

Members Present:
Susan Vallem, Chair
Gloria Campbell
Roger Johnson

Guests Present:
Rhonda DeBuhr
Jennifer Seward
Karen Thalacker
Angie Tye
Jennie Waller

Members Excused:
John Johnston
Jill Kwikkel

Speakers Present:
Kyle Richards, CEO
Lisa Bennett
Iris Vering
Jerry Tiedt
Dr. Berstler
Heidi Solheim
Lisa Forsyth

Minutes
of the Meeting of the
Board of Trustees
February 25, 2013
7:00 p.m.
Tendrils Rooftop Garden



Our Mission: Waverly Health Center will provide high quality, patient-centered health care.

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 7:03 p.m. The Board and staff members expressed appreciation to Jennifer Seward for her dedicated service on the Board of Trustees.	
II. Approval of minutes (b)	Minutes from the 1/28/13 meeting were reviewed. A motion was made to approve the minutes as written.	1st - Campbell 2nd - Johnson Unanimously Approved
III. Board Education – Hospital Engagement Network (Iris Vering)	Vering presented information about the Hospital Engagement Network (HEN) and WHC’s participation. Vallem expressed appreciation for the information and requested that further education be provided on current healthcare topics.	
IV. Celebrations	None noted.	
V. Featured Department: Information Systems (Jerry Tiedt)	Tiedt presented information about the functions and goals of the Information Systems department.	
VI. Financial and Statistical Report (c)	Bennett presented the financial and statistical report for January. A motion was made to approve the financial and statistical report as presented. Bennett noted that the refinancing of the bonds is scheduled to close next week.	1st – Johnson 2nd - Campbell Unanimously Approved
VII. Committee/Department Reports: • Environment of Care (d)	The Environment of Care report was presented as included in the Board packets. Discussion was held regarding the red parking lot.	Accepted
VIII. Medical Staff Report	Dr. Berstler reported that the Executive Committee of the Medical Staff and the full Medical Staff met on February 18th.	
VIII. Patient Satisfaction Report (Heidi Solheim) (e1 – e5)	Solheim presented the Press Ganey patient satisfaction survey results for the period ending December 31st. She presented information about the status of our “Raise the Bar” projects.	
IX. C.E.O.’s Report • CMS Proposes Changes to Reduce Regulatory Burden (f) • Economic Impact (g) • ProAd Group (h)	Richards presented an update on changes made by CMS to reduce regulatory burden. One of the changes removed the requirement to have a Medical Staff member serve on the Board of Trustees. Richards presented information about the economic impact of hospitals in Iowa, and specifically for Waverly Health Center. Richards reported that the Provider/Administration “ProAd” group has been kicked off. The group	

<ul style="list-style-type: none"> • Pain Clinic • Dr. Otoadese • Psychiatry • RFP for Short & Long Range Facility Planning (i) • CCNO Update 	<p>includes 10 providers along with administrative personnel. They will meet once a month to provide medical staff input on strategic issues.</p> <p>Richards reported that our visiting specialist pain clinic is scheduled to start on March 20th. They will have clinic on campus on the 1st and 3rd Wednesday afternoons.</p> <p>Richards reported that Dr. Otoadese will be starting a vascular and vein clinic at the end of March. He is already doing stent placement reevaluation ultrasounds here.</p> <p>Richards reported that Dr. Ann Rathe has been hired to provide psychiatry services. She will be located in the Women’s Clinic and will start her employment on April 29th.</p> <p>Richards reported that a Request for Proposals for short & long range facility planning was sent out to 15 architectural firms, including local and Planetree recommended firms. 8 of the firms are scheduled for a site visit. RFP’s are due on March 15th.</p> <p>Richards presented an update on the CCNO hiring process.</p>	
<p>X. Old Business</p> <ul style="list-style-type: none"> • RCI Update 	<p>Richards reported that providers have been satisfied with the turn-around time on reads from RCI. He noted that RCI is anxious to expand radiology services offered here.</p>	
<p>XI. New Business</p> <ul style="list-style-type: none"> • Request for Privileges: <ul style="list-style-type: none"> ▪ James Poock, MD – Courtesy, Family Practice, NE Iowa Family Practice Center • Change of Status – Consulting to Courtesy: <ul style="list-style-type: none"> ▪ Eromosele Otoadese, MD – Courtesy, Cardiovascular Medicine, Provisional, NICTSC • Change of Status – Provisional to Regular: <ul style="list-style-type: none"> ▪ Kent Nickell, MD – Consulting, Pathology, IHS ▪ Danielle Bakewell, ARNP – Consulting, Family Practice, WHC ▪ Debanik Chaudhuri, MD – Consulting, Cardiology, CVMS ▪ Geri Edmonds, PA-C – Courtesy, Orthopedics, Covenant ▪ Tracy Elliott, ARNP – Active, Family Practice, WHC ▪ Nathan Larson, DPM – Courtesy, Podiatry, Cedar Valley Podiatry, PC ▪ Himanshu Tandon, MD – Consulting, Cardiology, CVMS ▪ Paula Vroman, OPA-C – Courtesy, Orthopedics, Covenant • Initial Appointment – Provisional: 	<p>Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.</p>	<p>1st - Campbell 2nd - Johnson Unanimously Approved</p>

