

Members Present:
 Susan Vallem, Chair
 Gloria Campbell
 Roger Johnson
 John Johnston
 Barb Lutz

Guests Present:
 Diane Kohls
 Joanne Nathem
 Karen Thalacker
 Jennie Waller

Minutes of
 the Meeting of the
 Board of Trustees

June 27, 2016

7:00 p.m.

Tendrils Rooftop Garden

WAVERLYHEALTH
 — C E N T E R —

Our Mission: Waverly Health Center will provide high quality, patient-centered health care.

Speakers Present:

Jim Atty, CEO
 Jeff Thode
 Iris Vering
 Jerry Tiedt
 Heidi Solheim

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 7:04 p.m.	
II. Approval of minutes (b1 & b2)	Minutes from the 5/23/16 and 5/24/16 meetings were reviewed. A motion was made to approve both sets of minutes as written.	1st - Johnston 2nd - Campbell Unanimously Approved
III. Celebrations	Congratulations to Heidi Solheim! She received the Waverly Exchange Club's Exchangite of the Year award, and was the district recipient of the Best Club Website award.	
IV. Featured Department – Environmental Services & Plant Services (Jeff Thode)	Jeff Thode presented information about the functions and goals of the Environmental and Plant Services departments.	
V. Financial and Statistical Report (c1 – c3)	Atty presented the financial and statistical report for May. Atty noted that expenses were higher due to issuing the first payment for hospitalist services that began in January. A motion was brought forth from Finance Committee to approve the financial and statistical report as presented.	1st - Johnson 2nd - Lutz Unanimously Approved
VI. Committee/Department Reports: <ul style="list-style-type: none"> • Board Quality Committee (d) • Environment of Care (e) 	The Board Quality Committee and Environment of Care Committee reports were presented as included in the Board packets.	Accepted
VII. Medical Staff Report (Dr. Zehr)	Atty reported that the Executive Committee of the Medical Staff and the full Medical Staff met on June 20th. They considered credentialing and privileging items as listed below. Atty noted that the new dermatology visiting specialty clinic is scheduled to start in the 2 nd week of August. He also reported that the ED is now fully staffed for midlevels, with one part time physician position still open.	
VIII. Quality Report (Iris Vering) (f)	Vering presented the WHC quality report card. Discussion was held regarding quality measures and initiatives.	
IX. C.E.O.'s Report <ul style="list-style-type: none"> • Physician Recruitment • Hospitalist Payment Update 	<p>Atty presented a physician recruitment update, noting that two upcoming site visits that have been scheduled with physicians who are interested in practicing at WHC.</p> <p>Atty presented an update on the hospitalist payment that was discussed with the financial report. He noted that the payment issued in May was for half of the amount due for services provided since January. The other half will be paid within the next few months. He noted that we have reached an agreement with the provider group regarding a discount to their fees.</p>	

<ul style="list-style-type: none"> IHERF Scholarship 	<p>Atty reported that WHC employees had the top three scoring IHERF scholarship applications. Scholarships were awarded to two WHC staff, Holly Eastman, RN and Pam Brahn, RN. The WHC Foundation has chosen to award a scholarship to the third applicant. This award will be presented at their Board meeting in July.</p>	
<p>X. Old Business</p> <ul style="list-style-type: none"> Information Systems Update 	<p>Tiedt presented an information systems update, noting the work that is occurring with the eCW 10i unified medical record project.</p>	
<p>XI. New Business</p> <ul style="list-style-type: none"> Community Health Needs Assessment (g) Organizational Chart Revisions (h) ProfileUnity + FlexApp Support Agreement (i) Economic Development Request (j) Amperage Healthcare Marketing Agreement (n) Request for Privileges: <ul style="list-style-type: none"> Alena Ellerbroek, ARNP – Ancillary, Dermatology, Premier Dermatology Justin Ellerbroek, MD – Ancillary, Dermatology, Premier Dermatology Brian Hopper, MD – Courtesy, Radiology, RCI Raleigh Johnson, MD – Consulting, Radiology, RCI Wei Ouyang, MD – Courtesy, Radiology, RCI Christopher Goetzinger, MD – Active, Family Practice, Unity Point Renu Bansal, MD – Active, Family Practice, WHC Stacia Danielson, ARNP – Active, Psychiatry & Mental Health, WHC Jessica Webb, DO – Active, Family Practice, WHC 	<p>Solheim presented the community health needs assessment. Discussion was held regarding the assessment and the action plans. A motion was made to approve the community health needs assessment as presented.</p> <p>Atty presented revisions to the organizational chart. A motion was made to approve the revised organizational chart as presented.</p> <p>Tiedt presented a three year agreement for ProfileUnity + FlexApp support. A motion was made to approve the agreement as presented.</p> <p>Atty presented a financial support request from the City of Waverly’s Economic Development department. Discussion was held regarding the importance of Economic Development. A motion was made to approve \$5,000 in financial support to the City of Waverly for Economic Development.</p> <p>Solheim presented an agreement with Amperage Healthcare Marketing for the Women’s Clinic advertising campaign, which will include a television ad, two radio ads, and still photography. A motion was made to approve the budgeted agreement as presented at a cost of \$13,100.</p> <p>Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.</p>	<p>1st - Campbell 2nd - Lutz Unanimously Approved</p> <p>1st - Johnston 2nd - Johnson Unanimously Approved</p> <p>1st - Campbell 2nd - Johnson Unanimously Approved</p> <p>1st - Johnston 2nd - Lutz Unanimously Approved</p> <p>1st - Johnson 2nd - Lutz Unanimously Approved</p> <p>1st - Johnston 2nd - Campbell Unanimously Approved</p>

