

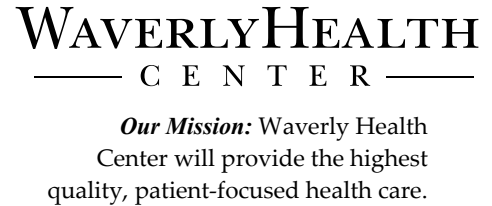
Members Present:
 Susan Vallem, Chair
 Roger Johnson, Secretary
 John Johnston
 Jill Kwikkel

Members Excused:
 Jennifer Seward

Speakers Present:
 Jim Schutte
 Mike Trachta, CEO
 Mike Isaacson
 Lisa Bennett, CFO

Guests Present:
 Dr. Bossard
 Pat Colsch
 Melissa Debner
 Rhonda DeBuhr
 Linda Hall
 Paula Hinckle
 Diane Kohls
 Kathy Magnall
 Heidi Solheim
 Loni Strempeke
 Karen Thalacker
 Linda Thurm
 Iris Vering
 Jennie Waller
 Dr. Warne
 Rhonda Wehling

Minutes
 of the Meeting of the
Board of Trustees
 February 22, 2010
 7:00 p.m.
Tendrils Rooftop Garden



Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 7:00 p.m.	
II. Featured Departments: Ambulance – Jim Schutte	Jim Schutte presented information about the functions and goals of the Ambulance department. Schutte also provided an update on ambulance coverage issues in Butler County.	
III. Board Education	N/A	
IV. Approval of minutes	Minutes from the 1/25/10 meetings were reviewed. A motion was made to approve the minutes as written.	1 st – Johnston 2 nd – Johnson Unanimously Approved
V. Celebrations		
VI. Home Health Change of Ownership, Mike Isaacson – Bremer County Community Based Services	<p>Bennett presented the cost analysis report received from WIPFLI last year along with an update of actions that have been taken on identified items.</p> <p>Trachta presented background information on the process of identifying a potential partner for transitioning the home health department outside of the hospital. He noted that the primary consideration in selection of a potential partner was to maintain a local focus and to ensure continued access to services for the communities we serve.</p> <p>Mike Isaacson presented information about Community Based Services (CBS). Isaacson noted that CBS is a self sufficient department of Bremer County. He reported on how home health would fit into CBS's mission and vision and gave an overview of his preliminary plan for the potential transition. Isaacson noted that the Board of Supervisors has approved moving forward with the transition of home health to CBS.</p> <p>Discussion was held at length regarding the options and considerations.</p> <p>A motion was made to approve transitioning the home health department to CBS:</p> <ul style="list-style-type: none"> ▪ including the office equipment and computer software/equipment as inventoried. ▪ with an effective date of July 1, 2010. ▪ with WHC having a designated seat on the 	1 st – Johnson 2 nd – Kwikkel

	<p>advisory board.</p> <p>Johnston expressed the importance of keeping employees best interests in mind as we move forward with the transition to create a win-win situation for all involved.</p> <p>Discussion was held regarding have Board involvement in the transition process. It was determined that a Board member should be actively involved in the process, and interim reports on progress should be presented at the monthly Board meetings.</p>	Unanimously Approved
VII. Financial and Statistical Report	Bennett presented the financial and statistical report for January. A motion was brought forward from Finance Committee to approve financial and statistical report as presented.	1 st – Kwikkel 2 nd – Johnson Unanimously Approved
VIII. Committee/Department Reports: <ul style="list-style-type: none"> • Performance Improvement • Home Health 	Performance Improvement and Home Health reports were presented as included in the Board packets.	Accepted
IX. C.E.O.'s Report <ul style="list-style-type: none"> • Waverly-Shell Rock Training Support Request • Rooftop Heliport 	<p>Trachta presented a request from Waverly-Shell Rock (W-SR) Community Schools to provide funding assistance for their athletic training program. Discussion was held regarding the health benefit of the athletic training program for the community. A motion was made to approve an \$8,500 donation for the athletic training program. Trachta noted that Kwikkel's husband is employed by W-SR Schools. The Board did not feel that there was a conflict of interest in this matter.</p> <p>Trachta reported that we have a donor who is interested in helping us to construct a heliport. Trachta noted that we met with a consultant today to help develop a plan. He stated that plans may come forward to the Executive Committee prior to the next regular meeting for approval in order to put the project out for bid.</p>	1 st – Johnston 2 nd – Kwikkel Unanimously Approved
X. Old Business		
XI. New Business <ul style="list-style-type: none"> • Provisional Appointments to Medical Staff: <ul style="list-style-type: none"> ▪ Richard Valente, M.D. – Consulting, Cardiology, Covenant • Provisional to Regular Appointment on Medical Staff: <ul style="list-style-type: none"> ▪ Shannon Lau, M.D. – Active, OB/Gyn, WHC ▪ Mark Thomas, DPM – Courtesy, Podiatry Resident, Cedar Valley Podiatry • Continuation of Provisional Status on Medical Staff: <ul style="list-style-type: none"> ▪ Udaya Shreesha, M.D. – Consulting, Pulmonary Medicine, Covenant 	<p>Privileging items were presented as individually listed at left. The files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. Trachta noted that Dr. Fagre is being moved to Courtesy status as a result of not meeting attendance requirements for Active staff as set forth in the Medical Staff Bylaws. A motion was made to approve all privileging items as individually considered and recommended by the Executive Committee of the Medical Staff.</p>	1 st – Johnson 2 nd – Kwikkel Unanimously Approved

