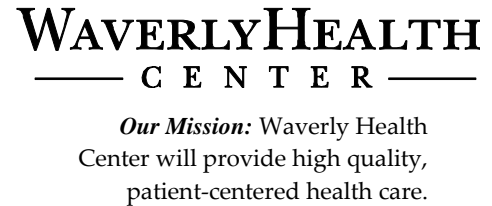


Members Present:  
 Susan Vallem, Chair  
 Gloria Campbell  
 Roger Johnson  
 John Johnston  
 Barb Lutz

Guests Present:  
 Diane Kohls  
 Heidi Solheim  
 Karen Thalacker  
 Missy Timmermans  
 Angie Tye  
 Iris Vering  
 Jennie Waller

Speakers Present:  
 Jim Atty, CEO  
 Christie Poppe  
 Lisa Bennett  
 Jerry Tiedt

Minutes  
 of the Meeting of the  
**Board of Trustees**  
 September 26, 2016  
 7:00 p.m.  
**Tendrils Rooftop Garden**



| Item  | Discussion/Notes   | Action   |
|---|--|--|
| I. Meeting called to order  | Called to order by Vallem at 7:02 p.m.   |  |
| II. Approval of minutes (b)   | Minutes from the 8/22/16 meeting were reviewed. A motion was made to approve the minutes as written.   | 1st - Campbell<br>2nd - Lutz<br>Unanimously Approved |
| III. Celebrations   | Thank you to Heidi Solheim for leading the Incident Command during the flooding, and to all staff who worked hard to keep services online at WHC and the clinics.<br><br>Successful Joint Commission Lab accreditation survey visit.   |  |
| IV. Featured Department – Employee & Patient Safety (Christie Poppe)  | Christie Poppe presented information about the functions and goals of the Employee & Patient Safety department.  |  |
| V. Financial and Statistical Report (c1 – c3)   | Bennett presented the financial and statistical report for August. A motion was brought forth from Finance Committee to approve the financial and statistical report as presented.<br><br>Bennett also presented updated financial reports for June. This information will also be presented in the audit report, which will be scheduled for the end of October.  | 1st - Lutz<br>2nd - Johnson<br>Unanimously Approved  |
| VI. Committee/Department Reports:<br><ul style="list-style-type: none"> <li>• Environment of Care (d)</li> </ul>  | The Environment of Care Committee report was presented as included in the Board packets.   | Accepted   |
| VII. Medical Staff Report   | Bennett reported that the Executive Committee of the Medical Staff and the full Medical Staff met on September 19th. They considered credentialing and privileging items as listed below.  |  |
| VIII. C.E.O.'s Report<br><ul style="list-style-type: none"> <li>• Physician Recruitment</li> <li>• Strategic Plan Update (e)</li> <li>• Information Systems Update</li> </ul> | Atty presented an update on physician recruitment, noting that Dr. Webb has started at the Shell Rock Clinic. Dr. Bansal will start next week at the Christophel Clinic. Atty reported that an interview has been scheduled with a candidate for the third hospitalist position. Atty noted that we are working with an orthopedic physician who would like to hold clinic here and perform surgeries.<br><br>Atty presented an update on strategic plan progress, and reviewed the administration dashboard.<br><br>Tiedt presented an information systems update. He reported that the patient portal, the Healow app, Messenger and Kiosk have gone live at the Noah Clinic. The plan is to roll out to all clinics on October 10 <sup>th</sup> . Tiedt reported on progress with the unified medical record project, noting that estimated |  |

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|  | go live is late next summer.   |  |
| IX. Old Business   | None.  |  |
| X. New Business <ul style="list-style-type: none"> <li>• Auxiliary Bylaws Review (f1)</li> <li>• Corporate Authorization Resolution – First National Bank (f2)</li> <li>• CarePayment Report (Lisa Bennett)</li> <li>• eClinical Works On-Site Specialist Contract (f3)</li> <li>• Request for Privileges: <ul style="list-style-type: none"> <li>▪ Robert Bartelt, MD – Courtesy, Orthopedic Surgery, CVMS</li> <li>▪ Brian Hopper, MD – Courtesy, Radiology, RCI</li> <li>▪ Lawrence Leon, MD – Consulting, Radiology, RCI</li> <li>▪ Marwan Jarmakani, MD – Consulting, Radiology, RCI</li> <li>▪ Jill Paulsen, CRNA – Courtesy, Anesthesia, Recruiting Resources</li> <li>▪ Connie Joylani, MD – Active, Family Practice, WHC</li> </ul> </li> <li>• Privilege Update: <ul style="list-style-type: none"> <li>▪ Clay Dahlquist, DO – Active, Family Practice/Emergency Medicine, WHC</li> </ul> </li> <li>• Provisional Appointment to Medical Staff: <ul style="list-style-type: none"> <li>▪ Renu Bansal, MD – Active, Family Practice, WHC</li> </ul> </li> <li>• Reappointment to Medical Staff: <ul style="list-style-type: none"> <li>▪ John Alcini, Jr., MD – Courtesy, Radiology, RCI</li> <li>▪ Gerald Decker, MD – Consulting, Radiology, RCI</li> <li>▪ Claudia Engeler, MD – Consulting, Radiology, RCI</li> <li>▪ Christopher Engeler, MD – Consulting, Radiology, RCI</li> <li>▪ William Fulcher, MD – Courtesy, Radiology, RCI</li> <li>▪ Tamer Ghosheh, MD – Courtesy, Radiology, RCI</li> <li>▪ Glenn Hammer, MD – Consulting, Radiology, RCI</li> <li>▪ Brenton Harris, MD – Consulting, Radiology, RCI</li> <li>▪ Keith Lacey, MD – Courtesy, Radiology, RCI</li> </ul> </li> </ul> | <p>Auxiliary Bylaws were included in the Board packets for review. No changes were recommended at this time.</p> <p>Bennett presented a corporate authorization resolution for First National Bank. A motion was made to approve the resolution as presented.</p> <p>Bennett presented information about how the CarePayment program has been utilized at WHC.</p> <p>Tiedt presented and agreement with eClinical Works for an on-site specialist. A motion was made to approve the 3 month agreement as presented.</p> <p>Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.</p> | <p>1st - Johnston<br/>2nd - Lutz<br/>Unanimously Approved</p> <p>1st - Johnson<br/>2nd - Campbell<br/>Unanimously Approved</p> <p>1st - Johnston<br/>2nd - Campbell<br/>Unanimously Approved</p> |

