

Members Present:
 Susan Vallem, Chair
 Gloria Campbell
 Roger Johnson
 Barb Lutz

Guests Present:
 Diane Kohls
 Amit Naik
 Abhinav Navani
 Karen Thalacker
 Jerry Tiedt
 Missy Timmermans
 Iris Vering
 Jennie Waller

Members Absent:
 John Johnston

Speakers Present:
 Jim Atty, CEO
 Rory Glovik
 Roneil Shah
 Subash Umni
 Lisa Bennett
 Dr. Zehr
 Heidi Solheim
 Joanne Nathem
 Angie Tye

Minutes
 for the Meeting of the
Board of Trustees
 February 22, 2016
 7:00 p.m.
 CG Room

WAVERLYHEALTH
 — C E N T E R —

Our Mission: Waverly Health Center will provide high quality, patient-centered health care.

| Item | Discussion/Notes | Action |
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| I. Meeting called to order | Called to order by Vallem at 7:03 p.m. | |
| II. Approval of minutes (b) | Minutes from the 1/25/16 meeting were reviewed. A motion was made to approve the minutes as written. | 1st - Johnson 2nd - Lutz Unanimously Approved |
| III. Celebrations | | |
| IV. eClinical Works Presentation | Rory Glovik, Roneil Shah and Subash Umni from eClinical Works presented information about our partnership with eCW to develop a unified electronic medical record for the hospital and clinics. | |
| V. Financial and Statistical Report (c1 – c3) | Bennett presented the financial and statistical report for January. A motion was brought forth from the finance committee to approve the financial and statistical report as presented. | 1st - Johnson 2nd - Lutz Unanimously Approved |
| VI. Committee/Department Reports: <ul style="list-style-type: none"> Environment of Care (d) | The Environment of Care Committee report was presented as included in the Board packets. | Accepted |
| VII. Medical Staff Report (Dr. Zehr) | Dr. Zehr reported that the Executive Committee of the Medical Staff and the full Medical Staff met on February 15th. They considered credentialing and privileging items as listed below. Dr. Zehr reported that he, Iris Vering, and Dr. Lau did a presentation on quality at the full Medical Staff meeting. This included information about the committee structure, peer review, our reporting portal, and provider report cards. | |
| VIII. Patient Satisfaction Report (Heidi Solheim) (e) | Solheim presented the patient satisfaction survey results for the period ending December 31 st as included in the Board packets. | |
| IX. C.E.O.'s Report <ul style="list-style-type: none"> Medicaid Managed Care Physician Recruitment | Atty reported that we are beginning the process of contracting with the Medicaid managed care organizations. Atty presented a physician recruitment update, noting that we are working with two family practice candidates, an emergency medicine candidate, and a midlevel provider with an interest in long term care and geriatrics. Atty noted that we had a meeting with a residency program to identify areas in which we might be able to develop a relationship. | |

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| <ul style="list-style-type: none"> • Hospitalist Update • Strategic Plan Update | <p>Atty presented a hospitalist program update, noting that our local providers continued to assist with staffing in February, but coverage should be more stable moving forward. He noted that we will receive a payment from Wapiti for damages related to not being able to fill shifts as contracted.</p> <p>Atty presented an update on strategic plan progress. Discussion was held on the progress. The Board requested access to the tracking document.</p> | |
| <p>X. Old Business</p> | | |
| <p>XI. New Business</p> <ul style="list-style-type: none"> • Schumacher Elevator Service Agreement (f1-2) • Macro Helix Software Agreement (f3) • Craneware Agreement (f4) • HR Applicant Tracking/Recruitment Agreement (f5) • Nursing Annual Report (g) • Privilege Requests: <ul style="list-style-type: none"> ▪ Joshua Zawacki, DO – Consulting, RCI, Radiology ▪ Clay Hallberg, DO – Courtesy, EPA, Emergency Medicine ▪ Ryan Luong, MD – Active, Wapiti Medical Group, Hospitalist – Family Practice/Emergency Medicine ▪ Tu Anh Luong, MD – Active, Wapiti Medical Group, Hospitalist – Family Practice/Emergency Medicine ▪ James Vodvarka, DO – Active, Wapiti Medical Group, Hospitalist – Family Practice/Emergency Medicine ▪ Mary Wendt, MD – Active, Wapiti Medical Group, Hospitalist – Family Practice/Emergency Medicine | <p>Bennett presented agreements with Schumacher Elevator Company for preventive maintenance of the elevators. The agreements are for an initial term of five years, and then renewable annually. A motion was made to approve the agreements as presented.</p> <p>Bennett presented an agreement with Macro Helix Software for implementation and ongoing use of the 340B Architect software. A motion was made to approve the four year agreement as presented.</p> <p>Bennett presented a license and service agreement with Craneware, Inc. Bennett noted that some of our Small Rural Hospital Improvement (SHIP) grant funds will be used for this. A motion was made to approve the seven year agreement as presented.</p> <p>Tye presented a subscription agreement with HealthcareSource HR, Inc for a web-based applicant tracking and recruiting system. A motion was made to approve the three year agreement as presented.</p> <p>Nathem presented the Nursing Annual Report. A motion was made to accept the report as presented.</p> <p>Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.</p> | <p>1st - Campbell 2nd - Johnson Unanimously Approved</p> <p>1st - Johnson 2nd - Lutz Unanimously Approved</p> <p>1st - Campbell 2nd - Lutz Unanimously Approved</p> <p>1st - Johnson 2nd - Lutz Unanimously Approved</p> <p>1st - Campbell 2nd - Lutz Unanimously Approved</p> <p>1st - Lutz 2nd - Campbell Unanimously Approved</p> |

