

Members Present:  
 Susan Vallem, Chair  
 Gary Burke  
 Roger Johnson  
 John Johnston  
 Darold Wolff

Guests Present:  
 Karen Buls  
 Rhonda DeBuhr, CNO  
 Jennie Waller

Minutes  
 of the Meeting of the  
 Board of Trustees

April 23, 2007

7:00 p.m.

Carstensen/Gruben Room



*Our Mission:* Waverly Health Center will provide the highest quality, patient-focused health care.

Speakers Present:  
 Mike Trachta, CEO  
 Jen Westendorf  
 Lisa Bennett, CFO  
 Elly Steffen, COO  
 Iris Vering  
 Dr. R. Skierka

Item	Discussion/Notes	Action
Public Hearing Re: Lease of Golf Course Property to City	Vallem opened the Public Hearing regarding the lease of golf course property to the City of Waverly at 7:03 p.m. There were no written or verbal public comments regarding the proposed lease. Vallem closed the hearing at 7:04 p.m.	
I. Meeting called to order	Called to order by Vallem at 7:04 p.m.	
II. Lease of Hospital Owned Golf Course Property to City	A motion was made to approve the lease of the hospital owned golf course property to the city per the purchase agreement.	1 <sup>st</sup> – Burke 2 <sup>nd</sup> – Johnston Approved
III. Approval of minutes	Minutes from the 3/26/07 meeting were reviewed. A motion was made to approve the minutes as written.	1 <sup>st</sup> – Johnson 2 <sup>nd</sup> – Wolff Approved
IV. Featured Departments – Emergency Room – Jen Westendorf	Jen Westendorf presented information about the functions and goals of the Emergency Room department.	
V. Financial and Statistical Report	Bennett presented the financial and statistical report for March. A motion with a second was brought forth from the Finance Committee to approve the financial and statistical reports as written.	1 <sup>st</sup> – Burke 2 <sup>nd</sup> – Johnson Approved
VI. Insurance/Billing Update – Lisa Bennett	Bennett presented information about major changes in insurance filing regulations that will go into place on May 23 <sup>rd</sup> . The changes include implementing a NPI number, along with the UB04.	
VII. Rooftop Garden – Construction Report	Steffen announced that construction began today, with a staging area being fenced off in the Centennial Pavilion parking lot. Monthly construction meetings will be scheduled with all of the project contractors, and informal weekly project meetings will also be held.	
VIII. Committee/Department Reports: <ul style="list-style-type: none"> <li>• Performance Improvement</li> <li>• Home Health/Alternative Care</li> <li>• Environment of Care</li> </ul>	The Performance Improvement, Home & