

Members Present:
 Susan Vallem, Chair
 Roger Johnson
 John Johnston
 Jill Kwikkel
 Jennifer Seward

Speakers Present:
 Mike Trachta, CEO
 Duff Ridgeway
 Lisa Bennett
 Dr. Warne
 Iris Vering
 Jerry Tiedt

Guests Present:
 Rhonda DeBuhr
 Diane Kohls
 Heidi Solheim
 Karen Thalacker
 Jennie Waller
 Amanda, Wartburg student

Minutes
 of the Meeting of the
Board of Trustees
 November 22, 2010
 7:00 p.m.
Tendrils Rooftop Garden

WAVERLYHEALTH
 — C E N T E R —
Our Mission: Waverly Health
 Center will provide high quality,
 patient-centered health care.

Item	Discussion/Notes	Action
Public Hearing: Rooftop Helipad	Vallem opened the Public Hearing regarding the Rooftop Helipad plans and specifications at 7:02 p.m. There were no written public comments regarding the proposed plans and specifications. Vallem opened the floor for public comments. There were no comments. Vallem closed the hearing at 7:03 p.m.	
I. Meeting called to order	Called to order by Vallem at 7:03 p.m.	
II. Approval of minutes	Minutes from the 10/25/10 meeting were reviewed. A motion was made to approve the minutes as written.	1 st – Johnston 2 nd – Seward Unanimously Approved
III. Celebrations	Trachta reported that he’s celebrating a milestone birthday this weekend. Solheim reported that Dr. Brunkhorst was recognized in the Waterloo/Cedar Falls Courier for accepting a Lifetime Achievement award from Iowa Academy of Family Physicians at a banquet on November 11th in West Des Moines. Dr. Brunkhorst has been practicing medicine for more than 52 years.	
IV. Board Education	As included in Board packets: <ul style="list-style-type: none"> ▪ Healthcare Acronyms & Terms ▪ The Nation’s Renewed Commitment to Comparative Effectiveness Research 	
V. Featured Department: Foundation – Duff Ridgeway	Duff Ridgeway presented information about the functions and goals of the Waverly Health Center Foundation.	
VI. Financial and Statistical Report	Bennett presented the financial and statistical report for October. A motion was brought forth from the Finance Committee to approve the financial and statistical report as presented. Bennett noted that our cost report is due on November 30th, she discussed preliminary report from WIPFLI.	1 st – Johnson 2 nd – Kwikkel Unanimously Approved
VII. Committee/Department Reports: <ul style="list-style-type: none"> • Environment of Care • Performance Improvement • Board Quality Committee 	The Environment of Care, Performance Improvement, and Board Quality Committee reports were presented as included in the Board packets. Vering presented the current WHC Quality Measures Report Card.	Accepted
VIII. Medical Staff Report	Dr. Warne reported that the Executive Committee of	

	<p>the Medical Staff met on 11/15/10 and considered privileging items as listed under new business. She reported that other items considered at the meeting were:</p> <ul style="list-style-type: none"> ▪ Computerized physician order entry (CPOE): integration of eClinical Works with McKesson. 	
<p>IX. C.E.O.'s Report</p> <ul style="list-style-type: none"> • Helipad <ul style="list-style-type: none"> ▪ Acceptance of Bid for Helipad Construction ▪ Resolution to Commence Project • ICE Technologies Project Management Proposal • Laser Maintenance Agreement • Landscape Project 	<p>Trachta presented information about the bids received for the Helipad construction project, including a recommendation letter from InVision to accept Prairie Construction Company as the lowest responsible bid. Trachta presented a resolution to approve awarding the contract to Prairie Construction Company and to approve the total construction package for the rooftop helipad project, including Phase II of the FEC bid. Trachta noted that he has received written confirmation from the Bolger Foundation of their intent to fully fund the project. A motion was made to approve the resolution as presented.</p> <p>Trachta and Tiedt presented a proposal from ICE Technologies for project management/strategic advisory services. Discussion was held regarding the resources required to achieve meaningful compliance and meet the requirements of the American Recovery and Reinvestment Act (ARRA). A motion was made to approve the project management proposal with ICE Technologies as presented for up to 15 months.</p> <p>Trachta presented a 1 year pre-paid maintenance agreement for the laser utilized in The Spa. Bennett is investigating the possibility of incorporating maintenance for this equipment into our biomedical agreement. A motion was made to approve to 1 year maintenance agreement at a cost of \$9,000 or to incorporate it into our biomedical agreement if more economical.</p> <p>Trachta reported that we have received bids for planting trees and decorative landscaping on the recently acquired golf course property. A motion was made to approve the tree planting portion of the project at a cost of \$15,000 provided by Maifield Landscaping.</p>	<p>1st – Seward 2nd – Kwikkel Unanimously Approved</p> <p>1st – Kwikkel 2nd – Johnston Unanimously Approved</p> <p>1st – Seward 2nd – Kwikkel Unanimously Approved</p> <p>1st – Johnston 2nd – Kwikkel Unanimously Approved</p>
X. Old Business	None.	
<p>XI. New Business</p> <ul style="list-style-type: none"> • Change of Status from Provisional to Regular Privileges on Medical Staff: <ul style="list-style-type: none"> ▪ Annette Geary, ARNP – Consulting/ Ancillary, Dermatology, Dermatology Associates ▪ Jessica Gerlach, PA-C – Consulting/ Ancillary, Dermatology, Dermatology Associates ▪ Melanie Schwartz, ARNP – Consulting/ Ancillary, Cardiology, Covenant • Temporary to Provisional Appointments to Medical Staff: 	<p>Privileging items were presented as individually listed at left. All files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.</p>	<p>1st – Kwikkel 2nd – Seward Unanimously Approved</p>

