

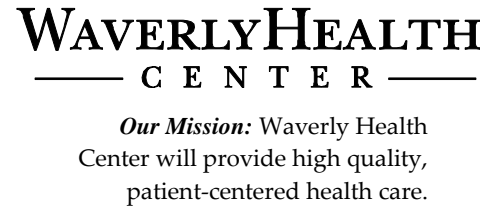
Members Present:
 Roger Johnson, Acting Chair
 John Johnston
 Barb Lutz

Guests Present:
 Diane Kohls
 Joanne Nathem
 Karen Thalacker
 Jerry Tiedt
 Missy Timmermans
 Angie Tye
 Jennie Waller

Members Excused:
 Susan Vallem, Chair
 Gloria Campbell

Speakers Present:
 Jim Atty, CEO
 Sharon Cashman
 Lisa Bennett

Minutes
 of the Meeting of the
Board of Trustees
 April 24, 2017
 7:00 p.m.
Tendrils Rooftop Garden



| Item | Discussion/Notes | Action |
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| I. Meeting called to order | Called to order by Johnson at 7:01 p.m. | |
| II. Approval of minutes (b) | Minutes from the 3/27/17 meeting were reviewed. A motion was made to approve the minutes as written. | 1st – Johnston 2nd - Lutz Unanimously Approved |
| III. Celebrations | The first floor event entrance looks awesome! | |
| IV. Featured Department – Pharmacy & Center Pharmacy (Sharon Cashman) | Sharon Cashman presented information about the functions and goals of the inpatient pharmacy and Center Pharmacy. | |
| V. Financial and Statistical Report (c1 – c3) | Bennett presented the financial and statistical report for March. A motion was brought forth from the Finance Committee to approve the financial and statistical report as presented. Bennett reported that we will be working with WIPFLI on an interim review of our cost report. Bennett noted that the Finance Committee discussed the possibility of waiting until June to bring the FY18 budget forward for approval. This delay would provide more solid numbers to budget with. | 1st – Lutz 2nd - Johnson Unanimously Approved |
| VI. Committee/Department Reports: • Environment of Care (d) | The Environment of Care Committee report was presented as included in the Board packets. | Accepted |
| VII. Medical Staff Report (Dr. Rathe) | Dr. Rathe reported that the Executive Committee of the Medical Staff and the full Medical Staff met on April 17 th . They considered privileging and credentialing items as listed below. He also noted that: <ul style="list-style-type: none"> • Revisions to the Medical Staff Bylaws were approved. • Sports physicals are scheduled at the high school during the 2nd week of May. This will be the last year that these are offered at the school. • Changes for continuing medical education were made in regard to ACLS and PALS certification. | |
| VIII. C.E.O.'s Report • Provider Recruitment • Walk-In Clinic • eCW Update | Atty reported on provider recruitment efforts to meet patient care needs. Atty reported on proposed changes to the Walk-In Clinic hours and location. Discussion was held regarding the proposed changes and potential impact of patient care and staffing. The consensus of the Board was to move forward with changes as proposed. Atty presented an eCW update, noting that a group | |

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| <ul style="list-style-type: none"> • Planetree Board Update • State Legislative Update • WHC Dashboard (e) | <p>from WHC, including Atty, Bennett & Tiedt, went to Boston two weeks ago. This visit was to address concerns with the financial package and communication. Atty reported that the meetings had a positive outcome and the project is on track.</p> <p>Atty reported that he attended a Planetree Board retreat in Connecticut last week. He noted that we have been asked to co-present with Planetree on the benefits of Planetree affiliation for critical access hospitals at conferences such as the National Rural Health Association.</p> <p>Atty presented a state legislative update.</p> <p>Atty presented the WHC dashboard as included in the Board packets.</p> | |
| <p>IX. Old Business</p> <ul style="list-style-type: none"> • Building Plans | <p>Atty reported that we will be meeting with Graham Construction tomorrow to discuss the previously developed building plans. More information will be brought to the Board following that meeting.</p> | |
| <p>X. New Business</p> <ul style="list-style-type: none"> • Clover Lease Second Floor Clinic • Security Update • High School Athletic Training Coverage • Corporate Resolution for City National Bank • Request for Privileges: <ul style="list-style-type: none"> ▪ Stephanie Smith, ARNP – Courtesy, ARNP Orthopedics, CVMS ▪ Eric Ericson, MD – Category TBD, Radiology, RCI | <p>Bennett reported that we have received notice from Clover of our option to extend our lease for the 2nd floor Women’s Clinic and common area space. The lease period would be from 8/1/17 through 7/31/20 and include a 2 ½% rate increase. A motion was made to approve the extension of the lease as presented.</p> <p>Kohls presented an annual security update, noting that three of our staff members are certified in Crisis Prevention Intervention training. They have currently conducted training on verbal and non-verbal de-escalation techniques and some holding techniques with some of our direct patient care staff. The goal is to complete the verbal and non-verbal de-escalation techniques training with all staff.</p> <p>Atty presented a request from Waverly-Shell Rock (W-SR) Community Schools to provide funding assistance for their athletic training program again for the next school year. Discussion was held regarding the health benefit of the athletic training program for the community, and the marketing benefits provided through the Booster Club as a result of our donation. A motion was made to approve a \$9,900 donation for the athletic training program.</p> <p>Bennett presented a corporate resolution for City National Bank. Bennett noted that we will be working with City National Bank for corporate credit cards. A motion was made to approve the resolution as presented.</p> <p>Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as</p> | <p>1st - Lutz 2nd - Johnston Unanimously Approved</p> <p>1st – Johnston 2nd - Lutz Unanimously Approved</p> <p>1st – Johnston 2nd - Lutz Unanimously Approved</p> <p>1st – Lutz 2nd - Johnston</p> |

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| | in the Board packet. | |
| XI. Closed Session Iowa Code Chapter 21.5.1(i) – Closed session to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session. | A motion was made to move into closed session at 8:22 p.m. for the purposes identified at left. | 1st - Lutz 2nd - Johnston Unanimously Approved |
| XII. Open Session | A motion was made to move back into open session at 8:52 p.m. No action was taken. | 1st - Johnston 2nd - Lutz Unanimously Approved |
| XIII. Adjourn | A motion was made to adjourn the meeting at 8:52 p.m. | 1st - Lutz 2nd - Johnston Unanimously Approved |

Next meeting will be held
Monday, May 22, 2017
7:00 p.m.
Tendrils Rooftop Garden