

Members Present:
 Susan Vallem, Chair
 Roger Johnson, Secretary
 John Johnston
 Jennifer Seward

Members Excused:
 Jill Kwikkel

Guests Present:
 Rhonda DeBuhr
 Lisa Forsyth
 Diane Kohls
 Karen Thalacker
 Jennie Waller

Speakers Present:
 Kyle Richards, CEO
 Mr. Holland
 Tina Sander
 Lisa Bennett
 Heidi Solheim

Minutes
 of the Meeting of the
Board of Trustees
 July 30, 2012
 7:00 p.m.
Tendrils Rooftop Garden



Our Mission: Waverly Health Center will provide high quality, patient-centered health care.

Item	Discussion/Notes	Action
Public Hearing Regarding Proposed Public Improvements –Selection of Bid	Vallem opened the public hearing at 7:01 p.m. Mr. Holland presented information about the bids received and the proposed project budget. No written or verbal public comments were received. The public hearing was closed at 7:03 p.m.	
I. Meeting called to order	Called to order by Vallem at 7:03 p.m.	
II. Approval of minutes (b)	Minutes from the 6/25/12 meeting were reviewed. A motion was made to approve the minutes as written.	1st - Johnson 2nd - Johnston Unanimously Approved
III. Celebrations	Solheim reported that we have received \$2,500 donations from First National Bank and Jerry Roling Motors in continued support of the Family Nest and the car seat program. Vallem congratulated Solheim on receiving a national Exchange Club award.	
IV. Featured Department – Health Information Management (Tina Sander)	Tina Sander presented information about the functions and goals of the Health Information Management department.	
V. Financial and Statistical Report (c)	Bennett presented the financial and statistical report for June. A motion was made to approve the financial and statistical report as presented.	1st - Johnson 2nd - Seward Unanimously Approved
VI. Committee/Department Reports: None		
VII. Medical Staff Report	Richards reported that the Executive Committee of the Medical Staff met on July 16 th and considered privileging items as listed under new business.	
VIII. C.E.O.'s Report <ul style="list-style-type: none"> • Planetree Redesignation • Patient Affordable & Accountable Care Act (d) • Radiology 	<p>Richards reported that we have achieved Planetree Redesignation. He noted that we will be planning a staff event to celebrate this accomplishment. The Board expressed gratitude to all of our staff for promoting patient-centered care at Waverly Health Center.</p> <p>Information about the Patient Affordable & Accountable Care Act was included in the Board packets for review. Richards provided an overview of ACO's and ICO's. Solheim reported that we have a link in the news section of our website to an IHA presentation – Healthcare Reform: What it means to our state, our communities, and our hospitals.</p> <p>Richards reported that we are currently receiving proposals from two radiology groups. He noted that the ability to provide interventional radiology</p>	

