otolaryngology/Sleep Medicine, Mason City Clinic
  
- Provisional Appointments to Medical Staff:
  - Shannon Lau, MD – Courtesy (Locums), OB/Gyn, WHC
  
- Reappointments Medical Staff:
  - Jodi Bangasser, ARNP – Active, Family Practice, WHC
  - Amy Bodensteiner, PA-C – Active, Family Practice, WHC
  - Amber Crawford, DO – Active, General Surgery, WHC
  - Stacia Danielson, ARNP – Active, Psychiatry and Mental Health, WHC
  - Mary Deutmeyer, ARNP – Active, Family Practice, WHC
  - Monica Firme, CRNA – Courtesy (Locums), Anesthesia, Recruiting Resources
  - Amber Hines, CRNA – Active, Anesthesia, WHC
  - Toni Luck, ARNP – Active, Emergency Medicine/Family Practice, WHC
  - Linda Martin, MD – Active, Orthopedic Surgery, WHC
  - Michele Martins, MD – Active, OB/Gyn, WHC
  - Megan McMillin, PA-C – Active, Family Practice, WHC
  - Richard Valente, MD – Consulting, Cardiology, Covenant
  - Craig Vana, CRNA – Courtesy (Locums), Anesthesia, Recruiting Resources
  - Stacy Wagner, DO – Active, Pediatrics/Spa, WHC
  - Jessica Webb, DO – Active, Family Practice/Hospital Medicine/ Emergency Medicine, WHC
  - Wei Yang, MD – Consulting, Pathology, UnityPoint

<ul style="list-style-type: none"> <li>• Updated Privileges: <ul style="list-style-type: none"> <li>▪ Renu Bansal, MD – Active, Internal Medicine, WHC</li> <li>▪ David Rathe, DO – Active, Internal Medicine, UnityPoint</li> <li>▪ Troy Ivey, DO – Active, General Surgery, WHC</li> <li>▪ Abdul Panhwar, MD – Active, Emergency Medicine/Family Practice, WHC</li> <li>▪ John Zehr, MD – Active, Emergency Medicine/Family Practice, WHC</li> </ul> </li> <li>• Provisional Status to Regular Status: <ul style="list-style-type: none"> <li>▪ Monica Rotsaert, DO – Active, Hospital Medicine/Emergency Medicine, WHC</li> <li>▪ John Whitt, DPM – Courtesy, Podiatry, Family Foot Healthcare</li> </ul> </li> <li>• Resignations from Medical Staff: <ul style="list-style-type: none"> <li>▪ Joe Ahluwalia, MD – Courtesy (Locums), Emergency Medicine, EPA</li> <li>▪ Chris Eagan, DO – Courtesy, Orthopedic Surgery, Covenant/Mercy Health</li> <li>▪ Orietta Girard, MD – Courtesy (Locums), Emergency Medicine, EPA</li> <li>▪ Tu Anh Luong, MD – Active, Hospital Medicine, Wapiti</li> <li>▪ Ryan Luong, MD – Active, Hospital Medicine, Wapiti</li> <li>▪ Stef Rinehardt, CRNA – Courtesy (Locums), Anesthesia, Recruiting Resources</li> <li>▪ Jason Stanford, DO – Courtesy, Orthopedic Surgery, Covenant/Mercy Health</li> </ul> </li> <li>• Updated Clinical Privilege Forms: <ul style="list-style-type: none"> <li>▪ Anesthesia (h1)</li> <li>▪ General Surgery (h2)</li> <li>▪ Otolaryngology/Head &amp; Neck and Sleep Medicine (h3)</li> <li>▪ Neurology and Sleep Medicine (h4)</li> </ul> </li> <li>• New/Revised Policies: None</li> <li>• Finance Committee (i1) <ul style="list-style-type: none"> <li>▪ Capital Requests</li> <li>▪ Capital Report (i2)</li> <li>▪ Cash Transfer Report (i3)</li> <li>▪ Financial Assistance Requests</li> </ul> </li> <li>• Planetree Report</li> </ul>	<p>The revised clinical privilege forms, listed at left, were presented for review as included in the Board packets. The revised privilege forms have been reviewed by the Executive Committee of the Medical Staff and are recommended for approval. A motion was made to approve the revised privilege forms as written.</p> <p>Bennett reported that the Finance Committee met this morning. Minutes from the meeting were included in the Board packet.</p> <p>There were no capital requests.</p> <p>Bennett presented the capital report and cash transfer report as included in the Board packets.</p> <p>There were no applications for financial assistance.</p> <p>Solheim presented a Planetree report, noting that our application for recertification has been scored and we</p>	<p>1st - Campbell 2nd - Lutz Unanimously Approved</p>
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	will be receiving more information shortly. She noted that we are planning our site visit for April 2 <sup>nd</sup> .	
<p><b>XII. Closed Session</b></p> <p>Iowa Code Chapter 21.5.1(c) – Closed session to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.</p> <p>Iowa Code Chapter 21.5.1(l) - Closed session to discuss patient care quality and process improvement initiatives in a meeting of a public hospital or to discuss marketing and pricing strategies or similar proprietary information in a meeting of a public hospital, where public disclosure of such information would harm such a hospital’s competitive position when no public purpose would be served by public disclosure.</p>	A motion was made to move into closed session at 6:39 p.m. for the purposes identified at left.	1st - Johnston 2nd - Lutz Unanimously Approved
<b>XIII. Open Session</b>	A motion was made to move back into open session at 8:15 p.m. No action was taken.	1st - Johnson 2nd - Johnston Unanimously Approved
<b>XIV. Adjourn</b>	A motion was made to adjourn the meeting at 8:16 p.m.	1st - Johnston 2nd - Campbell Unanimously Approved

Next meeting will be held  
**February 26, 2018**  
**Tendrils Rooftop Garden**  
**6:00 p.m.**