

Members Present:  
 Gary Burke, Acting Chair  
 Roger Johnson  
 Darold Wolff

Guests Present:  
 Wahneta Haywood  
 Dan Rigel  
 Jennie Waller

Speakers Present:  
 Mike Trachta, CEO  
 Max Reeves  
 Monica Lursen  
 Lisa Bennett, CFO  
 Elly Steffen, COO  
 Iris Vering  
 Dr. R. Skierka  
 Karen Buls  
 Rhonda DeBuhr

Members Excused:  
 Susan Vallem  
 John Johnston

Minutes  
 of the Meeting of the  
**Board of Trustees**

May 21, 2007  
 7:00 p.m.

**Carstensen/Gruben Room**



*Our Mission:* Waverly Health Center will provide the highest quality, patient-focused health care.

Item	Discussion/Notes	Action
Public Hearing Re: FY07 Budget Amendment	Burke opened the Public Hearing regarding the FY07 budget amendment at 7:00 p.m. There were no written or verbal public comments regarding the proposed budget amendment. Burke closed the hearing at 7:01 p.m.	
I. Meeting called to order	Called to order by Burke at 7:01 p.m.	
II. Approval of minutes	Minutes from the 4/23/07 meeting were reviewed. A motion was made to approve the minutes as written.	1 <sup>st</sup> – Wolff 2 <sup>nd</sup> – Johnson Approved
III. Celebrations	Solheim announced that Home Health has been named as one of Press Ganey’s Top 10 Improvers.  Buls celebrated the fact that steel is going up on the rooftop garden.	
IV. Featured Departments: Nutrition Services – Max Reeves Nutrition Therapy – Monica Lursen	Max Reeves and Monica Lursen presented information about the functions and goals of the Nutrition Services and Nutrition Therapy departments.	
V. Financial and Statistical Report  • Approval of FY07 Budget Amendment	Bennett presented the financial and statistical report for April. A motion with a second was brought forth from the Finance Committee to approve the financial and statistical reports as written.  A motion was made to approve the FY07 budget amendment as presented.	1 <sup>st</sup> – Burke 2 <sup>nd</sup> – Johnson Approved  1 <sup>st</sup> – Johnson 2 <sup>nd</sup> – Wolff Approved
VI. Rooftop Garden – Construction Report	Steffen and Rigel presented an update on the rooftop garden construction process. Beams and cross beams are being placed. There was a bit of a delay due to some elevations being off from the CP construction project. The contractors estimate that they are 1-2 weeks behind schedule. At this point we are estimating a completion date in mid-November.	
VII. Committee/Department Reports: • Performance Improvement • Home Health/Alternative Care • Environment of Care	The Performance Improvement, Home & Community Health/Alternative Care, and Environment of Care reports were presented as included in the Board packets.	Accepted
VIII. 5 Million Lives Campaign Update	Vering reported that the 5 Million Lives campaign update will be a standing agenda item to discuss program initiatives and progress. Within the next	