<ul style="list-style-type: none"> ▪ Allyson Landphair, ARNP = Courtesy, NICTSC ▪ Frank Hawkins, MD – Courtesy, Interventional Pain Management, CVMS ▪ Ashar Afzal, MD – Courtesy Interventional Pain Management, CVMS ▪ David Smith, MD – Consulting, Radiology, RCI • Reappointments to Medical Staff: <ul style="list-style-type: none"> ▪ Sant M.S. Hayreh, MD – Consulting, Nephrology, Midwest Sleep Services ▪ Shannon Hull, PA-C, Active, Family Practice, WHC ▪ Phillip Lee, MD – Consulting, Otolaryngology, Midwest Sleep Services ▪ Ahsan Maqsood, MD – Consulting, Cardiology, Covenant ▪ Rajinder Verma, MD – Consulting, Neurology, Midwest Sleep Services ▪ John Zehr, MD – Active, Emergency Medicine, WHC • Privilege Revisions: <ul style="list-style-type: none"> ▪ Eromosele Otoadese, MD – Courtesy, Cardiovascular Medicine, Provisional, NICTSC • New Privilege Forms: <ul style="list-style-type: none"> ▪ Interventional Pain Management (j) ▪ Vascular Medicine (k) • New/Revised Policies & Procedures: <ul style="list-style-type: none"> ▪ Human Immunodeficiency Virus Testing (l) • Retired Policies: <ul style="list-style-type: none"> ▪ Protocol for the Administration of Epidural for OB Patients ▪ Protocol for the Administration of Intrathecal Anesthesia for OB Patients ▪ Infection Control Procedures During Anesthesia ▪ Computer Downtime – Clinics ▪ Patient Access to Durable Medical Equipment (DME) • Board Policy Revision (m1 & m2) • Website Services Agreement (n1 & n2) 	<p>Richards presented new privilege forms for Interventional Pain Management and Vascular Medicine as included in the Board packets. The forms have been reviewed and approved by the Executive Committee of the Medical Staff. A motion was made to approve the forms as presented.</p> <p>The revised policy listed at left was presented for review as included in the Board packets. The policy has been reviewed by the Executive Committee of the Medical Staff and is recommended for approval. The retired policies as listed at left have been converted to standard operating procedures. A motion was made to approve the policy as written, and the retirement of the policies as presented.</p> <p>Richard presented revisions to Board policy as included in the Board packets. Discussion was held regarding the proposed changes. A motion was made to approve the revisions as presented.</p> <p>Richards and Solheim presented an agreement with In10sity for website services. Discussion was held regarding the agreement. A motion was made to approve the agreement as presented.</p>	<p>1st - Johnson 2nd - Campbell Unanimously Approved</p> <p>1st - Campbell 2nd - Johnson Unanimously Approved</p> <p>1st - Johnson 2nd - Campbell Unanimously Approved</p> <p>1st - Campbell 2nd - Johnson Unanimously Approved</p>
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<ul style="list-style-type: none"> • Sigma Spectrum Lease (p) • Finance Committee <ul style="list-style-type: none"> ▪ Charity Care • Executive Committee <ul style="list-style-type: none"> ▪ 2/8/13 – Installment Sales Contract for Cardiovascular Equipment (o1 & o2) • Planetree Report 	<p>DeBuhr presented a five year lease agreement with Sigma Spectrum for IV pumps. A motion was made to approve the lease agreement as presented.</p> <p>Bennett reported that the Finance Committee met prior to this meeting. Minutes from said meeting were distributed.</p> <p>Bennett presented the following application for charity care:</p> <ul style="list-style-type: none"> ▪ Application is for a family that qualifies for a 100% write off under our charity care policy. The total to be written off is \$14,163.28. <p>A motion was made to approve the application as presented.</p> <p>The minutes of the 2/8/13 Executive Committee meeting were presented as included in the Board packets. The Executive Committee acted to approve an installment sales contract for cardiovascular equipment. The action of the Executive Committee was ratified as presented.</p> <p>Forsyth reported that we will be starting to work on the Planetree annual report.</p>	<p>1st - Johnson 2nd - Campbell Unanimously Approved</p> <p>1st - Johnson 2nd - Campbell Unanimously Approved</p> <p>1st - Vallem 2nd - Johnson Unanimously Approved</p>
<p>XII. Adjourn</p>	<p>A motion was made to adjourn the meeting at 8:51 p.m.</p>	<p>1st - Johnson 2nd - Campbell Unanimously Approved</p>

Next meeting will be held
March 25, 2013 –
Tendrils Rooftop Garden