

Members Present:
 Roger Johnson, Acting Chair
 John Johnston
 Jill Kwikkel

Guests Present:
 Joanne Nathem
 Karen Thalacker
 Angie Tye
 Iris Vering
 Jennie Waller

Members Excused:
 Gloria Campbell
 Susan Vallem

Speakers Present:
 Kyle Richards, CEO
 Diane Kohls
 Lisa Forsyth
 Lisa Bennett

Minutes
 of the Meeting of the
Board of Trustees
 April 22, 2013
 7:00 p.m.
Tendrils Rooftop Garden



Our Mission: Waverly Health Center will provide high quality, patient-centered health care.

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Johnson at 7:00 p.m.	
II. Approval of minutes (b)	Minutes from the 3/25/13 meeting were reviewed. A motion was made to approve the minutes as written.	1st - Kwikkel 2nd - Johnston Unanimously Approved
III. Board Education	None.	
IV. Celebrations	Richards welcomed new Chief Clinical & Nursing Officer, Joanne Nathem.	
V. Featured Department: Surgical & Family Practice Clinics – Lisa Forsyth & Diane Kohls	Forsyth & Kohls presented information about the functions and goals of the Surgical & Family Practice Clinics.	
VI. Financial and Statistical Report (c)	Bennett presented the financial and statistical report for March. A motion was brought forth from the Finance Committee to approve the financial and statistical report as presented. Bennett noted that expenses from the bond refinancing have not been booked yet. We are waiting for counsel from Denman on how they should be booked.	1st - Johnson 2nd - Kwikkel Unanimously Approved
VII. Committee/Department Reports: <ul style="list-style-type: none"> • Environment of Care (d) • Board Quality Committee (e) 	The Environment of Care and Board Quality Committee reports were presented as included in the Board packets.	Accepted
VIII. Medical Staff Report	Richards reported that the Executive Committee of the Medical Staff and the full Medical Staff met on April 15th. They considered privileging and policy review items as listed under new business. They also discussed the new WHC mascot, and continuing medical education (CME) opportunities that may be available for providers from the University of Iowa.	
IX. C.E.O.'s Report <ul style="list-style-type: none"> • WHC Mascot • Cardiovascular Expanded Services (f) • Respiratory Therapy Expanded Services (g) • Nuclear Medicine • Lab Lean Redesign 	Richards reported that WHC will have a new mascot, "Freedom", starting this summer. Freedom will make appearances at area parades and help children feel more comfortable engaging in health related activities through community activities. Richards reported on expanded services in Cardiovascular & Respiratory Therapy. Richards reported that we are currently analyzing the possibility of having a mobile unit provide nuclear medicine services at WHC. Richards reported that we will be working onsite with the Lab Lean redesign consultants to develop a plan to renovate the lab space to increase efficiency	

<ul style="list-style-type: none"> • High School Athletic Training Coverage (h) • Comparison of Medicaid Expansion (i) 	<p>and quality. Costs for recommended renovations will be included in the next budget.</p> <p>Richards presented a request from Waverly-Shell Rock (W-SR) Community Schools to provide funding assistance for their athletic training program. Discussion was held regarding the health benefit of the athletic training program for the community, and the marketing benefits provided through the Booster Club as a result of our donation. A motion was made to approve an \$9,250 donation for the athletic training program.</p> <p>Richards reported on the comparison of Medicaid expansion as included in the Board packets. He noted that the Governor’s Healthy Iowa plan has some good parts, but is currently molded around Accountable Care Organizations (ACOs), which would exclude or limit WHC’s participation.</p>	<p>1st - Johnston 2nd - Kwikkel Unanimously Approved</p>
<p>X. Old Business</p>	<p>None.</p>	
<p>XI. New Business</p> <ul style="list-style-type: none"> • Short & Long Range Facility Planning (j1 – j3) • Request for Privileges: <ul style="list-style-type: none"> ▪ Robert Palusinski, MD – Consulting, Cardiology, Covenant ▪ Pankaj Nagaraj, MD – Consulting, Neonatology, Allen/St. Lukes ▪ Courtney Bochmann, DO – Active, Family Practice, WHC • Change of Status – Provisional to Regular: <ul style="list-style-type: none"> ▪ Stephen Styron, MD – Active, OB-Gyn, WHC • Initial Appointment – Provisional: <ul style="list-style-type: none"> ▪ James Pooch, MD – Courtesy, Family Practice, NE Iowa Family Practice • Reappointments to Medical Staff: <ul style="list-style-type: none"> ▪ Clay Dahlquist, DO – Active, Family Practice, WHC ▪ Nancy Quinlan, CRNA – Active, 	<p>Richards reported that 11 proposals were submitted in response to our request for proposals for short & long range facility planning. Four finalists were selected to present their proposals. The Director’s Council is recommending the selection of BWBR for short & long range facility planning. BWBR is located in Minneapolis. They have done projects in Iowa and have a person specializing in Iowa Code requirements. BWBR’s proposal included the completion of short range facility planning to address immediate clinic space needs at a cost of \$5,500 and completion of long range planning at a cost of \$47,000. They are being recommended in part due to their patient-centered and lean focus in planning. A motion was made to approve proceeding with BWBR to complete short and long range facility planning. The cost for long range planning will be included in the FY14 budget.</p> <p>Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.</p>	<p>1st - Kwikkel 2nd - Johnston Unanimously Approved</p> <p>1st - Johnston 2nd - Kwikkel Unanimously Approved</p>