<ul style="list-style-type: none"> ▪ Toni Luck, ARNP – Active, Emergency Medicine & Family Practice, WHC ▪ Umar Chaudhry, MD – Consulting, Radiology, RCI ▪ Ryan Holdsworth, MD – Courtesy, Radiology, RCI • Privilege Update: <ul style="list-style-type: none"> ▪ Sarah DeVore, ARNP – Active, Family Practice, WHC • Provisional Appointment to Medical Staff: <ul style="list-style-type: none"> ▪ Jodi Bangasser, ARNP – Active, Family Practice, WHC ▪ Sheila Foster, DO – Consulting, Radiology, RCI ▪ David S. Lenninger, CRNA (Locums) – Courtesy, Anesthesia, WHC ▪ Kathie Whitt, DPM – Courtesy, Podiatry, Family Foot Health Care • Reappointment to Medical Staff: <ul style="list-style-type: none"> ▪ Kent Nickell, MD – Consulting, Pathology, NE Iowa Pathology Associates • Change in Status Provisional to Regular: <ul style="list-style-type: none"> ▪ Kathleen Heise, ARNP – Active, Family Practice, WHC ▪ Warren Spencer, MD – Consulting, Radiology, RCI • Resignations from Medical Staff: <ul style="list-style-type: none"> ▪ David Congdon, MD – Ancillary, Facial Plastic & Reconstructive Surgery/ Otolaryngology, CVMS ▪ Paul Lantz, DPM – Courtesy, Podiatry - Resident, Covenant ▪ Tricia Thompson, ARNP – Ancillary, Facial Plastic & Reconstructive Surgery/ Otolaryngology, CVMS ▪ Crystal Wilken, ARNP – Ancillary, Facial Plastic & Reconstructive Surgery/ Otolaryngology, CVMS • New/Revised Policies & Procedures: None • Finance Committee (k) <ul style="list-style-type: none"> ▪ Capital Purchase FYIs – <ul style="list-style-type: none"> ○ FLUKE Wire/Cat6 Analyzer/Tester \$8,400 ○ Hoyer Lift \$7,502 ○ Sit to Stand \$6,281.52 ○ MediaWriter D100 \$9,999 ▪ Charity Care • Resolution Naming Depositories (l) 	<p>Atty reported that the Finance Committee met on June 22nd. Minutes from the meeting were included in the Board packet. Atty noted the capital purchases listed at left that were under the Board approval threshold.</p> <p>There were no applications for charity care.</p> <p>Atty presented the resolution naming depositories for Waverly Health Center. Veridian Credit Union has been added to the resolution. A motion was made to approve the resolution as presented.</p>	<p>1st - Campbell 2nd - Johnston</p>
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<ul style="list-style-type: none"> • Corporate Authorization Resolution (m) • Planetree Update 	<p>Atty presented a corporate authorization resolution for Veridian Credit Union. A motion was made to approve the resolution as presented.</p> <p>Solheim presented a Planetree update, noting that WHC will be doing two presentations and submitting four educational posters at the Planetree annual conference in October. Six WHC staff members will be attending the conference. Solheim also reported that work is being done to start a medically necessary valet service at WHC. This service will provide assistance to patients with limited mobility who face challenges with parking.</p>	<p>Unanimously Approved</p> <p>1st - Lutz 2nd - Johnson Unanimously Approved</p>
<p>XII. Closed Session</p> <p>Iowa Code Chapter 21.5.1(i) – Closed session to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.</p>	<p>A motion was made to move into closed session at 8:35 p.m. for the purpose identified at left.</p>	<p>1st - Campbell 2nd - Johnson Unanimously Approved</p>
<p>XIII. Open Session</p>	<p>A motion was made to move back into open session at 9:08 p.m. No action was taken.</p>	<p>1st - Lutz 2nd - Campbell Unanimously Approved</p>
<p>XIV. Adjourn</p>	<p>A motion was made to adjourn the meeting at 9:09 p.m.</p>	<p>1st - Johnson 2nd - Johnston Unanimously Approved</p>

Next meeting will be held
Monday, July 25, 2016
7:00 p.m.
Tendrils Rooftop Garden