

Members:
 Susan Vallem, Chair
 Roger Johnson, Acting Secretary
 John Johnston
 Jennifer Seward

Guests Present:
 Karen Buls
 Heidi Solheim
 Karen Thalacker
 Jennie Waller

Minutes
 of the Meeting of the
Board of Trustees

WAVERLY HEALTH
 — C E N T E R —

March 30, 2009

Our Mission: Waverly Health Center will provide the highest quality, patient-focused health care.

7:00 p.m.

Carstensen/Gruben Room

Members Absent:
 Gary Burke, excused

Speakers Present:
 Mike Trachta, CEO
 Lisa Bennett, CFO
 Dawn Miller
 Iris Vering
 Diane Kohls
 Rhonda DeBuhr, CCNO

Item	Discussion/Notes	Action
I. Meeting called to order	Called to order by Vallem at 7:06 p.m.	
II. Featured Department: Information Systems, Dawn Miller	Dawn Miller presented information about the functions and goals of the Information Systems department.	
III. Approval of minutes	Minutes from the 2/23/09 meeting were reviewed. A motion was made to approve the minutes as written.	1 st – Johnston 2 nd – Seward Approved
IV. Celebrations	Solheim reported that the membership transition from Health Promotion to the W is going well, noting that Jim Langel reported that the W has had 141 new members and 70 fitness program members. Today is Heidi Solheim's birthday! Happy Birthday!	
V. Financial and Statistical Report	Bennett presented the financial and statistical report for February. A motion was brought forth from Finance Committee to approve the February financial and statistical report as written, and to approve revisions to the January report.	1 st – Johnson 2 nd – Burke Approved
VI. Committee/Department Reports: <ul style="list-style-type: none"> • Performance Improvement • Home Health/Alternative Care • Environment of Care 	The Performance Improvement, Home Health/ Alternative Care, and Environment of Care reports were presented as included in the Board packets.	Accepted
VII. Benchmark Measures – Iris Vering	Vering presented the current WHC Quality Measures Report Card.	
VIII. C.E.O.'s Report <ul style="list-style-type: none"> • Recruiting Updates <ul style="list-style-type: none"> • Noah Campus Health Clinic 	Trachta presented an update on recruiting efforts, noting that there is a pediatrician who is interested in practicing in Waverly. Discussion was held regarding the needs of the community and how a pediatric practice would fit in with current community-wide medical staff. A motion was made to approve making an offer to this pediatrician. Trachta reported that the interview with the orthopedic surgeon candidate went well. Trachta reported that details of a practice acquisition are currently being worked out and a contract will be presented to the Board for approval at the next meeting. Trachta reported that Wartburg has agreed to an early termination of the Noah Campus Health Clinic	1 st – Johnson 2 nd – Seward Approved