<ul style="list-style-type: none"> ▪ Jared Browning, M.D. – Radiology, Consulting, VRAD ▪ Steven Cohen, M.D. – Radiology, Consulting, VRAD ▪ Dawn DeLavallade, M.D. – Radiology, Consulting, VRAD ▪ Heidi Henry, M.D. – Radiology, Consulting, VRAD ▪ Raymond Montecalvo, M.D. – Radiology, Consulting, VRAD ▪ Joshua Sokol, M.D. – Radiology, Consulting, VRAD ▪ Benjamin Strong, M.D. – Radiology, Consulting, VRAD ▪ David Tague, M.D. – Radiology, Consulting, VRAD ▪ Jennifer Theoharis, M.D. – Radiology, Consulting, VRAD • Reappointments to Medical Staff: <ul style="list-style-type: none"> ▪ Joginder Singh, M.D. – Courtesy, Oncology, CVMS ▪ Kalyana Sundaram, M.D. – Consulting, Cardiology, CVMS • Automatic Resignation from Medical Staff due to Lack of Activity at WHC: <ul style="list-style-type: none"> ▪ David Congdon, M.D. – Consulting, Otolaryngology, CVMS • New/Revised Policies: <ul style="list-style-type: none"> ▪ Ongoing Professional Practice Evaluation • Finance Committee <ul style="list-style-type: none"> ▪ Capital Request – Microsoft Enterprise Agreement ▪ Capital Request – High Availability for WHC’s Information Systems ▪ Charity Care • Joint Commission Lab Survey 	<p>Trachta presented the new policy as listed at left, and included in the Board packets. The policy has been reviewed by the Executive Committee of the Medical Staff and is recommended for approval. A motion was made to approve the policy as written.</p> <p>Bennett reported that the Finance Committee met on 11/19/10. Minutes from said meeting were included in the Board packets.</p> <p>Bennett presented the following capital requests:</p> <ul style="list-style-type: none"> ▪ Microsoft Enterprise Agreement at a cost not to exceed \$131,578.94 ▪ High Availability for WHC’s Information Systems at a cost not to exceed \$52,017.66 ▪ Evotech Scope Cleaner and Plumbing at a cost not to exceed \$52,017.66 <p>A motion was brought forth from Finance Committee to approve the capital requests as presented.</p> <p>No charity care applications were received.</p> <p>DeBuhr reported that the lab had their unannounced Joint Commission survey last week. She noted that the survey went very well with only a few minor items identified for correction.</p>	<p>1st – Johnston 2nd – Kwikkel Unanimously Approved</p> <p>1st – Kwikkel 2nd – Johnson Unanimously Approved</p>
<p>XII. Closed Session</p> <ul style="list-style-type: none"> • Iowa Code Chapter 388.9 	<p>A motion was made to move into closed session at 8:12 p.m. for the purpose identified at left.</p>	<p>1st – Seward 2nd – Kwikkel Unanimously Approved</p>

XIII. Open Session	A motion was made to move back into open session at 8:47 p.m.	1 st – Johnson 2 nd – Seward Unanimously Approved
XIV. Adjourn	A motion was made to adjourn the meeting at 8:47 p.m.	1 st – Johnston 2 nd – Johnson Unanimously Approved

Next meeting will be held

December 20, 2010

CG Room

Following the Joint Meeting of the Board & the Medical Staff