

Members Present:  
 Susan Vallem, Chair  
 Roger Johnson  
 John Johnston  
 Jennifer Seward, Acting  
 Secretary

Guests Present:  
 Karen Buls  
 Rhonda DeBuhr  
 Donna Oberheu  
 Dan Rigel  
 Karen Thalacker  
 Jerry Tiedt  
 Iris Vering  
 Jennie Waller

Members Absent:  
 Gary Burke, excused

Speakers Present:  
 Mike Trachta, CEO  
 Lisa Bennett, CFO  
 Diane Kohls  
 Heidi Solheim

Minutes  
 of the Meeting of the  
**Board of Trustees**  
 April 27, 2009  
 7:00 p.m.  
**Tendrils Rooftop Garden**

**WAVERLY HEALTH**  
 — C E N T E R —  
***Our Mission:*** Waverly Health  
 Center will provide the highest  
 quality, patient-focused health care.

<b>Item</b>	<b>Discussion/Notes</b>	<b>Action</b>
I. Meeting called to order	Called to order by Vallem at 7:04 p.m.	
II. Public Comments	Donna Oberheu shared concerns about the billing process with the Board. Oberheu also expressed appreciation for WHC’s donation to the Heritage Days celebration.	
III. Board Education	Included in Board packets: <ul style="list-style-type: none"> <li>▪ BoardRoom Press: Challenges Affecting Audit Committees of Not-for-Profit Organizations</li> <li>▪ Leadership in Healthcare Organizations – A Guide to Joint Commission Leadership Standards</li> </ul>	
IV. Approval of minutes	Minutes from the 3/30/09 meeting were reviewed. A motion was made to approve the minutes as written.	1 <sup>st</sup> – Johnston 2 <sup>nd</sup> – Johnson Approved
V. Celebrations		
VI. Financial and Statistical Report	Bennett presented the financial and statistical report for March. A motion was brought forth from Finance Committee to approve the March financial and statistical report as written.	1 <sup>st</sup> – Johnson 2 <sup>nd</sup> – Burke Approved
VII. Committee/Department Reports: <ul style="list-style-type: none"> <li>• Home Health/Alternative Care</li> <li>• Environment of Care</li> </ul>	The Home Health/ Alternative Care and Environment of Care reports were presented as included in the Board packets.	Accepted
VIII. C.E.O.’s Report <ul style="list-style-type: none"> <li>• Recruiting Updates</li> <li>• Noah Campus Health Clinic</li> </ul>	<p>Trachta reported that recruiting efforts for a pediatrician and an orthopedic surgeon seem very positive. He reported that we are expecting to have a signed contract with the orthopedic surgeon by the end of the week.</p> <p>Trachta stated that we are continuing to work on the details of the practice acquisition as discussed at the last meeting.</p> <p>Trachta reported that future recruiting needs are likely to include a half-time ER physician and an additional CRNA (Anesthetist).</p> <p>Trachta reported that a business model has been developed with Wartburg for the Noah Campus Health Clinic which relieves the hospital of financial risk. An agreement should be signed by the end of the week.</p>	

<ul style="list-style-type: none"> <li>• Walk-In Clinic Report</li> <li>• Assetdynamx Contract Renewal</li> <li>• Planetree Designation Survey</li> <li>• Christophel Clinic</li> <li>• Information Systems Update</li> </ul>	<p>Kohls reported that the Walk-In Clinic continues to be busy. They had 267 visits during the first month of operation.</p> <p>Bennett presented a contract with Assetdynamx to provide chargemaster services at a cost of \$13,500 per year for three years. A motion was made to approve the contract as presented.</p> <p>Buls reported that we had our Planetree Designation survey on April 14<sup>th</sup> – 16<sup>th</sup>. Our preliminary report was very positive. The Planetree Designation Committee will meet on Wednesday to consider our application for designation and the report from our survey.</p> <p>Trachta reported that planning is underway for construction of the Christophel Clinic. The clinic will be located where Home Health is currently. The Foundation has committed to a \$100,000 donation from the Mildred Christophel estate toward the construction costs.</p> <p>Tiedt reported that we have been selected as a beta site for Computerized Physician Order Entry (CPOE) software. This will give us a strong voice in the development of the product we will be using. He announced that McKesson has expressed interest in having WHC serve as a site-visit site for other hospitals that are considering their products. This is a testament to how the implementation process went here and how staff are utilizing McKesson systems.</p>	<p>1<sup>st</sup> – Johnson 2<sup>nd</sup> – Seward Approved</p>
<p>IX. Medical Staff Report</p>	<p>Dr. Darnold reported that the Medical Staff met on April 20<sup>th</sup>. They had a question and answer session about the computerized records system and considered the credentialing items as listed on this agenda.</p>	
<p>X. Press Ganey Patient Satisfaction Survey Reports – Heidi Solheim</p>	<p>Solheim presented the Press Ganey patient satisfaction survey results for the quarter ending March 31<sup>st</sup>.</p> <p>Dr. Darnold expressed concern about the amount of time it takes for ER patients to be moved to Med/Surg once the decision has been made to admit them.</p>	
<p>XI. Old Business</p>	<p>None.</p>	
<p>XII. New Business</p> <ul style="list-style-type: none"> <li>• Provisional Appointment to Medical Staff: <ul style="list-style-type: none"> <li>▪ Anil Kumar Dhuna, MB BCH – Consulting, Neurology, Midwest Sleep Services</li> </ul> </li> <li>• Reappointment to Medical Staff: <ul style="list-style-type: none"> <li>▪ Clay Dahlquist, D.O. – Active, Family Medicine, WHC</li> </ul> </li> <li>• Updated/Revised Privileges: <ul style="list-style-type: none"> <li>▪ Stephen Leslie, M.D. – Consulting,</li> </ul> </li> </ul>	<p>Trachta presented the following credentialing items:</p> <ul style="list-style-type: none"> <li>**provisional appointment to Medical Staff</li> <li>**reappointment to Medical Staff</li> <li>**updated/revised privileges</li> <li>**resignation from Medical Staff</li> </ul> <p>All items are individually listed at left. The files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve all credentialing items as individually considered and recommended by the Executive</p>	<p>1<sup>st</sup> – Johnston 2<sup>nd</sup> – Seward Approved</p>