<ul style="list-style-type: none"> • Walk-In Clinic Report • Iowa State Trauma System • Annual Evaluation of the Environment of Care 	<p>contract. The contract was terminated to renegotiate terms only. The renegotiated contract will be presented to the Board for approval at the next meeting.</p> <p>Kohls reported on the Walk-In Clinic, noting that we served 249 patients in March. This averaged out to 2 patients per hour.</p> <p>Trachta reported that we are in the process of reapplying to stay a Level 4 Trauma Center. He presented a resolution committing financial, physical and human resources, as well as providing the organizational structure to support trauma care equal to our level of categorization. A motion was made to approve the resolution as presented.</p> <p>Trachta presented the annual evaluation of the Environment of Care (EOC) as included in the Board Packets.</p>	<p>1st – Johnston 2nd – Johnson Approved</p>
<p>IX. IT Update</p>	<p>Bennett noted that she will be putting together an expense summary for the IT project to present at the next Board meeting.</p>	
<p>X. Old Business</p>	<p>None.</p>	
<p>XI. New Business</p> <ul style="list-style-type: none"> • Provisional Appointments to Medical Staff: <ul style="list-style-type: none"> ▪ Robert Weinmann IV, M.D. – Courtesy, Radiology, NightHawk Radiology Services ▪ Lisa Moeller, ARNP – Consulting – Ancillary, Cardiology - CVMS • Reappointment to Medical Staff: <ul style="list-style-type: none"> ▪ Terrie Thurm, ARNP – Active-Ancillary, OB/Gyn, WHC ▪ Darron Cutler, D.O. – Courtesy, Family Medicine, Family Medicine of Cedar Valley • Temporary to Provisional Appointment to Medical Staff: <ul style="list-style-type: none"> ▪ Bethany Stevens, ARNP – Active-Ancillary, Family Practice, WHC ▪ Randy Wirtz, ARNP – Courtesy – Ancillary, Family Practice, WHC • Updated/Revised Privileges: <ul style="list-style-type: none"> ▪ Gregory Lantz, DPM – Courtesy, Podiatry, Family Foot Healthcare • Revised Privilege Listing: <ul style="list-style-type: none"> ▪ Oncology/Hematology Clinical Privileges ▪ Gastroenterology Clinical Privileges • New/Revised Policies: <ul style="list-style-type: none"> ▪ Emergency Procedures/Therapy Pool ▪ Employee Use of Cardiac Rehab 	<p>Trachta reported on the Executive Committee of the Medical Staff meeting and presented the following credentialing items: **provisional appointments to Medical Staff **reappointments to Medical Staff **temporary to provisional appointment to Medical Staff **updated/revised privileges</p> <p>All items are individually listed at left. The files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. Trachta presented the revised privilege listings as listed at left, and included in the Board packets. The forms have been reviewed and are recommended for approval by the Executive Committee of the Medical Staff. A motion was made to approve all credentialing items and the revised privilege listings as individually considered and recommended by the Executive Committee of the Medical Staff.</p> <p>Trachta presented the new/revised policy statements as listed at left, and included in the Board packets. The policies have been reviewed by the Executive</p>	<p>1st – Johnson 2nd – Seward Approved</p>

<ul style="list-style-type: none"> ▪ Fitness Area/Cardiac Rehab ▪ Renewal of Contracts/Administration ▪ Shared Space Agreement/Therapy Pool ▪ Safe Patient Handling/Patient Care ▪ Workplace Violence & Harassment Prevention/Human Resources • Finance Committee <ul style="list-style-type: none"> ▪ Capital Request – Pulmonary Function System • Nursing Bylaws • Nursing Strategic Plan 	<p>Committee of the Medical Staff and are recommended for approval. A motion was made to approve the policies as written and individually considered.</p> <p>Trachta reported that the Finance Committee met on 3/17/09. Minutes from said meeting were included in the Board packets. Trachta presented the capital request for a pulmonary function system, noting that estimated return on investment should be one year. A motion was made to approve the request for a pulmonary function system at a cost not to exceed \$39,978.</p> <p>DeBuhr presented the Nursing Bylaws and Nursing Strategic Plan as included in the Board Packets.</p>	<p>1st – Seward 2nd – Johnston Approved</p> <p>1st – Johnston 2nd – Johnston Approved</p>
<p>XII. Closed Session</p> <ul style="list-style-type: none"> ▪ Competitive Information (Section 388.9) 	<p>A motion was made to move into closed session at 8:20 p.m. for the following identified purposes: **Competitive Information (Section 388.9)</p>	<p>1st – Seward 2nd – Johnston Approved</p>
<p>XIII. Open Session</p>	<p>A motion was made to move back into open session at 9:25 p.m.</p> <p>A motion was made to direct staff to pursue and bring back options for restructuring of Home and Community Health.</p> <p>A motion was made to direct Trachta to develop a General Surgery staffing plan for FY10.</p>	<p>1st – Seward 2nd – Johnston Approved</p> <p>1st – Johnson 2nd – Seward Approved</p> <p>1st – Seward 2nd – Johnston Approved</p>
<p>XIV. Adjourn</p>	<p>A motion was made to adjourn the meeting at 9:30 p.m.</p>	<p>1st – Johnston 2nd – Seward Approved</p>

Next meeting will be held
April 27, 2009
Tendrils Rooftop Garden
7:00 p.m.