

Members Present:
 Susan Vallem, Chair
 Roger Johnson
 John Johnston
 Jill Kwikkel
 Jennifer Seward

Guests Present:
 Rhonda DeBuhr
 Karen Thalacker
 Jennie Waller

Minutes
 of the Meeting of the
Board of Trustees

October 22, 2012

7:00 p.m.

Tendrils Rooftop Garden

WAVERLY HEALTH
 — C E N T E R —

Our Mission: Waverly Health
 Center will provide high quality,
 patient-centered health care.

Speakers Present:
 Kyle Richards, CEO
 Jan Lovetinsky
 Lisa Bennett
 Dr. Dahlquist
 Angie Tye
 Iris Vering

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 7:00 p.m.	
II. Approval of minutes (b)	Minutes from the 9/24/12 and 10/18/12 meetings were reviewed. A motion was made to approve both sets of minutes as written.	1st - Johnston 2nd - Johnson Unanimously Approved
III. Celebrations	Richards celebrated that Planetree Day will be held on Wednesday, and we will have our Planetree Redesignation Celebration on Friday. Vallem celebrated successful completion of the Joint Commission and IDIA surveys. Richards celebrated that Vallem was selected to continue in her national advocacy role. DeBuhr announced that she is planning to retire on or around April 1, 2013.	
IV. Featured Department: Respiratory Therapy – Jan Lovetinsky	Jan Lovetinsky presented information about the functions and goals of the Respiratory Therapy department.	
V. Financial and Statistical Report (c)	Bennett presented the financial and statistical report for September. A motion was brought forth from Finance Committee to approve the financial and statistical report as presented.	1st - Johnson 2nd - Kwikkel Unanimously Approved
VI. Committee/Department Reports: <ul style="list-style-type: none"> Board Quality Committee (d) 	Board Quality Committee minutes were presented as included in the Board packets.	Accepted
VII. Medical Staff Report	Dr. Dahlquist reported that the Executive Committee of the Medical Staff and the full Medical Staff met on October 15 th . Executive Committee considered privileging items as listed under new business.	
VIII. C.E.O.'s Report <ul style="list-style-type: none"> Planetree Report (e) Dr. Stephen Styron Freedom Award 	The Planetree report was included in the Board packets. Richards reported that Dr. Stephen Styron has started. A meet & greet will be held for him in the Women's Clinic tomorrow afternoon from 3:30 to 5:30. Richards reported that we WHC has received a Freedom Award. We were nominated by Jon Hennings.	

<ul style="list-style-type: none"> • UNI Volleyball Game Promotion • RCI Follow-up • Amphion Agreement 	<p>Richards reported that the UNI volleyball game promotion this weekend was very successful. Carnations were provided for breast cancer survivors, and we distributed information regarding breast cancer, mammography and spa services. Carnations and information were also distributed at the Waverly-Shell Rock football game on Friday.</p> <p>Richards reported that the agreement with RCI has been signed. He noted that we are currently planning for the transition from Cedar Valley Medical Specialists to RCI.</p> <p>Bennett presented a 3 year agreement with Amphion for a dictation system. She noted that the agreement has a 90 day out clause, and the fees are less per month than the system we're currently utilizing. A motion was made to approve the agreement as presented.</p>	<p>1st - Seward 2nd - Kwikkel Unanimously Approved</p>
<p>IX. Old Business</p> <ul style="list-style-type: none"> • Orange Parking Lot 	<p>Richards presented an update on the orange parking lot project. He reported that additional expenses for geo-mesh and materials are going to be \$29,000. A motion was made to approve the additional project expenses not to exceed \$29,000.</p>	<p>1st - Johnson 2nd - Johnston Unanimously Approved</p>
<p>X. New Business</p> <ul style="list-style-type: none"> • Reappointments to Medical Staff: <ul style="list-style-type: none"> ▪ Jean-Paul Dyum, MD – Consulting, Radiology, vRad ▪ Timothy Mulholland, MD – Courtesy, Urology, Mason City Clinic ▪ Boriana Kamenova, MD – Courtesy, Oncology/Hematology, CVMS ▪ Martin Sands, MD – Consulting, Dermatology, Dermatology Associates ▪ Patrick Weires, DPM – Courtesy, Podiatry, Family Foot Health Care PLC ▪ Ann Rathe, MD – Consulting, Psychiatry, Black Hawk Grundy Mental Health ▪ Alan Brown, MD – Consulting, Pathology, IHS ▪ Jay Ginther, MD – Consulting, Orthopedic Surgery, CVMS ▪ Jeffrey Clark, DO – Courtesy, Orthopedic Surgery, CVMS ▪ Steven Schurtz, MD – Courtesy, Urology, Mason City Clinic • Initial Appointment – Change from Temporary to Provisional: <ul style="list-style-type: none"> ▪ Stephen Styron, MD – Active Provisional, OB-Gyn, WHC • Provisional to Regular Status on Medical Staff: <ul style="list-style-type: none"> ▪ James Turek, MD – Courtesy, OB-Gyn, Trinity Regional Medical Center 	<p>Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.</p>	<p>1st - Johnston 2nd - Seward Unanimously Approved</p>

<ul style="list-style-type: none"> • Privilege Revisions: <ul style="list-style-type: none"> ▪ Stephanie Koos, DO – Active, Family Practice, IHS ▪ L. Matthew Deppe, MD – Active, General Surgery, WHC • New/Revised Policies & Procedures: None • Finance Committee (f) <ul style="list-style-type: none"> ▪ Capital Request – McKesson Relay Assurance Plus Claims Processing System (g) ▪ Charity Care • Joint Commission Survey • IDIA Survey • Employee Satisfaction (h) • Provider Satisfaction (i) • Critical Access Hospital Annual Report (j) 	<p>Bennett reported that the Finance Committee met on 10/18/12. Minutes from said meeting were included in the Board packets.</p> <p>Bennett presented a capital request for a McKesson Relay Assurance Plus Claims Processing System at a cost not to exceed \$24,240. A motion was brought forth from the Finance Committee to approve the capital request as presented.</p> <p>There were no requests for charity care.</p> <p>Vering reported on the Joint Commission hospital and Home Care; Durable Medical Equipment (DME) surveys that occurred September 25th and 26th. Discussion was held regarding the survey findings and the follow-up actions. Vering also reported on the Joint Commission lab survey that occurred October 2nd and 3rd. Discussion was held regarding the survey findings and follow-up actions.</p> <p>Vering reporting on the IDIA survey that occurred October 1st through October 3rd. This was a revalidation survey for CMS to collaborate results of the Joint Commission. We have not received the final survey report yet. She noted that an inspection by the State Fire Marshall was part of this survey and that all of the Fire Marshall findings have been corrected and submitted.</p> <p>Tye presented results of our recent employee satisfaction survey and plans for follow-up.</p> <p>Richards presented results of our recent provider satisfaction survey and plans for follow-up.</p> <p>Richards presented the Critical Access Hospital Annual Report. The report has been reviewed and approved by the Executive Committee of the Medical Staff. A motion was made to approve the report as presented.</p>	<p>1st - Johnson 2nd - Kwikkel Unanimously Approved</p> <p>1st - Johnson 2nd - Johnston Unanimously Approved</p>
<p>XI. Adjourn</p>	<p>A motion was made to adjourn the meeting at 8:31 p.m.</p>	<p>1st - Johnston 2nd - Kwikkel Unanimously Approved</p>

Next meeting will be held
November 26, 2012 –
Tendrils Rooftop Garden