- Mark Pedersen, MD – Consulting, Radiology, RCI
- Gary Schweiger, MD – Courtesy, Radiology, RCI
- David Smith, MD – Consulting, Radiology, RCI
- Jarrod Yates, DO – Consulting, Radiology, RCI
- Alan Brown, MD – Consulting, Pathology, Unity Point
- Christopher Considine, DPM – Courtesy, Podiatry, Family Foot Healthcare
- Daniel Miller, MD – Consulting, Ophthalmology, CVMS
- Timothy Mulholland, MD – Courtesy, Urology, Mason City Clinic
- John Ebensberger, MD – Active, Emergency Medicine, WHC
- Rocky Fletcher, CRNA – Active, Anesthesia, WHC
- Teresa Isaacson, ARNP – Active, Family Practice, WHC
- Ann Rathe, MD – Active, Psychiatry, WHC
- Stephen Styron, MD – Active, OB-Gyn, WHC
- Amber Weber, ARNP – Active, Family Practice, WHC
  
- Extension of Privileges:
  - Tarek Daoud, MD – Courtesy, Nephrology, CVMS
  - Claro Palma, MD – Ancillary, Rheumatology, CVMS
  - Michael Puk, MD – Courtesy, Ophthalmology, CVMS
  
- Change is Medical Staff Category Courtesy Provisional to Ancillary:
  - Claro Palma, MD – Rheumatology, CVMS
  
- Continuation of Provisional Status:
  - Todd Johnston, MD – Courtesy, Orthopedic Surgery, CVMS
  - Orietta Girard, MD – Courtesy, Emergency Medicine, EPA
  - Ben Torrez, DO – Courtesy, Orthopedic Surgery, CVMS
  
- Resignations from Medical Staff:
  - Erin Flores, ARNP – Active, General Surgery, WHC
  - Jay Ginther, MD – Consulting, Orthopedic Surgery, CVMS
  - Abbie Schaa, ARNP – Courtesy-Provisional, Cardiology, CVMS
  
- Revised Clinical Privilege Form :
  - Emergency Medicine – ARNP (h1)
  - Emergency Medicine – PA (h2)

The revised clinical privilege forms, listed at left, were presented for review as included in the Board packets. The revised privilege forms have been reviewed by the Executive Committee of the Medical

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| <ul style="list-style-type: none"> <li>• New Policies &amp; Procedures: None</li> <li>• Finance Committee (i) <ul style="list-style-type: none"> <li>▪ Capital Request – Medrad Software and Injector Update with Monitor for CT (i1)</li> <li>▪ Financial Assistance</li> </ul> </li> <li>• Planetree Update</li> </ul> | <p>Staff and are recommended for approval. A motion was made to approve the revised privilege forms as written.</p> <p>Bennett reported that the Finance Committee met this morning. Minutes from the meeting were included in the Board packet.</p> <p>Bennett presented a budgeted capital request for Medrad software and injector update with monitor for CT at a cost not to exceed \$56,350. A motion was brought for from Finance Committee to approve the capital request as presented.</p> <p>Bennett presented the following applications for financial assistance:</p> <ul style="list-style-type: none"> <li>▪ Application is for an individual with a balance of \$6,059.20. This application is being brought to the Board because it falls outside of our financial assistance policy due to the date of service being longer than 12 months ago.</li> <li>▪ Application is for an individual with a balance of \$12,244. The patient passed away before the financial assistance application was completed.</li> </ul> <p>A motion was made to approve the applications as presented.</p> <p>Solheim presented a Planetree update, noting that:</p> <ul style="list-style-type: none"> <li>• The Planetree conference is October 30<sup>th</sup> – November 2<sup>nd</sup>.</li> <li>• We will have visitors here from the Netherlands Planetree contingent for a site visit on October 24<sup>th</sup>.</li> <li>• October is patient-centered care awareness month. We will have a social media campaign highlighting our patient-centered care at WHC.</li> </ul> | <p>1st - Lutz<br/>2nd - Johnson<br/>Unanimously<br/>Approved</p> <p>1st - Johnson<br/>2nd - Lutz<br/>Unanimously<br/>Approved</p> <p>1st - Johnston<br/>2nd - Lutz<br/>Unanimously<br/>Approved</p> |
| <p>XI. Adjourn</p>   | <p>A motion was made to adjourn the meeting at 8:24 p.m.</p>   | <p>1st - Johnston<br/>2nd - Campbell<br/>Unanimously<br/>Approved</p>   |

Next meeting will be held  
**Monday, October 24, 2016**  
7:00 p.m.  
**Tendrils Rooftop Garden**