	few months she will be presenting information on our Surgical Infection Prevention (SIP) program.	
IX.. C.E.O.'s Report	<p>Trachta reported that we had a General Surgeon candidate here for an interview on Friday, and we will have another candidate here to interview tomorrow.</p> <p>Trachta announced that he is continuing to work on specialty services including dialysis, cardiology and orthopedics.</p> <p>Trachta reported that we have completed IT vendor demonstrations and site visits, and will be selecting an enterprise vendor. This vendor proposal will be brought to the Board for final approval next month.</p> <p>Trachta reported that he and Vallem met with Cedar Valley Friends of the Family to discuss possible affiliation. He stated that Gaylen Hassman, the hospital attorney, is currently researching how to legally structure an affiliation (28E) agreement.</p>	
X. Medical Staff Report	No report.	
XI. Service Excellence Update – Karen Buls & Rhonda DeBuhr	DeBuhr reported on the different Service Excellence OASIS teams, and some of the projects that are being implemented.	
XII. Old Business <ul style="list-style-type: none"> <li>South Parking Lot Construction Bids</li> </ul>	Trachta reported that bids for the south parking lot construction came in higher than anticipated. The low bid was \$140,000 from Rainbow Construction, a local company. A motion was made to accept the bid as presented with payment authorized from Board designated funds.	1 <sup>st</sup> – Johnson 2 <sup>nd</sup> – Wolff Approved
XIII. New Business <ul style="list-style-type: none"> <li>New Appointments Medical Staff: <ul style="list-style-type: none"> <li>Adam Brooks, M.D. – Active, Family Practice, Covenant Clinic Waverly</li> <li>Jinok Chung, D.O. – Courtesy, ER, EPA</li> <li>Cheryl Giles, M.D. – Courtesy, ER, EPA</li> <li>Thomas Leavenworth, M.D. – Courtesy, ER, EPA</li> <li>Tricia Thompson, ARNP – Ancillary, Dermatology, Dermatology Associates</li> </ul> </li> <li>Provisional to Regular Status on Medical Staff: <ul style="list-style-type: none"> <li>Joginder Singh, M.D. – Courtesy, Oncology/Hematology, CVMS</li> </ul> </li> <li>Continuation of Provisional Status on Medical Staff: <ul style="list-style-type: none"> <li>Paul Burgett, M.D. – Consulting, General Surgery, CVMS</li> <li>Robert Cak, M.D. – Consulting, General Surgery, CVMS</li> <li>Steven Davis, M.D. – Consulting, General Surgery, CVMS</li> <li>Brian Gerrelts, M.D. – Consulting,</li> </ul> </li> </ul>	Vering presented the new appointments to the Medical Staff, continuation of provisional status, and provisional to regular appointment on the Medical Staff as listed at left. The files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve the items as individually considered and recommended by the Executive Committee of the Medical Staff.	1 <sup>st</sup> – Wolff 2 <sup>nd</sup> – Johnson Approved

<ul style="list-style-type: none"> <li>▪ General Surgery, CVMS</li> <li>▪ Jayson Gesme, M.D. – Consulting, General Surgery, CVMS</li> <li>• New/Revised Policies: <ul style="list-style-type: none"> <li>▪ Community Health Resource Library/ Education</li> </ul> </li> <li>• Finance Committee</li> <li>• Corporate Authorization Bank Resolutions</li> <li>• Personnel Committee</li> <li>• Executive Committee <ul style="list-style-type: none"> <li>▪ 5/16/2007</li> </ul> </li> </ul>	<p>Trachta presented the new policy statements as listed at left, and included in the Board packets. A motion was made to approve the policy as written and individually considered.</p> <p>Trachta reported that the Finance Committee met this morning. Minutes from said meeting were distributed.</p> <p>Bennett presented corporate authorization resolutions adding the new accounting manager, Beth Havlovic as a signer for the accounts, and removing Vicki Wilken. Wilken will retain access to the payroll accounts at First National Bank. A motion was made to approve the resolutions as presented.</p> <p>Buls reported that the Personnel Committee met prior to this meeting. Buls announced that LaVerne Chang, a registered nurse in the Birthing Center was selected as the Employee of the Month for June. Chang was nominated for going above and beyond by coming in on her day off to assist a Spanish speaking patient during her c-section delivery.</p> <p>Trachta presented the minutes of the 5/16/07 Executive Committee meeting as included in the Board packets. A motion was made to ratify the actions of the Executive Committee as presented.</p>	<p>1<sup>st</sup> – Johnson 2<sup>nd</sup> – Wolff Approved</p> <p>1<sup>st</sup> – Wolff 2<sup>nd</sup> – Johnson Approved</p> <p>1<sup>st</sup> – Johnson 2<sup>nd</sup> – Wolff Approved</p>
<p>XIV. Adjourn</p>	<p>A motion was made to adjourn the meeting at 7:56 p.m.</p>	<p>1<sup>st</sup> – Johnson 2<sup>nd</sup> – Wolff Approved</p>

Next meeting will be held

**June 25, 2007**

7:00 p.m.

Carstensen/Gruben Room

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**Gary Burke, Secretary**  
**Board of Trustees**

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**Mike Trachta**  
**Chief Executive Officer**