

Members Present:  
 Susan Vallem, Chair  
 Gloria Campbell  
 Roger Johnson  
 John Johnston  
 Barb Lutz

Guests Present:  
 Karen Thalacker  
 Jerry Tiedt  
 Iris Vering  
 Jennie Waller

Minutes  
 of the Meeting of the  
**Board of Trustees**  
 November 28, 2016  
 7:00 p.m.  
 CG Room



*Our Mission:* Waverly Health Center will provide high quality, patient-centered health care.

Speakers Present:  
 Jim Atty, CEO  
 Christina Becker  
 Lisa Bennett  
 Dr. Zehr

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 7:03 p.m.	
II. Approval of minutes (b1 & b2)	Minutes from the 10/24/16 and 11/9/16 meetings were reviewed. Johnston noted a correction to the attendance for the 11/9/16 minutes. A motion was made to approve both sets of minutes with the correction as noted.	1st - Campbell 2nd - Lutz Unanimously Approved
III. Celebrations		
IV. Featured Department – Clinic Business Office (Christina Becker)	Christina Becker presented information about the functions and goals of the Clinic Business Office.	
V. Financial and Statistical Report (c1 – c3)	Bennett presented the financial and statistical report for October. A motion was brought forth from Finance Committee to approve the financial and statistical report as presented.	1st - Lutz 2nd - Johnson Unanimously Approved
VI. Committee/Department Reports: <ul style="list-style-type: none"> <li>Environment of Care (d)</li> <li>Board Quality Committee (e)</li> </ul>	The Environment of Care and Board Quality Committee reports were presented as included in the Board packet. Vering presented an overview of the Quality Report Card as included in the Board packet.	Accepted
VII. Medical Staff Report (Dr. Zehr)	Dr. Zehr reported that the Executive Committee of the Medical Staff met on November 21st. They considered credentialing and privileging items as listed below. He noted that they will be electing new officers for the Medical Staff at their December meeting.	
VIII. Patient Satisfaction (Heidi Solheim)	Tabled.	
IX. C.E.O.'s Report <ul style="list-style-type: none"> <li>Physician Recruitment</li> <li>USDA Loan Update</li> <li>Legal Agreement</li> </ul>	<p>Atty presented an update on physician recruitment to meet patient care needs. Atty noted that Dr. Dahlquist has transitioned into the Hospitalist role.</p> <p>Atty presented an update on progress with the USDA financing application. He noted that we have been required to make some changes to the application that was submitted, including the amount that we will be putting down on the project. This required solidifying the Foundation's fundraising goal, and updating the financial forecast. There is a possibility that the application may not get processed by the end of the year, which could have a negative impact on the interest rate available to us.</p> <p>Atty presented a request to continue our legal services agreement with Correll, Sheerer, Benson, Engles, Galles &amp; Demro, PLC. A motion was made to approve the agreement for legal services as presented at a cost of \$45,000.</p>	1st - Johnston 2nd - Johnson Unanimously

