

Members Present:
 Susan Vallem, Chair
 Roger Johnson
 John Johnston
 Jennifer Seward

Guests Present:
 Rhonda DeBuhr
 Duff Ridgeway
 Karen Thalacker
 Jerry Tiedt
 Iris Vering
 Jennie Waller

Members Excused:
 Jill Kwikkel

Speakers Present:
 Lisa Bennett, CFO/Interim
 Administrator
 Dr. Dahlquist

Minutes
 of the Meeting of the
Board of Trustees
 April 25, 2011
 7:00 p.m.
Tendrils Rooftop Garden



Our Mission: Waverly Health
 Center will provide high quality,
 patient-centered health care.

Item	Discussion/Notes	Action
Public Hearing: Airspace Lease/Shell Rock Clinic	Vallem opened the Public Hearing regarding the Airspace Lease/Shell Rock Clinic at 7:00 p.m. There were no written or verbal public comments regarding the proposed lease. Vallem closed the hearing at 7:01 p.m.	
I. Meeting called to order	Called to order by Vallem at 7:01 p.m.	
II. Closed Session <ul style="list-style-type: none"> • Iowa Code Chapter 388.9 	A motion was made to move into closed session at 7:02 p.m. for the purpose identified at left.	1st - Johnson 2nd - Seward Unanimously Approved
III. Open Session	A motion was made to move back into open session at 7:16 p.m.	1st - Johnston 2nd - Johnson Unanimously Approved
IV. Approval of minutes	Minutes from the 3/28/11 meeting were reviewed. A motion was made to approve the minutes as written.	1st - Seward 2nd - Johnson Unanimously Approved
V. Celebrations		
VI. Board Education	N/A	
VII. Featured Department: <ul style="list-style-type: none"> • Education (Brenda Entz) 	This presentation was deferred to the May meeting.	
VIII. Financial and Statistical Report	Bennett presented the financial and statistical report for March. A motion was made to approve the financial and statistical report as presented.	1st - Johnston 2nd - Johnson Unanimously Approved
IX. Committee/Department Reports: <ul style="list-style-type: none"> • Board Quality Committee 	The Board Quality Committee report was presented as included in the Board packets.	Accepted
X. Medical Staff Report	Dr. Dahlquist reported that the Executive Committee of the Medical Staff and the full Medical Staff met on 4/18/11 and considered privileging items as listed under new business. He noted that the Executive Committee is currently working to revise the credentialing process to assure quality in relation to telemedicine specialties.	
XI. C.E.O.'s Report <ul style="list-style-type: none"> • Governance Institute Membership 	Bennett presented information about renewing our Governance Institute membership. Discussion was held regarding the costs and benefits of membership. Further information will be gathered regarding the requirements for Board education, and other options	

<ul style="list-style-type: none"> Airspace Lease 	<p>for providing education. This item was tabled for discussion at the May meeting.</p> <p>Bennett presented the airspace lease for the Shell Rock Clinic. A motion was made to approve the lease in concept, allowing for incidental changes in language as deemed necessary.</p> <p>Bennett noted that we should be able to review the proposed rental agreement at the May meeting. Construction of the clinic should be able to begin promptly after a rental agreement has been approved.</p>	<p>Tabled for discussion at the May meeting</p> <p>1st - Johnston 2nd - Seward Unanimously Approved</p>
<p>XII. Old Business</p> <ul style="list-style-type: none"> Helipad CEO Search Meaningful Use Community Donation Request 	<p>Bennett presented a change order for the helipad project. A motion was made to approve the \$45,000 change order as presented. Bennett noted that we are still working on the snow melt system for the 80 foot path to the pad, which will result in another change order. Information for this change order will be finalized tomorrow and forwarded to the Executive Committee for approval. Bennett noted that the project will be delayed because of the changes to the snow melt system. The anticipated completion date is now August.</p> <p>Vallem reported that the Search Committee will meet on Tuesday, May 3rd at 6:00 p.m. in the Centennial Pavilion – Med/Surg Conference Room. They will review candidate summaries and select candidates for on-site interviews. On-site interviews will be scheduled for May 25th from 12:00 – 5:00 p.m. in Tendrils Rooftop Garden and May 26th from 8:00 a.m. – 1:00 p.m. in the Carstensen/Gruben Room.</p> <p>Bennett presented the Meaningful Use project budget as discussed at the April meeting. Bennett reported that we are not planning to seek financing for this project. Some of the funding will be secured through the remaining McKesson lease amount, and some will be budgeted into next year’s capital budget. A motion was made to approve the \$1,100,000 Meaningful Use project budget as presented.</p> <p>Roger Johnson reported on the request that was presented at the March meeting. He has not received a response to his requests for further information. He will report back to the Board when further information is received.</p>	<p>1st - Johnston 2nd - Seward Unanimously Approved</p> <p>1st - Johnson 2nd - Seward Unanimously Approved</p>
<p>XIII. New Business</p> <ul style="list-style-type: none"> Provisional Appointments to Medical Staff: <ul style="list-style-type: none"> Peter Verhey, M.D. – Consulting, Radiology, Vrad Nancy Quinlan, CRNA – Courtesy, Anesthesia, WHC Reappointments to Medical Staff: <ul style="list-style-type: none"> Clay Dahlquist, D.O. – Active, Family Practice, WHC Change of Status from Temporary to Provisional on Medical Staff: 	<p>Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.</p> <p>Dr. Dahlquist noted that a new part-time ER physician, Dr. Nguyen has been hired. He reported that Dr. Gonzales began his ENT specialty clinic last week. He plans to have clinic and do surgeries at WHC.</p>	<p>1st - Johnston 2nd - Johnson Unanimously Approved</p>