<ul style="list-style-type: none"> • Change from Active to Courtesy Status on Medical Staff: <ul style="list-style-type: none"> ▪ Lee Fagre, M.D. – Family Practice, Covenant • Reappointments to Medical Staff: <ul style="list-style-type: none"> ▪ Brenda Cooper, ARNP – Consulting/Ancillary, CVMS ▪ Brian Fiedler, M.D. – Courtesy, Radiology, NightHawk Radiology • Resignation from Medical Staff: <ul style="list-style-type: none"> ▪ James Connell, Jr., M.D. – Consulting, Radiology – CVMS ▪ Crystal Schrader, ARNP – Consulting/Ancillary, CVMS • Updated/Revised Privileges: <ul style="list-style-type: none"> ▪ Shannon Lau, M.D. – Active, OB/Gyn, WHC • Revised Privilege Listing: <ul style="list-style-type: none"> ▪ General Surgery Clinical Privileges • New/Revised Policies: <ul style="list-style-type: none"> ▪ Restrictions to Use and Disclosure of Protected Health Information ▪ Breach Notification ▪ Incentive Plan ▪ Clinical Records • Finance Committee <ul style="list-style-type: none"> ▪ Capital Request – Pentax HD Processor and HD Colonoscope ▪ Capital Request – API DeductIt ▪ Charity Care 	<p>Trachta presented the revised listing for General Surgery Clinical Privileges as included in the Board packets. The form has been reviewed and is recommended for approval by the Executive Committee of the Medical Staff. A motion was made to approve the revised privilege listing as presented.</p> <p>Trachta presented the new/revised policies as listed at left, and included in the Board packets. The policies have been reviewed by the Executive Committee of the Medical Staff and are recommended for approval. A motion was made to approve the policies as written and individually considered.</p> <p>Bennett reported that the Finance Committee met earlier today. Minutes from said meeting were distributed.</p> <p>Bennett presented a capital request for a Pentax HD Processor and HD Colonoscope. This request was budgeted for \$65,000. Bennett reported that they are reviewing possible changes to the specs for the equipment that was requested. A motion was made to approve spending up to the budgeted amount of \$65,000 to assure additional features and compatibility.</p> <p>Bennett presented a capital request for API DeductIt at a cost not to exceed \$22,160.00. Bennett noted that funds for this purchase were raised through the Foundation’s Annual Campaign. A motion was made to approve the request as presented.</p> <p>Bennett reported that there were no charity care requests to consider this month.</p>	<p>1st – Kwikkel 2nd – Johnston Unanimously Approved</p> <p>1st – Johnston 2nd – Johnson Unanimously Approved</p> <p>1st – Johnson 2nd – Kwikkel Unanimously Approved</p> <p>1st – Johnston 2nd – Kwikkel Unanimously Approve</p>
<p>XII. Closed Session</p>	<p>A motion was made to move into closed session at</p>	<p>1st – Johnson</p>

<ul style="list-style-type: none"> ▪ Iowa Code Chapter 388.9 	<p>9:00 p.m. for the purposes identified at left.</p>	<p>2nd – Johnston Unanimously Approved</p>
<p>XIII. Open Session</p>	<p>A motion was made to move back into open session at 9:30 p.m.</p> <p>A motion was made to terminate Dr. Bell’s clinic space lease effective April 1, 2010 in exchange for a discount on equipment that the hospital intends to purchase from her, and to approve purchasing up to \$76,000 of equipment from Dr. Bell.</p>	<p>1st – Kwikkel 2nd – Johnston Unanimously Approved</p> <p>1st – Johnston 2nd – Johnson Unanimously Approved</p>
<p>XIV. Adjourn</p>	<p>A motion was made to adjourn the meeting at 9:32 p.m.</p>	<p>1st – Johnson 2nd – Johnston Unanimously Approved</p>

Next meeting will be held

March 22, 2010

Tendrils Rooftop Garden

7:00 p.m.