

Members Present:
 Susan Vallem, Chair
 Roger Johnson, Secretary
 John Johnston
 Jill Kwikkel
 Jennifer Seward

Guests Present:
 Rhonda DeBuhr
 Diane Kohls
 Duff Ridgeway
 Karen Thalacker
 Jerry Tiedt
 Jennie Waller

Speakers Present:
 Brenda Poppens
 Mike Trachta, CEO
 Lisa Bennett, CFO
 Dr. Warne
 Iris Vering

Minutes
 of the Meeting of the
Board of Trustees
 April 26, 2010
 7:00 p.m.
Tendrils Rooftop Garden

WAVERLYHEALTH
 — C E N T E R —
Our Mission: Waverly Health
 Center will provide the highest
 quality, patient-focused health care.

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 7:03 p.m.	
II. Featured Department: <ul style="list-style-type: none"> Birthing Center – Brenda Poppens, RN 	Brenda Poppens presented information about the functions and goals of the Birthing Center.	
III. Approval of minutes	Minutes from the 3/22/10 meetings were reviewed. A motion was made to approve the minutes as written.	1 st – Kwikkel 2 nd – Johnson Unanimously Approved
IV. Celebrations	Dr. Linda Martin, our new orthopedic surgeon has started. There will be an open house in the Orthopedic Clinic to meet her on May 5 th from 3:00 – 4:30 p.m.	
V. Financial and Statistical Report	Bennett presented the financial and statistical report for March. A motion was brought forward from Finance Committee to approve financial and statistical report as presented.	1 st – Kwikkel 2 nd – Johnson Unanimously Approved
VI. Committee/Department Reports: <ul style="list-style-type: none"> Performance Improvement Home Health Environment of Care 	Performance Improvement, Home Health, and Environment of Care reports were presented as included in the Board packets.	Accepted
VII. Medical Staff Report	Dr. Warne reported that the Medical Staff met last week and considered privileging items as listed under new business. Trachta reported that some members of the Medical Staff have expressed frustration with the functionality of McKesson. He stated that we will be looking at the possibility of having a trainer spend some time on-site for a Medical Staff refresher.	
VIII. Patient Satisfaction Survey Reports	Vering presented the Press Ganey patient satisfaction survey results for the period ending March 31st.	
IX. C.E.O.'s Report <ul style="list-style-type: none"> Home Health Change of Ownership Update Construction Quotes for Clinic Space Remodel 	Trachta reported that we are continuing to move forward with the transition of Home Health ownership to Community Based Services (CBS). The new director started today at CBS. We are continuing to communicate with patients and providers as we move through the process. Bennett presented the following competitive quotations for remodeling the clinic space formerly occupied by Dr. Bell to accommodate the General Surgery and Orthopedic Clinics. <ul style="list-style-type: none"> Huff Contracting quoted \$92,498 with an 	

<ul style="list-style-type: none"> • Lease Agreement for Lab Chemistry Analyzer • Shell Rock Clinic Transition Update • Strategic Plan 	<p>estimated 75 day completion for the project.</p> <ul style="list-style-type: none"> ▪ Ramker Construction quoted \$72,522 (including \$21,617 quote from BK Tile) with an estimated 60 day completion for the project. <p>Trachta reported that an additional \$11,000 - \$15,000 of work will be completed internally by our staff. Trachta noted that this is an unbudgeted capital expense. A motion was made to accept the quotation from Ramker at a cost not to exceed \$72,522.</p> <p>Bennett presented a five year operating lease for a lab chemistry analyzer. This will provide us with more reliable equipment and service and she estimates that it will net a 39% decrease in our current expenses for this equipment. A motion was made to approve the operating lease as presented.</p> <p>Trachta presented an update on the Shell Rock Clinic transition, noting that we are currently investigating costs and alternatives for assuring that the clinic meets code requirements for Rural Health Clinic status.</p> <p>Trachta presented the new strategic plan, noting the following recommended changes:</p> <ul style="list-style-type: none"> ▪ Our mission be changed slightly to Waverly Health Center will provide high quality, patient-centered care. ▪ Addition of Leadership to our existing values (Enthusiasm, Integrity, Compassion, Innovation, and Excellence). ▪ Addition of Clinical Excellence to our existing strategic initiatives (Organizational Excellence, Nursing Excellence, Planetree, Service Excellence). <p>Trachta noted that this strategic plan is more clinically focused and geared toward improving the health status of the communities we serve. Trustees provided feedback on the planning sessions they attended, noting that they were impressed with the level of employee engagement and forward thinking. A motion was made to approve the strategic plan as presented.</p>	<p>1st – Johnston 2nd – Seward Unanimously Approved</p> <p>1st – Kwikkel 2nd – Johnson Unanimously Approved</p> <p>1st – Seward 2nd – Johnston Unanimously Approved</p>
<p>X. Old Business</p>	<p>None</p>	
<p>XI. New Business</p> <ul style="list-style-type: none"> • Pre Application Request: <ul style="list-style-type: none"> ▪ Nicole Jedlicka, DPM – Podiatry Resident • Provisional Appointments to Medical Staff: <ul style="list-style-type: none"> ▪ Linda Martin, M.D. – Active, Orthopedic Surgery, WHC ▪ Stephanie Koos, D.O. – Active, Family Medicine, IHS ▪ Daniel Koos, M.D. – Active, Family Medicine, IHS 	<p>Privileging items were presented as individually listed at left. Trachta noted that Dr. Martin’s application will not be processed until her Iowa Medical license has been issued. All other files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.</p>	<p>1st – Johnston 2nd – Kwikkel Unanimously Approved</p>

