

Members Present:
 Susan Vallem, Chair
 Gloria Campbell
 Roger Johnson, Secretary
 John Johnston
 Barb Lutz

Guests Present:
 Diane Kohls
 Joanne Nathem
 Karen Thalacker
 Missy Timmermans
 Angie Tye
 Jennie Waller

Speakers Present:
 Jim Atty, CEO
 Lisa Bennett
 Iris Vering
 Heidi Solheim

Minutes
 of the Meeting of the
Board of Trustees
 December 21, 2015
 7:00 p.m.
Tendrils Rooftop Garden



Our Mission: Waverly Health Center will provide high quality, patient-centered health care.

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 6:40 p.m.	
II. Approval of minutes (b)	Minutes from the 11/23/15 & 12/3/15 meetings were reviewed. A motion was made to approve both sets of minutes as written.	1st - Johnson 2nd - Johnston Unanimously Approved
III. Celebrations		
IV. Financial and Statistical Report (c1 – c3)	Bennett presented the financial and statistical report for November. A motion was brought forth from Finance Committee to approve the financial and statistical report as presented.	1st - Johnson 2nd - Lutz Unanimously Approved
V. Committee/Department Reports: <ul style="list-style-type: none"> • Environment of Care (d) 	The Environment of Care Committee report was presented as included in the Board packets.	Accepted
VI. Medical Staff Report (Dr. Zehr)	No report.	
VII. Quality Report (Iris Vering) (e)	Vering presented the WHC quality report card. Discussion was held regarding quality measures and initiatives.	
VIII. C.E.O.'s Report <ul style="list-style-type: none"> • Provider Relations Update • Hospitalist Update • Janesville Clinic • Information Systems Update • Legal Agreement 	<p>Atty reported that we have two primary care provider candidates that will be onsite for interviews over the next month. He noted that Kathleen Heise, ARNP will be starting under a shared agreement with Dr. Gonzales. He also noted that Mary Deutmeyer, ARNP has accepted a position in the Walk-In Clinic for one weekend per month.</p> <p>Atty reported that while work continues to be done in obtaining all of the necessary credentialing paperwork, we should be on track to start with the hospitalist service on January 4th.</p> <p>Atty reported that the Janesville Clinic is up and running and things are continuing to go well. Solheim reported that the final walk-through was done today and all items on the punch list have been completed.</p> <p>Atty reported that the Director's Council will be discussing project management for the eCW project tomorrow.</p> <p>Atty presented a request to continue our legal services agreement with Correll, Sheerer, Benson, Engles, Galles & Demro, PLC. A motion was made to approve the agreement for legal services as presented at a cost of \$45,000.</p>	1st - Johnston 2nd - Lutz Unanimously

