

Members Present:  
 Susan Vallem, Chair  
 Gloria Campbell  
 Roger Johnson  
 Barb Lutz

Guests Present:  
 Diane Kohls  
 Heidi Solheim  
 Jerry Tiedt  
 Iris Vering  
 Jennie Waller

Members Excused:  
 John Johnston

Speakers Present:  
 Jim Atty, CEO  
 Melinda Pitt  
 Lisa Bennett  
 Dr. D. Rathe

Minutes  
 of the Meeting of the  
**Board of Trustees**  
 June 26, 2017  
 7:00 p.m.  
**Tendrils Rooftop Garden**



*Our Mission:* Waverly Health  
 Center will provide high quality,  
 patient-centered health care.

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 7:01 p.m.	
II. Approval of minutes (b)	Minutes from the 5/22/17 meeting were reviewed. A motion was made to approve the minutes as written.	1 <sup>st</sup> – Campbell 2 <sup>nd</sup> – Lutz Unanimously Approved
III. Celebrations	Computers are back up!	
IV. Featured Department – Volunteer Services (Melinda Pitt)	Melinda Pitt presented information about the functions and goals of the volunteer services department.	
V. Financial and Statistical Report (c1 – c3)	Bennett presented the financial and statistical report for May. A motion was brought forth from the Finance Committee to approve the financial and statistical report as presented.	1 <sup>st</sup> – Johnson 2 <sup>nd</sup> – Lutz Unanimously Approved
VI. Committee/Department Reports: None		
VII. Medical Staff Report (Dr. Rathe)	Dr. David Rathe reported that the Executive Committee of the Medical Staff and the full Medical Staff met on June 19 <sup>th</sup> . They considered privileging and credentialing items as listed below. They also discussed downtime procedures in light of the recent ransomware attack.	
VIII. C.E.O.'s Report <ul style="list-style-type: none"> <li>• Physician Recruitment</li> </ul>	Atty reported that we have signed an employment agreement with a family physician for the Nashua Clinic.	
IX. Old Business: None		
X. New Business <ul style="list-style-type: none"> <li>• Remote Pharmacy Agreement (e)</li> <li>• Bank Resolution</li> <li>• Request for Privileges:               <ul style="list-style-type: none"> <li>▪ Elysia Jones, ARNP – Ancillary, Rheumatology, CVMS</li> <li>▪ Kalyana Sundaram, MD – Courtesy, Cardiology, CVMS</li> <li>▪ Lisa Maher, ARNP – Courtesy, Cardiology, CVMS</li> </ul> </li> </ul>	<p>Bennett presented an agreement with Pipeline Health Holdings, LLC for remote pharmacy services. A motion was made to approve the two year agreement as presented.</p> <p>Bennett presented an updated corporate resolution for First National Bank. The resolution was updated to include Vallem as a signer to endorse checks, and to require two authorized signatures. A motion was made to approve the resolution as presented.</p> <p>Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.</p>	<p>1<sup>st</sup> – Johnson 2<sup>nd</sup> – Lutz Unanimously Approved</p> <p>1<sup>st</sup> – Lutz 2<sup>nd</sup> – Campbell Unanimously Approved</p> <p>1<sup>st</sup> – Campbell 2<sup>nd</sup> – Johnson Unanimously Approved</p>

