

Members Present:
 Susan Vallem, Chair
 Gloria Campbell
 Roger Johnson, Secretary
 John Johnston
 Barb Lutz

Speakers Present:
 Lisa Bennett
 Lisa Ellermann
 Dr. Berstler
 Joanne Nathem

Minutes
 of the Meeting of the
Board of Trustees
 July 28, 2014
 7:00 p.m.
Tendrils Rooftop Garden



Our Mission: Waverly Health Center will provide high quality, patient-centered health care.

Guests Present:
 Lisa Forsyth
 Diane Kohls
 Karen Thalacker
 Jerry Tiedt
 Angie Tye
 Iris Vering
 Jennie Waller
 Cathy Wilson-Sands

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 7:00 p.m.	
II. Approval of minutes (b)	Minutes from the 6/23/14 meeting were reviewed. A motion was made to approve the minutes as written.	1st - Campbell 2nd - Johnston Unanimously Approved
III. Celebrations	Successful RAGBRAI event! WHC has been named a Cedar Valley Employer of Choice!	
IV. Featured Department – Radiology (Lisa Ellermann)	Lisa Ellermann presented information about the functions and goals of the radiology department.	
V. Financial and Statistical Report (c1 – c3)	Bennett presented the financial and statistical report for June. A motion was made to approve the preliminary financial and statistical report as presented.	1st - Johnston 2nd - Campbell Unanimously Approved
VI. Committee/Department Reports: • Environment of Care (d)	The Environment of Care Committee report was presented as included in the Board packets.	Accepted
VII. Medical Staff Report (Dr. Berstler)	Dr. Berstler reported that the Executive Committee of the Medical Staff met on July 14th. They considered privileging items as listed under new business. He also reported that they discussed: <ul style="list-style-type: none"> • CRNA Amber Hines started on July 14th. • Possible new specialty clinic. • Provider Communication and Handoff policy. • Medical Staff attendance requirements. • EMR completion requirements and notification. • Follow-up on eCigarette discussion and addition of nicotine withdrawal treatment options. 	
VIII. C.E.O.'s Report • Organizational Chart (e)	Bennett presented the updated organizational chart. Bennett noted that grounds will now be under plant services rather than environmental services. She also noted the department name change from cardiac rehabilitation to cardiopulmonary rehabilitation. A motion was made to approve the organizational chart as presented.	1st - Johnson 2nd - Johnston Unanimously Approved
IX. Old Business	Nathem welcomed Cathy Wilson-Sands to the meeting. Wilson-Sands was nominated and selected to participate in the IHA Executive Leadership Academy and is attending the meeting as part of her	

	<p>academy coursework.</p> <p>Nathem provided an update on the Magnet appeal process. She reported that the appeal conference call took place on Friday. She discussed the information and responses provided. She noted that we should receive notification of their decision as early as tomorrow. This information will be communicated to the Board as soon as it is available.</p>	
<p>X. New Business</p> <ul style="list-style-type: none"> • Request for Privileges: <ul style="list-style-type: none"> ▪ Christopher Adams, MD – Courtesy, Urology, Mason City Clinic ▪ Lisa Maher, ARNP – Courtesy, Cardiology, CVMS ▪ Abbie Schrader, ARNP – Courtesy, Cardiology, CVMS ▪ Abbie Schaa, ARNP – Courtesy, Cardiology, CVMS • Privilege Update: <ul style="list-style-type: none"> ▪ Stacy Wagner, DO – Active, Pediatrics, WHC (Frenulotomy) • Voluntary Resignation from Medical Staff: <ul style="list-style-type: none"> ▪ Tracy Elliott, ARNP – Courtesy – Provisional, Family Practice, WHC ▪ W. Jay Friesen, MD – Consulting, Radiology, RCI ▪ Boriana Kamenova, MD – Courtesy, Internal Medicine, CVMS ▪ Joginder Singh, MD – Courtesy, Internal Medicine, CVMS ▪ Michael Murdock, DPM – Courtesy, Podiatry Resident, Covenant ▪ Driss Cammoun, MD – Consulting, Radiology, CVMS ▪ Steven Schurtz, MD – Courtesy, Urology, Mason City Clinic • New/Revised Policies & Procedures: None • Finance Committee (f) <ul style="list-style-type: none"> ▪ Charity Care • Charity Care Annual Review • Executive Committee (g) 	<p>Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.</p> <p>There were no new or revised policies & procedures.</p> <p>Bennett reported that the Finance Committee met on July 23rd. Minutes from the meeting were included in the Board packet.</p> <p>Bennett presented the following application for charity care: <ul style="list-style-type: none"> ▪ Application is for an individual that qualifies for a 100% write off under our charity care policy. The total to be written off is \$31,306. A motion was made to approve the application as presented.</p> <p>Bennett presented a report of the charity care provided throughout the fiscal year.</p> <p>The minutes of the 7/23/14 Executive Committee meeting were presented as included in the Board packets. The Executive Committee acted to approve a bonus related to CEO recruitment. The action of</p>	<p>1st - Lutz 2nd - Campbell Unanimously Approved</p> <p>1st - Campbell 2nd - Lutz Unanimously Approved</p> <p>1st - Vallem 2nd - Johnson</p>

<ul style="list-style-type: none"> • Strategic Marketing Plan 	<p>the Executive Committee was ratified as presented.</p> <p>The Board requested information about the strategic marketing plan report that was prepared by consultants. Solheim will follow up on this request.</p>	<p>Unanimously Approved</p>
<p>XI. Adjourn</p>	<p>A motion was made to adjourn the meeting at 7:48 p.m.</p>	<p>1st - Johnston 2nd - Johnson Unanimously Approved</p>

Next meeting will be held

Monday, August 25, 2014

7:00 p.m. Tendrils Rooftop Garden