

Members Present:
 Susan Vallem, Chair
 Gloria Campbell
 Roger Johnson, Secretary
 John Johnston

Speakers Present:
 Jim Schutte
 Cathy Wilson-Sands
 Lisa Bennett
 Dr. Berstler
 Heidi Solheim
 Joanne Nathem
 Jerry Tiedt

Members Excused:
 Barb Lutz

Guests Present:
 Diane Kohls
 Karen Thalacker
 Angie Tye
 Jennie Waller

Minutes
 of the Meeting of the
Board of Trustees

February 24, 2014

7:00 p.m.

Tendrils Rooftop Garden

WAVERLYHEALTH
 — C E N T E R —

Our Mission: Waverly Health Center will provide high quality, patient-centered health care.

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 7:03 p.m.	
II. Approval of minutes (b1 – b5)	Minutes from the 1/27/14, 1/28/14, 2/13/14, and 2/20/14 meetings were reviewed. A motion was made to approve all of the minutes as written.	1st - Campbell 2nd - Johnson Unanimously Approved
III. Celebrations	Magnet site visit scheduled for March 3 rd and 4 th !	
IV. Featured Department – Ambulance (Jim Schutte)	Jim Schutte presented information about the functions and goals of the Ambulance department. Schutte also discussed proposed legislation that could impact emergency medical services in Iowa.	
V. Magnet Site Visit (Cathy Wilson-Sands & Christie Poppe)	Cathy Wilson-Sands presented information about the upcoming Magnet site visit. The visit is scheduled for March 3 rd and 4 th . Board members have a session scheduled with the three reviewers on March 3 rd at 9:10 a.m. in Tendrils.	
VI. WHC Facility Master Plan (e)	Jason Nordling presented information regarding possible WHC facility master plan designs via web-ex.	
VII. Financial and Statistical Report (c)	Bennett presented the financial and statistical report for January. A motion was brought forth from the Finance Committee to approve the financial and statistical report as presented.	1st - Lutz 2nd - Johnson Unanimously Approved
VIII. Committee/Department Reports: <ul style="list-style-type: none"> Environment of Care (d) 	The Environment of Care Committee report was presented as included in the Board packets.	Accepted
IX. Medical Staff Report (Dr. Berstler)	Dr. Berstler reported that the Executive Committee of the Medical Staff and the full Medical Staff met on February 17th. They considered privileging items as listed under new business. Other items discussed included: <ul style="list-style-type: none"> Anesthesia provider retirement & relocation. Durable medical equipment – education for progress notes and orders to meet documentation requirements. Process of transferring a patient from one provider to another. 	
X. C.E.O.'s Report <ul style="list-style-type: none"> Nuclear Medicine Anesthesia 	Nathem reported that we are set to begin nuclear medicine services tomorrow. An office has been renovated into a Stress Test Room near radiology and where the mobile unit will be parked. Bennett reported that two of our anesthesia providers will be leaving at the end of May. Dean Hutchison will be retiring and Nancy Quinlan is relocating. We	

<ul style="list-style-type: none"> • General Surgery Recruitment Update • RAGBRAI 	<p>have begun the recruitment process.</p> <p>Bennett presented an update on the general surgery recruitment process.</p> <p>Solheim reported that she is involved in a city task force planning for the July 24th RAGBRAI overnight stay in Waverly.</p>	
<p>XI. Patient Satisfaction Report (Heidi Solheim) (f1 – f5)</p>	<p>Solheim presented the Press Ganey patient satisfaction survey results for the period ending December 31st. She presented information on survey trending and the status of our “Raise the Bar” projects.</p>	
<p>XII. Old Business</p> <ul style="list-style-type: none"> • Christophel Clinic Expansion 	<p>Solheim reported that they are scheduled to do the final punch list and walk-through for Phase 2 of the Christophel Clinic project on March 4th. She noted that some of the materials removed during the renovation have been re-used in the Green Entrance and the Stress Test Room. Solheim reported that the total project came in under budget, with approximately \$15,000 of the \$31,000 contingency budget being utilized.</p>	
<p>XIII. New Business</p> <ul style="list-style-type: none"> • Nursing Annual Report • Request for Privileges: <ul style="list-style-type: none"> ▪ Alina Stanica, MD – Consulting, Pediatrics, Cedar Falls Pediatrics ▪ Thomas Petrie, DO – Consulting Ophthalmology, CVMS ▪ Aaron Bennett, DO, Courtesy, General Surgery, Sanford Health ▪ Kamran Karimi, MD – Courtesy, Cardiothoracic Vascular Services, Covenant • Change of Status – Provisional to Regular Appointment to Medical Staff: <ul style="list-style-type: none"> ▪ Paul Lantz, DPM – Courtesy, Podiatry, Family Foot Health Care PLC ▪ Courtney Bochmann, DO – Active, Family Practice, AHC ▪ Pankaj Nagaraj, MD – Consulting, Pediatrics, Allen • Continuation of Provisional Appointment to Medical Staff: <ul style="list-style-type: none"> ▪ Allyson Landfair, ARNP – Courtesy, Cardiothoracic Vascular Services, NICTSC PC ▪ Kent Nickell, MD – Consulting, Pathology, Allen • Resignations from Medical Staff: <ul style="list-style-type: none"> ▪ Danielle Bakewell, ARNP – Consulting, Family Practice, Winneshiek Medical Center • New/Revised Policies & Procedures: None 	<p>Nathem presented the Nursing Annual Report as included in the Board packets. A motion was made to accept the report as presented.</p> <p>Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.</p> <p>There were no new/revised policies.</p>	<p>1st - Campbell 2nd - Johnson Unanimously Approved</p> <p>1st - Johnston 2nd - Campbell Unanimously Approved</p>

<ul style="list-style-type: none"> • Paperless Pay Corporation Agreement (g) • Finance Committee (h) <ul style="list-style-type: none"> ▪ Capital Purchase FYI – Ultrasound Probe, Radiology, Budgeted - \$5,320 ▪ Charity Care • Planetree Report 	<p>Tiedt presented an agreement with Paperless Pay Corporation. A motion was made to approve the three year agreement for a web-based pay stub solution as presented.</p> <p>Bennett reported that the Finance Committee met on February 19. Minutes from the meeting were included in the Board packet.</p> <p>Bennett reported that an ultrasound probe was purchased for Radiology at a cost of \$5,320.</p> <p>There were no applications for charity care.</p> <p>There was no Planetree report.</p>	<p>1st - Johnson 2nd - Campbell Unanimously Approved</p>
<p>XIV. Closed Session Iowa Code Chapter 21.5.1(i) – Closed session to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.</p>	<p>A motion was made to move into closed session at 8:56 p.m. for the purpose identified at left.</p>	<p>1st - Johnston 2nd - Johnson Unanimously Approved</p>
<p>XV. Open Session</p>	<p>A motion was made to move back into open session at 9:25 p.m. No action was taken.</p>	<p>1st - Campbell 2nd - Johnston Unanimously Approved</p>
<p>XVI. Adjourn</p>	<p>A motion was made to adjourn the meeting at 9:26 p.m.</p>	<p>1st - Johnston 2nd - Johnson Unanimously Approved</p>

Next meeting will be held

March 31, 2014

7:00 p.m. Tendrils Rooftop Garden