<ul style="list-style-type: none"> • WHC Picnic • Parking Lot Project 	<p>services at WHC is part of the negotiations.</p> <p>Richards reported that the WHC Picnic is scheduled for Sunday, August 12th at the fairgrounds from 12 – 4 p.m. Please RSVP to Waller if you are able to attend.</p> <p>A motion was made to approve the lowest responsible bid for the parking lot project from Vieth Construction in the amount of \$135,361 with a total project cost not to exceed \$170,000.</p>	<p>1st - Johnston 2nd - Johnson Unanimously Approved</p>
<p>IX. Patient Satisfaction Report (Heidi Solheim) (e)</p>	<p>Solheim presented the Press Ganey patient satisfaction survey results for the period ending June 30th.</p>	
<p>X. Old Business</p> <ul style="list-style-type: none"> • Strategic Plan Update 	<p>Richards presented an update on the strategic planning process noting that he is planning to present the new strategic plan to the Board for approval at the August meeting.</p>	
<p>XI. New Business</p> <ul style="list-style-type: none"> • Request for Privileges: <ul style="list-style-type: none"> ▪ Tracy Elliot, ARNP – Family Medicine, WHC ▪ Megan Power, ARNP – Family Medicine, WHC ▪ Diane Conley, MD – Consulting, Radiology, vRad ▪ Susan Austin, MD – Consulting, Radiology, vRad • Temporary Appointment: <ul style="list-style-type: none"> ▪ Thomas Fennessy, MD – Emergency Medicine, EPA ▪ Brian Hansen, DO – Emergency Medicine, EPA • Change of Status: <ul style="list-style-type: none"> ▪ Nancy Quinlan, CRNA – Courtesy to Active, Anesthesia, WHC • Provisional Appointment: <ul style="list-style-type: none"> ▪ Chuck Heggen, MD – Consulting, Radiology, CVMS ▪ Murali Surnedi, MD – Consulting, Radiology, CVMS • Reappointments to Medical Staff: <ul style="list-style-type: none"> ▪ Samuel Sims, CRNA – Courtesy, Anesthesia, Nationwide Anesthesia ▪ Rajeev Anugu, MD – Consulting, Radiology, CVMS ▪ Joan Blanchard, RN – Consulting, Orthopedics, CVMS ▪ Lee Fagre, MD – Active, Family Medicine, Covenant ▪ Jonathan Hennings, ARNP – Active, Family Medicine, WHC ▪ Vinay Kantamneni, MD – Consulting, Nephrology, CVMS ▪ Gregory Lantz, DPM – Courtesy, Podiatry, Family Foot Healthcare ▪ Tarik Ramahi, MD – Consulting, 	<p>Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.</p>	<p>1st - Seward 2nd - Johnston Unanimously Approved</p>

<ul style="list-style-type: none"> Cardiology, CVMS <ul style="list-style-type: none"> ▪ Bryan Sands, DO – Consulting, Dermatology, Dermatology Associates ▪ David Visokey, DO – Consulting, Pulmonology, Covenant • Provisional to Regular Privileges: <ul style="list-style-type: none"> ▪ Jason Stanford, DO – Courtesy, Orthopedics, Covenant ▪ Richard Naylor, DO – Courtesy, Orthopedics, Covenant ▪ Christy Weber, RN, PA-C – Courtesy, Orthopedics, Covenant • Resignations: <ul style="list-style-type: none"> ▪ Eduard Michel, MD – Consulting, Radiology, vRad ▪ Suzanne Bartlett, MD – Active, OB-Gyn, WHC ▪ Michael Nguyen, MD – Active, Emergency Medicine, WHC ▪ Danielle Bakewell, ARNP – Active, OB-Gyn, WHC ▪ Mark Thomas, DPM – Courtesy, Podiatry, Cedar Valley Podiatry • New/Revised Policies: <ul style="list-style-type: none"> ▪ Laboratory and Procedural Patient Notification (f) • Retired Policies: <ul style="list-style-type: none"> ▪ Clinical Patient Assessment (RHC) ▪ X-ray Film Storage • Finance Committee (g) <ul style="list-style-type: none"> ▪ Capital Requests ▪ Charity Care • Charity Care Annual Review 	<p>The revised policy as listed at left was presented for review as included in the Board packets. The policy has been reviewed by the Executive Committee of the Medical Staff and is recommended for approval. The policies listed for retirement have been included in other documents or are being converted to Standard Operating Procedures (SOP's). A motion was made to approve the revised policy as written, and the policies to be retired.</p> <p>Bennett reported that the Finance Committee met on 7/25/12. Minutes from said meeting were included in the Board packets.</p> <p>There were no capital requests.</p> <p>Bennett presented the following application for charity care:</p> <ul style="list-style-type: none"> ▪ Application is for an un-insured seasonally employed surgical patient who qualifies for a 100% write off under our charity care policy. The total to be written off is \$10,626.97. <p>A motion was made to approve the application as presented.</p> <p>Bennett presented a report of the charity care provided throughout the fiscal year.</p>	<p>1st - Johnson 2nd - Johnston Unanimously Approved</p> <p>1st - Seward 2nd - Johnson Unanimously Approved</p>
<p>XII. Adjourn</p>	<p>A motion was made to adjourn the meeting at 8:20 p.m.</p>	<p>1st - Johnston 2nd - Johnson Unanimously Approved</p>

Next meeting will be held

August 27, 2012

Tendrils Rooftop Garden