

Members Present:
 Roger Johnson, Acting
 Chair
 John Johnston
 Jill Kwikkel
 Jennifer Seward

Speakers Present:
 Mike Trachta, CEO
 Lisa Bennett, CFO
 Dr. Warne

Guests Present:
 Rhonda DeBuhr
 Heidi Solheim
 Karen Thalacker
 Iris Vering
 Jennie Waller

Members Excused:
 Susan Vallem, Chair

Minutes
 of the Meeting of the
Board of Trustees
 August 23, 2010
 7:00 p.m.
Tendrils Rooftop Garden



Our Mission: Waverly Health
 Center will provide high quality,
 patient-centered health care.

| Item | Discussion/Notes | Action |
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| I. Meeting called to order | Called to order by Johnson at 7:07 p.m. | |
| II. Approval of minutes | Minutes from the 7/26/10 meetings were reviewed. A motion was made to approve the minutes as written. | 1 st – Johnston 2 nd – Seward Unanimously Approved |
| III. Celebrations | Solheim reported that we have named the #2 Cedar Valley Employer of Choice by the Waterloo-Cedar Falls Courier. This is our second year to be selected. Last year we were ranked #5. | |
| IV. Board Education | None. | |
| V. Financial and Statistical Report | Bennett presented the financial and statistical report for July. A motion was brought forward from Finance Committee to approve the financial and statistical report as presented. | 1 st – Kwikkel 2 nd – Johnson Unanimously Approved |
| VI. Committee/Department Reports: <ul style="list-style-type: none"> • Performance Improvement • Board Quality Committee | Performance Improvement & Board Quality Committee reports were presented as included in the Board packets. | Accepted |
| VII. Medical Staff Report | Dr. Warne reported that the Executive Committee of the Medical Staff met on 8/16/10 and considered privileging items as listed under new business. She noted that the full Medical Staff also met on 8/16/10. They considered changes to standing orders, discussed the new dictation system and had a presentation from Dr. Rathe about the new high school football concussion rules. | |
| VIII. C.E.O.'s Report <ul style="list-style-type: none"> • Organizational Chart | <p>Trachta presented a revision to the organizational chart. Changes include:</p> <ul style="list-style-type: none"> ▪ Change of title from Director of Support Services to Director of Facilities – including a shift in reporting relationships for the Environmental Services Manager and Nutrition Services Manager from that position to the Chief Financial Officer. ▪ Change of title from Director of Clinic Operations to Director of Medical Clinic Operations. ▪ Change of title from Associate Director of Clinic Operations to Director of Surgical Clinical Operations. ▪ Addition of Provider Relations Specialist position. <p>A motion was made to approve the organizational chart as presented.</p> | 1 st – Kwikkel 2 nd – Seward Unanimously |

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| | | Approved |
| IX. Old Business <ul style="list-style-type: none"> • Rooftop Helipad | Trachta reported that only one bid was received for the helipad construction. He stated that modifications have been made to the plans and the project will be put out for bid again. He noted that we should have more information to consider at the September meeting. | |
| X. New Business <ul style="list-style-type: none"> • Provisional Appointments to Medical Staff: <ul style="list-style-type: none"> ▪ Annette Geary, ARNP – Consulting/Ancillary, Dermatology Associates ▪ Jessica Gerlach, PA-C – Consulting/Ancillary, Dermatology Associates • Reappointments to Medical Staff: <ul style="list-style-type: none"> ▪ Michael Berstler, M.D. – Active, Family Medicine, IHS ▪ James Cafaro, M.D. – Consulting, Pulmonology, CVMS ▪ Kent Nickell, M.D. – Consulting, Pathology, IHS • Provisional to Regular Status on Medical Staff: <ul style="list-style-type: none"> ▪ Richard Valente, M.D. – Consulting, Cardiology, Covenant • Updated/Revised Privilege List: <ul style="list-style-type: none"> ▪ Victor Mujica, M.D. – Consulting, Internal Medicine, Covenant ▪ M. Michele Martins, M.D. – Active, OB-Gyn, WHC • Temporary – Locum Privileges on Medical Staff: <ul style="list-style-type: none"> ▪ Sam Sims, CRNA – Courtesy/Ancillary – Temporary, Anesthesia • Resignation from Medical Staff: <ul style="list-style-type: none"> ▪ Matthew Sowle, PA-C – Courtesy/Ancillary, Family Medicine, Covenant ▪ Jessica Boevers, M.D. – Courtesy, Family Medicine, Covenant ▪ Traci Skierka, M.D. – Courtesy, Family Medicine • Correction to Previously Approved Credentialing Items: <ul style="list-style-type: none"> ▪ Melanie Schwartz, ARNP – Consulting/Ancillary, Covenant • Finance Committee <ul style="list-style-type: none"> ▪ Capital FYI – Pool Deck Replacement - \$7,297 | Privileging items were presented as individually listed at left. It was noted that a correction was made to restore Melanie Schwartz’s ARNP privileges. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff. Bennett reported that the Finance Committee met on 8/20/10. Minutes from said meeting were included in the Board packets. Bennett presented the following capital purchase FYI: | 1 st – Johnston 2 nd – Kwikkel Unanimously Approved |

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| <ul style="list-style-type: none"> ▪ Capital Request – Armstrong Pumps - \$15,249 ▪ Charity Care | <ul style="list-style-type: none"> ▪ Pool Deck Replacement \$7,297 (was budgeted at \$8,000) <p>Bennett presented the following capital request:</p> <ul style="list-style-type: none"> ▪ Armstrong Pumps at a cost not to exceed \$15,249 (was budgeted at \$20,000) <p>A motion was brought forward from Finance Committee to approve the capital request as presented.</p> <p>No charity care applications were received.</p> | <p>1st – Johnson 2nd – Kwikkel Unanimously Approved</p> |
| <p>XI. Adjourn</p> | <p>A motion was made to adjourn the meeting at 7:28 p.m.</p> | <p>1st – Johnston 2nd – Seward Unanimously Approved</p> |

Next meeting will be held
September 27, 2010
Tendrils Rooftop Garden
7:00 p.m.