		Approved
X. Old Business		
<p>XI. New Business</p> <ul style="list-style-type: none"> <li>• Press Ganey – Amendment to Agreement for Ambulatory Surgery CAHPS Survey</li>   <li>• Request for Privileges: <ul style="list-style-type: none"> <li>▪ Brian Hopper, MD – Courtesy, Radiology, RCI</li> <li>▪ Marwan Jarmakani, MD – Consulting, Radiology, RCI</li> <li>▪ Connie Joylani, MD – Active, Hospitalist/Emergency Medicine, WHC</li> </ul> </li>   <li>• Provisional Appointment to Medical Staff: <ul style="list-style-type: none"> <li>▪ Charles Cibula, DPM – Courtesy, Podiatry, Cedar Valley Podiatry Foot &amp; Ankle Center</li> <li>▪ Nicholas Schmerbach, DPM – Courtesy, Podiatry, Cedar Valley Podiatry Foot &amp; Ankle Center</li> <li>▪ Jill Paulsen, CRNA – Courtesy, Anesthesia, Recruiting Resources</li> </ul> </li>   <li>• Change in Category from Consulting to Courtesy-Provisional: <ul style="list-style-type: none"> <li>▪ Larry Burr, MD – Radiology, RCI</li> <li>▪ Brian Randall, MD – Radiology, RCI</li> </ul> </li>   <li>• Change in Status Provisional to Regular Status: <ul style="list-style-type: none"> <li>▪ Ryan Luong, MD – Active, Family Practice/Emergency Medicine (Hospitalist), Wapiti</li> </ul> </li>   <li>• Continuation of Provisional Status: <ul style="list-style-type: none"> <li>▪ Ashraf Gerges, MD – Active, Family Practice/Emergency Medicine (Hospitalist), Wapiti</li> <li>▪ Cary Rose, MD – Active, Cardiology, WHC</li> </ul> </li>   <li>• New/Revised Clinical Privilege Forms: <ul style="list-style-type: none"> <li>▪ Hospitalist (f)</li> <li>▪ Podiatric Medicine &amp; Surgery (g)</li> </ul> </li>   <li>• New Policies &amp; Procedures: None</li>   <li>• Finance Committee (h) <ul style="list-style-type: none"> <li>▪ Capital Request – Mindray Cardiac Monitoring System (h1)</li> </ul> </li> </ul>	<p>Atty presented an amendment to our Press Ganey agreement for the addition of the Ambulatory Surgery CAHPS survey. A motion was made to approve the amendment as presented.</p> <p>Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.</p> <p>The revised clinical privilege forms, listed at left, were presented for review as included in the Board packets. The revised privilege forms have been reviewed by the Executive Committee of the Medical Staff and are recommended for approval. A motion was made to approve the revised privilege forms as written.</p> <p>Bennett reported that the Finance Committee met this morning. Minutes from the meeting were included in the Board packet.</p> <p>Bennett presented a budgeted capital request for a Mindray Cardiac Monitoring System at a cost not to</p>	<p>1st - Johnston 2nd - Campbell Unanimously Approved</p> <p>1st - Johnson 2nd - Lutz Unanimously Approved</p> <p>1st - Lutz 2nd - Campbell Unanimously Approved</p>

<ul style="list-style-type: none"> <li>▪ Financial Assistance</li> <li>• Planetree Update</li> <li>• Health Insurance Selection Follow-Up</li>   <li>• Information Systems Update</li> </ul>	<p>exceed \$149,001. A motion was brought for from Finance Committee to approve the budgeted capital request as presented.</p> <p>There were no requests for financial assistance.</p> <p>Tabled.</p> <p>Atty reported that following thorough investigation of the health insurance options available to us at this time, the decision was made not to pursue a self-funded option at this time. He noted that we will review the options again at renewal time next year.</p> <p>Tiedt presented an information systems update. He noted that December 9<sup>th</sup> – 12<sup>th</sup>, we will be upgrading to the newest version of eCW and moving our data storage to the cloud. He reported that the president of eCW is planning a site visit to WHC sometime in January. Board and Medical Staff will be invited to meetings with him.</p>	<p>1st - Lutz 2nd - Johnson Unanimously Approved</p>
<p>XII. Closed Session Iowa Code Chapter 21.5.1(c) – Closed session to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.</p>	<p>A motion was made to move into closed session at 7:49 p.m. for the purposes identified at left.</p>	<p>1st - Lutz 2nd - Johnson Unanimously Approved</p>
<p>XIII. Open Session</p>	<p>A motion was made to move back into open session at 8:26 p.m. No action was taken.</p>	<p>1st - Campbell 2nd - Johnston Unanimously Approved</p>
<p>XIII. Adjourn</p>	<p>A motion was made to adjourn the meeting at 8:27 p.m.</p>	<p>1st - Johnston 2nd - Johnson Unanimously Approved</p>

Next meeting will be held

**Monday, December 19, 2016**  
7:00 p.m.  
**Tendrils Rooftop Garden**