<ul style="list-style-type: none"> ▪ Felix (Ed) Gonzales, M.D. – Active, Otolaryngology, Iowa ENT Center • Change of Status from Provisional to Regular on Medical Staff: <ul style="list-style-type: none"> ▪ Farid Manshadi, M.D. – Consulting, Physical Medicine, Physical Medicine and Rehab Associates ▪ Ann Rathe, M.D. – Consulting, Psychiatry, Blackhawk Grundy Mental Health Center ▪ Steven Schurtz, M.D. – Courtesy, Urology, Mason City Clinic ▪ Timothy Mulholland, M.D. – Courtesy, Urology, Mason City Clinic • Revised/Updated Privileges: <ul style="list-style-type: none"> ▪ Suzanne Bartlett, M.D. – Active, WHC, Spa Services • Resignations from Medical Staff: <ul style="list-style-type: none"> ▪ Anil Dhuna, M.D. – Consulting, Neurology, Neurology and Sleep Clinic ▪ Eduard Michel, M.D. – Consulting, Radiology, Vrad • Revised Policy: <ul style="list-style-type: none"> ▪ Provider Response to Patient Assessment and Care Needs • Finance Committee <ul style="list-style-type: none"> ▪ Capital Request – Security System Upgrade ▪ Capital Request – MRI Knee Coil – Invio 1.5 T Lower Extremity Coil ▪ Capital Request – Laundry Water Heater ▪ Capital Request – Ultrasound Equipment ▪ Capital Purchase FYI – Radiology Workstation (\$5,643.50) ▪ Capital Purchase FYI – Phillips Electrocardiograph EKG (\$9,045) ▪ Capital Purchase FYI – Nor-Lake Walk-In Cooler (\$8,664.96) ▪ Capital Purchase FYI – Hysteroscopes (2 @ \$6,529.50) • Executive Committee <ul style="list-style-type: none"> ▪ 4/4/11 InVision Agreement 	<p>Bennett noted that we have been staffing two mid-levels in the Walk-In Clinic based on volume.</p> <p>The revised policy was presented for review as included in the Board packets. The policy has been reviewed by the Executive Committee of the Medical Staff and is recommended for approval. A motion was made to approve the policy as listed at left.</p> <p>Bennett reported that the Finance Committee met on 4/22/11. Minutes from said meeting were included in the Board packets.</p> <p>Bennett presented the following capital requests:</p> <ul style="list-style-type: none"> ▪ Security System Upgrade at a cost not to exceed \$33,802.50 (budgeted) ▪ MRI Knee Coil at a cost not to exceed \$23,000 (budgeted) ▪ Laundry Water Heater at a cost not to exceed \$22,950 (not budgeted) ▪ Ultrasound Equipment Logic E9 BT10 120V at a cost not to exceed \$160,000 <p>Bennett noted that the capital request for ultrasound equipment is being deferred at this time. A motion was made to approve the capital requests as detailed above.</p> <p>Bennett reported that the budget for fiscal year 2012 should be ready for consideration at the May Board meeting.</p> <p>The minutes of the 4/4/11 Executive Committee meeting were presented as included in the Board packets. The Executive Committee acted to approve the proposal from InVision Architecture to provide design plans, and prepare bidding documents including all of the specs necessary to build an 8,500 square foot clinic at a cost not to exceed \$92,200. The action of the Executive Committee was ratified</p>	<p>1st - Johnson 2nd - Johnston Unanimously Approved</p> <p>1st - Seward 2nd - Johnson Unanimously Approved</p> <p>1st - Johnson 2nd - Vallem Unanimously Approved</p>
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	as presented.	
XIV. Adjourn	A motion was made to adjourn the meeting at 8:06 p.m.	1st - Johnston 2nd - Seward Unanimously Approved

Next meeting will be held

May 23, 2011

Tendrils Rooftop Garden