<ul style="list-style-type: none"> <li>▪ Abbie Schrader, ARNP – Courtesy, Cardiology, CVMS</li> <li>▪ John Whitt, DPM – Courtesy, Podiatry, Family Foot Health</li> <li>▪ Cesar Cube, MD – Consulting, Radiology, RCI</li> <li>▪ Eric Ericson, MD – Consulting, Radiology, RCI</li> <li>▪ Hetal Patel, MD – Active, Family Practice, WHC</li> <li>▪ Tabetha Gehrke, ARNP – Cardiology, WFHC</li>   <li>• Privilege Update: <ul style="list-style-type: none"> <li>▪ Brian Hopper, MD – Courtesy-Provisional, Radiology, RCI</li> <li>▪ Stephanie Smith, ARNP – Courtesy, Orthopedics, CVMS</li> <li>▪ Kathie Jo Whitt, DPM – Courtesy, Podiatry, Family Foot Health</li> </ul> </li>   <li>• Provisional Appointment to Medical Staff: <ul style="list-style-type: none"> <li>▪ Elysia Jones, ARNP – Ancillary, Rheumatology, CVMS</li> <li>▪ John Whitt, DPM – Courtesy, Podiatry, Family Foot Health</li> </ul> </li>   <li>• Recommendations Regarding Provisional Status from PPC: None</li>   <li>• Resignations from Medical Staff: <ul style="list-style-type: none"> <li>▪ Mary Wendt, MD – Active-Provisional (Locums), Hospitalist, Wapiti</li> </ul> </li>   <li>• New/Revised Policies &amp; Procedures: <ul style="list-style-type: none"> <li>▪ Clinical Pharmacist Renal Adjustment Dosing Protocol for Antimicrobial Medications (f)</li> </ul> </li>   <li>• Finance Committee (g1 &amp; g2) <ul style="list-style-type: none"> <li>▪ Capital Request – Arthrex Matrix Routing Solution</li>   <li>▪ Financial Assistance - None</li> </ul> </li>   <li>• Planetree Update</li> </ul>	<p>The new policy listed at left was presented for review as included in the Board packets. The policy has been reviewed by the Executive Committee of the Medical Staff and is recommended for approval. A motion was made to approve the policy as written</p> <p>Bennett reported that the Finance Committee met on June 12<sup>th</sup> and this morning. Minutes from both meetings were included in the Board packet.</p> <p>Bennett presented a budgeted capital request for an Arthrex Matrix Routing Solution at a cost not to exceed \$207,811.62. A motion was brought forth from the Finance Committee to approve the capital request as presented.</p> <p>There were no applications for financial assistance.</p> <p>There was no report.</p>	<p>1<sup>st</sup> – Johnson 2<sup>nd</sup> – Campbell Unanimously Approved</p> <p>1<sup>st</sup> – Lutz 2<sup>nd</sup> – Johnson Unanimously Approved</p>
<p>XI. Closed Session</p> <p>Iowa Code Chapter 21.5.1(l) - Closed session to discuss patient care quality and process improvement initiatives in a meeting of a public hospital or to discuss marketing and pricing strategies or similar proprietary information in a meeting of a public hospital, where public disclosure of such information</p>	<p>A motion was made to move into closed session at 7:24 p.m. for the purpose identified at left.</p>	<p>1<sup>st</sup> – Campbell 2<sup>nd</sup> – Lutz Unanimously Approved</p>

<p>would harm such a hospital's competitive position when no public purpose would be served by public disclosure.</p>		
<p>XII. Open Session</p> <ul style="list-style-type: none"> <li>• FY 18 Budgets (c4 – c6)</li> </ul>	<p>A motion was made to move back into open session at 9:02 p.m. No action was taken during closed session.</p> <p>Bennett presented the FY18 operating and capital budgets. The budgets were developed with the following assumptions:  **a 4% gross charge increase  **a 2.67% total margin  **positive cash flow  **a capital budget of \$810,228</p> <p>A motion was made to approve the operating and capital budgets as presented.</p>	<p>1<sup>st</sup> – Johnson  2<sup>nd</sup> – Lutz  Unanimously Approved</p> <p>1<sup>st</sup> – Campbell  2<sup>nd</sup> – Johnson  Unanimously Approved</p>
<p>XIII. Adjourn</p>	<p>A motion was made to adjourn the meeting at 9:04 p.m.</p>	<p>1<sup>st</sup> – Campbell  2<sup>nd</sup> – Johnson  Unanimously Approved</p>

Next meeting will be held

**Monday, July 24, 2017**

**7:00 p.m.**

**Tendrils Rooftop Garden**