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| <ul style="list-style-type: none"> • Privilege Update: <ul style="list-style-type: none"> ▪ Erin Flores, ARNP – Active, WHC, General Surgery ▪ Shannon Hull, PA-C – Active, WHC, Family Practice ▪ Lara Kyhl, ARNP – Active, WHC, Emergency Medicine ▪ Megan McMillin, PA-C – Active, WHC, Family Practice ▪ Margo Soppe, PA-C – Active, WHC, Emergency Medicine ▪ Janel Thompson, ARNP – Active, WHC, Family Practice ▪ Kerri VanEe, ARNP – Active, WHC, Orthopedics • Provisional Appointment to Medical Staff: <ul style="list-style-type: none"> ▪ Raminder “Joe” Ahluwalia, MD – Courtesy (Locums), EPA, Emergency Medicine ▪ Orietta Girard, MD – Courtesy (Locums), EPA, Emergency Medicine • Reappointment to Medical Staff: <ul style="list-style-type: none"> ▪ Chris Eagan, MD – Courtesy, WFHC, Orthopedic Surgery • Change in Category - Courtesy to Ancillary: <ul style="list-style-type: none"> ▪ Tabetha Gehrke, ARNP, WHFC, Cardiology • Change is Status Provisional to Regular Status: <ul style="list-style-type: none"> ▪ Sharad Bajaj, MD – Consulting, CVMS, Cardiology ▪ Heidi Harms, ACNP – Active, WHC, Emergency Medicine ▪ Tara Hensley, ARNP – Active, WHC, Family Practice • Continuation of Provisional Status: <ul style="list-style-type: none"> ▪ Thomas Petrie, DO – Consulting, CVMS, Ophthalmology ▪ Ben Torrez, DO – Courtesy, CVMS, Orthopedics • Resignations from Medical Staff: <ul style="list-style-type: none"> ▪ Gary Knudson, MD – Courtesy, WFHC, Orthopedic Surgery • New Policies & Procedures: None • Contracted Services Review (h) • Finance Committee (il) | <p>There were no new policies & procedures.</p> <p>Waller presented the list of sources of patient care provided from outside of the health center as included in the Board packets. The sources were reviewed by the Medical Staff and approved by the Executive Committee of the Medical Staff. A motion was made to approve the resolutions as presented.</p> <p>Bennett reported that the Finance Committee met</p> | <p>1st - Lutz 2nd - Johnson Unanimously Approved</p> |
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| <ul style="list-style-type: none"> ▪ Capital Purchase FYI – Yellofins Elite Stirrups with Lift Assist ▪ Capital Request – Digital Radiography Portable X-ray (i2) ▪ Capital Request – HD Autoclavable Camera Head (i3) ▪ Charity Care • Planetree Update • Janesville Clinic | <p>this morning. Minutes from the meeting were included in the Board packet.</p> <p>Nathem reported on the capital purchase listed at left that is under the Board approval threshold at \$7,609. She noted that the purchase was funded in part through a donation from Dr. Martins.</p> <p>Nathem presented a capital request for digital radiography portable x-ray at a cost not to exceed \$156,825.</p> <p>Nathem presented a capital request for an HD autoclavable camera head at a cost not to exceed \$10,694.65.</p> <p>A motion was brought forth from the Finance Committee to approve both capital requests as presented.</p> <p>There were no applications for charity care.</p> <p>Solheim presented a Planetree update, reporting on our increased patient and family involvement.</p> <p>Atty reported that the Janesville Clinic continues to be off to a strong start. While schedules aren't completely full, we have seen an increase in new patients.</p> | <p>1st - Lutz 2nd - Johnson Unanimously Approved</p> |
| <p>XII. Adjourn</p> | <p>A motion was made to adjourn the meeting at 8:38 p.m.</p> | <p>1st - Campbell 2nd - Lutz Unanimously Approved</p> |

Next meeting will be held
Monday, March 28, 2016
7:00 p.m.
Tendrils Rooftop Garden