<p>Anesthesia, WHC</p> <ul style="list-style-type: none"> ▪ Felix Gonzales, MD – Courtesy, Otolaryngology, Iowa ENT & Sinus Surgery Center <ul style="list-style-type: none"> • New/Revised Policies & Procedures: <ul style="list-style-type: none"> ▪ Rural Health Clinic Scope of Services and Referral Management (k) • Retired Policies: <ul style="list-style-type: none"> ▪ Laboratory Services • Finance Committee (l) <ul style="list-style-type: none"> ▪ Capital Request – 3rd Floor West Building Corridor Carpeting (m) ▪ Capital Request – ADX Server Software and Hardware for Energy Maintenance System (n) ▪ Capital Purchase FYI – Yellow Fins for Surgery Complex - \$7,607 ▪ Charity Care <ul style="list-style-type: none"> • Executive Committee <ul style="list-style-type: none"> ▪ 4/4/13 Hematology Analyzer Operating Lease (o) • Planetree Report 	<p>The new policy listed at left was presented for review as included in the Board packets. The policy has been reviewed by the Executive Committee of the Medical Staff and is recommended for approval. The retired policy as listed at left has been incorporated into other existing procedures. A motion was made to approve the policy as written, and the retirement of the policy as presented.</p> <p>Bennett reported that the Finance Committee met immediately prior to this meeting. Minutes from said meeting will be distributed with the next Board packet.</p> <p>Richards presented the capital request for 3rd floor West Building corridor carpeting. A motion was made to approve the request as presented at a cost not to exceed \$12,000.</p> <p>Bennett presented the capital request for ADX server software and hardware for energy maintenance system. A motion was made to approve the request as presented at a cost not to exceed \$29,138.</p> <p>Bennett reported that Yellow Fins were purchased for the Surgery Complex at a cost of \$7,607.</p> <p>There were no applications for charity care.</p> <p>The minutes of the 4/4/13 Executive Committee meeting were presented as included in the Board packets. The Executive Committee acted to approve a hematology analyzer operating lease. The action of the Executive Committee was ratified as presented.</p> <p>Forsyth reported that they are currently working on the Planetree annual report that is due in July. Richards reported that he has been invited to participate in Planetree virtual roundtable discussions. The roundtables will be held via video conference and will be based on assigned reading and learning activities. The topic of the first roundtable is <u>The Business Case for Compassion</u>.</p>	<p>1st - Kwikkel 2nd - Johnston Unanimously Approved</p> <p>1st - Johnston 2nd - Kwikkel Unanimously Approved</p> <p>1st - Kwikkel 2nd - Johnston Unanimously Approved</p> <p>1st - Johnson 2nd - Vallem Unanimously Approved</p>
<p>XII. Adjourn</p>	<p>A motion was made to adjourn the meeting at 7:57 p.m.</p>	<p>1st - Johnston 2nd - Kwikkel Unanimously Approved</p>

Next meeting will be held
TUESDAY, May 28, 2013 –
Tendrils Rooftop Garden