<ul style="list-style-type: none"> • Reappointments to Medical Staff: <ul style="list-style-type: none"> ▪ Douglas Ketcham, M.D. – Courtesy, Radiology, NightHawk Radiology • Updated/Revised Privilege List: <ul style="list-style-type: none"> ▪ Lisa Warne, M.D. – Active, General Surgery, WHC ▪ Kerrie Bossard, M.D. – Active, General Surgery, WHC • Resignations from Medical Staff: <ul style="list-style-type: none"> ▪ Ann Bell, M.D. – Active, Otolaryngology, Ann F. Bell, PC ▪ Jeanne Rothamel, RN – Ann F. Bell, PC ▪ Farid Manshadi, M.D. – Consulting, Physical Medicine & Rehabilitation • Privilege List Revision <ul style="list-style-type: none"> ▪ Neurology ▪ Plastic Surgery ▪ Physical Medicine & Rehabilitation • New/Revised Policies <ul style="list-style-type: none"> ▪ Non-Discrimination of Care • Bank Resolutions • Finance Committee <ul style="list-style-type: none"> ▪ Capital Request – Dukane Nurse Call Reporting System ▪ Capital Request – Sterrad NX Sterilizer ▪ Capital Request – IT Switch Upgrade (addition to previously approved amount) ▪ Capital Purchase FYI – TX-ADP400 Traction Plan/Physical Therapy ▪ Charity Care 	<p>Trachta presented the revised listings for Neurology, Plastic Surgery, and Physical Medicine & Rehabilitation as included in the Board packets. The forms have been reviewed and are recommended for approval by the Executive Committee of the Medical Staff. A motion was made to approve the revised privilege listings as presented.</p> <p>Trachta presented the new policy as listed at left, and distributed at the meeting. The policy has been reviewed by the Executive Committee of the Medical Staff and is recommended for approval. A motion was made to approve the policy as written.</p> <p>Bennett presented bank resolutions from First National Bank, Security Bank, and State Bank that have been updated to remove Gary Burke, Elly Steffen and Darold Wolff, and include Roger Johnson. She presented an additional new resolution for Lincoln Savings Bank. A motion was made to approve all resolutions as presented.</p> <p>Trachta reported that the Finance Committee met on 4/23/10. Minutes from said meeting were included in the Board packet.</p> <p>Trachta presented the following capital requests:</p> <ul style="list-style-type: none"> ▪ Dukane Nurse Call Reporting System at a cost not to exceed \$22,941.63 ▪ Sterrad NX Sterilizer at a cost not to exceed \$36,750.00 ▪ IT Switch Upgrade at an additional cost of \$2,255.70 <p>A motion was brought forward from Finance Committee to approve the capital requests as presented.</p> <p>Bennett presented the following applications for charity care:</p> <ul style="list-style-type: none"> ▪ Patient 1 has a total bill of \$31,977.38 and qualifies for a 55% write off under our 	<p>1st – Johnson 2nd – Johnston Unanimously Approved</p> <p>1st – Seward 2nd – Kwikkel Unanimously Approved</p> <p>1st – Johnston 2nd – Seward Unanimously Approved</p> <p>1st – Kwikkel 2nd – Johnson Unanimously Approved</p>
---	--	---

<ul style="list-style-type: none"> Nashua Rural Health Clinic Annual Program Evaluation 	<p>charity care policy, which is \$17,587.56.</p> <ul style="list-style-type: none"> Patient 2 has a total bill of \$25,297 and qualifies for a 100% write off under our charity care policy. Patient 3 has a total bill of \$22,678 and qualifies for a 100% write off under our charity care policy. Patient 4 has a total bill of \$19,126.25 and qualifies for an 80% write off under our charity care policy, which is \$15,301. <p>A motion was made to approve the applications as presented.</p> <p>Trachta presented the Nashua Rural Health Annual Program Evaluation as distributed to Board members. A motion was made to approve the annual evaluation as presented.</p>	<p>1st – Johnson 2nd – Kwikkel Unanimously Approved</p> <p>1st – Johnston 2nd – Johnson Unanimously Approved</p>
<p>XII. Adjourn</p>	<p>A motion was made to adjourn the meeting at 8:16 p.m.</p>	<p>1st – Johnson 2nd – Seward Unanimously Approved</p>

Next meeting will be held

May 24, 2010

Tendrils Rooftop Garden

7:00 p.m.