<p>Allergy &amp; Immunology, Covenant</p> <ul style="list-style-type: none"> <li>▪ Jasjeet Sangha, M.D. – Courtesy, Hematology/Oncology, CVMS</li> <li>▪ Joginder Singh, M.D. – Courtesy, Hematology/Oncology, CVMS</li> <li>▪ Borianna Kamenova, M.D. – Courtesy, Hematology/Oncology, CVMS</li> <li>▪ Victor Mujica, M.D. – Consulting, Gastroenterology, Covenant</li> </ul> <p>• Resignation from Medical Staff:</p> <ul style="list-style-type: none"> <li>▪ Paul Richardson, M.D. – Consulting, Urology, Northern Iowa Urology Associates</li> <li>▪ Angela Buttjer, PA-C – Consulting-Ancillary, Dermatology, Dermatology Associates</li> <li>▪ Mary Margaret Heatley, PA-C – Consulting-Ancillary, Dermatology, Dermatology Associates</li> </ul> <p>• New/Revised Policies:</p> <ul style="list-style-type: none"> <li>▪ Therapy Pool Testing &amp; Maintenance/Therapy Pool</li> <li>▪ Emergency Plan for the Therapy Pool/Therapy Pool</li> <li>▪ Transfer of Patients COBRA/EMTALA Compliance/Administration</li> </ul> <p>• Finance Committee</p> <ul style="list-style-type: none"> <li>▪ Capital Request – LP 12 Replacement \$22,679.17</li> <li>▪ Capital Request – Email &amp; Web Filtering \$23,823.00</li> <li>▪ Charity Care Applications</li> <li>▪ Board Designated Savings Withdrawal</li> </ul>	<p>Committee of the Medical Staff.</p> <p>Trachta presented the new/revised policy statements as listed at left, and included in the Board packets. The policies have been reviewed by the Executive Committee of the Medical Staff and are recommended for approval. A motion was made to approve the policies as written and individually considered.</p> <p>Bennett reported that the Finance Committee met on 4/17/09. Minutes from said meeting were included in the Board packets.</p> <p>Bennett presented a capital request for LP 12 replacement. This request was not considered by the Finance Committee. A motion was made to approve the request for LP 12 replacement at a cost not to exceed \$22,679.17.</p> <p>Bennett presented a capital request for an email &amp; web filtering appliance. This request was not considered by the Finance Committee. A motion was made to approve the request for email &amp; web filtering at a cost not to exceed \$23,823.00.</p> <p>Bennett presented tow applications for charity care, one in the amount of \$20,672, and one in the amount of \$14,838. Both applications qualify for 100% write-off under our charity care policy. A motion was made to approve the applications as presented for 100% write-off.</p> <p>Bennett reported that a withdrawal of \$500,000 was made from Board Designated Savings on 4/9/09 to cover operating expenses.</p>	<p>1<sup>st</sup> – Seward 2<sup>nd</sup> – Johnson Approved</p> <p>1<sup>st</sup> – Johnson 2<sup>nd</sup> – Johnston Approved</p> <p>1<sup>st</sup> – Johnston 2<sup>nd</sup> – Seward Approved</p> <p>1<sup>st</sup> – Johnson 2<sup>nd</sup> – Seward Approved</p>
<p>XIII. Closed Session</p>	<p>A motion was made to move into closed session at 8:12 p.m. for the following identified purposes: **Competitive Information (Section 388.9)</p>	<p>1<sup>st</sup> – Seward 2<sup>nd</sup> – Johnson Approved</p>
<p>XIV. Open Session</p>	<p>A motion was made to move back into open session at 8:37 p.m.</p>	<p>1<sup>st</sup> – Johnston 2<sup>nd</sup> – Seward Approved</p>

XV. Adjourn	A motion was made to adjourn the meeting at 8:38 p.m.	1 <sup>st</sup> – Johnston 2 <sup>nd</sup> – Johnson Approved
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Next meeting will be held  
**TUESDAY, May 26, 2009**  
**Tendrils Rooftop Garden**  
7:00 p.m.