		Approved
IX. Old Business		
<p>X. New Business</p> <ul style="list-style-type: none"> • Request for Privileges: <ul style="list-style-type: none"> ▪ Gregory James Schilero, MD – Consulting/Locums, CVMS, Pulmonary Medicine ▪ James Vodvarka, DO – Active, Wapiti Medical Group, Hospitalist/Family Practice/Emergency Medicine ▪ Mary Wendt, MD – Active, Wapiti Medical Group, Hospitalist/Family Practice/Emergency Medicine ▪ Mary Deutmeyer, ARNP – Active, WHC, Family Practice ▪ Inder Paul Singh, MD – Active, Wapiti Medical Group, Hospitalist/Family Practice/Emergency Medicine • Privilege Update: <ul style="list-style-type: none"> ▪ Gregory Lantz, DPM – Courtesy, Family Foot HealthCare, Podiatry • Provisional Appointment to Medical Staff: <ul style="list-style-type: none"> ▪ Kathleen Heise, ARNP – Active, WHC, Family Practice/ENT ▪ Tricia Thompson, ARNP – Ancillary, CVMS, Facial Plastic & Reconstructive Surgery/Otolaryngology • Change in Status Courtesy Provisional to Regular Status: <ul style="list-style-type: none"> ▪ James Turek, MD – Courtesy, OB/Gyn, Locum Tenens • Resignations from Medical Staff: <ul style="list-style-type: none"> ▪ Butch Johnson, CRNA – Courtesy, Recruiting Resources, Nurse Anesthetist (effective 1/1/16) ▪ Stephanie Koos, DO – Active, WHC, Emergency Medicine (effective 12/23/15) • PENDING Appointment to Medical Staff: <ul style="list-style-type: none"> ▪ Ashraf Gerges, MD – Active, Wapiti Medical Group, Hospitalist/Family Practice ▪ Gordon Kaplan, MD – Active, Wapiti Medical Group, Hospitalist/Family Practice • New Policies & Procedures: <ul style="list-style-type: none"> ▪ Nondiscrimination Policy (Patients) (f) ▪ Notice of Age Nondiscrimination (Patients) (g) ▪ Admissions Policy (h) • Finance Committee (i) 	<p>Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.</p> <p>Atty noted that Dr. Jeffrey Clark was listed as resigning from Medical Staff on the November Board agenda. After further communication with Dr. Clark, his intent was to terminate his lease for clinic space, but not his privileges at this time. His privileges will continue until May 31, 2016.</p> <p>Atty noted that the hospitalists listed at left are in the credentialing process and will be considered for appointment after all required documentation and verifications have been received and reviewed.</p> <p>The new rural health clinic policies listed at left were presented for review as included in the Board packets. The policies have been reviewed by the Executive Committee of the Medical Staff and are recommended for approval. A motion was made to approve the policies as written</p> <p>Bennett reported that the Finance Committee met on</p>	<p>1st - Campbell 2nd - Lutz Unanimously Approved</p> <p>1st - Campbell 2nd - Johnson Unanimously Approved</p>

<ul style="list-style-type: none"> ▪ Capital Purchase FYI – Medtronic Microdebrider for ENT - \$9,013 ▪ Capital Request – Mindray Portable Spectrum Monitor and Stand ▪ Charity Care • Resolution Naming Depositories • Corporate Authorization Resolution • Planetree Update • Board Candidate • Marketing Plan 	<p>December 18th. Minutes from the meeting were included in the Board packet.</p> <p>Bennett noted the capital purchase listed at left that is under the Board approval threshold.</p> <p>Bennett presented a capital request for a Mindray Portable Spectrum Monitor and Stand. The purchase was budgeted for at \$15,000. Due to the addition of a monitor for the physician area, the quote came in at \$20,212.27. \$4,000 of the overage will be covered through the ED minor equipment budget. A motion was made to approve the capital request as presented at a cost not to exceed \$20, 212.27.</p> <p>Bennett presented the following application for charity care:</p> <ul style="list-style-type: none"> ▪ Application is for an individual that qualifies for a 100% write-off under our charity care policy. The total to be written off is \$15,249. <p>A motion was made to approve the application as presented.</p> <p>Bennett presented the resolution naming depositories for Waverly Health Center. Farmers State Bank has been added to the resolution. A motion was made to approve the resolution as presented.</p> <p>Bennett presented a corporate authorization resolution for Farmers State Bank. A motion was made to approve the resolution as presented.</p> <p>Solheim presented a Planetree update, noting that the transition to the new Council structure that she had previously discussed is currently taking place. This will consolidate three councils into one, and include more patient/family involvement. She noted that Janna Behrendsen has been named a new Planetree coordinator.</p> <p>Atty reported that he has sent information to a potential Board candidate. He will be following up with this person to see if they are interested.</p> <p>Solheim reported that our marketing campaign for January – March will focus on Orthopedic Surgery. This will be followed by a focus on Cardiology for April – June, and General Surgery for July – September. Solheim noted that she has been pleased with the quality of the radio and television ads produced.</p>	<p>1st - Johnson 2nd - Lutz Unanimously Approved</p> <p>1st - Campbell 2nd - Johnston Unanimously Approved</p> <p>1st - Johnson 2nd - Johnston Unanimously Approved</p> <p>1st - Johnston 2nd - Lutz Unanimously Approved</p>
<p>XI. Adjourn</p>	<p>A motion was made to adjourn the meeting at 7:37 p.m.</p>	<p>1st - Johnston 2nd - Johnson Unanimously Approved</p>

Next meeting will be held
Monday, January 25, 2016
 7:00 p.m.
Tendrils Rooftop Garden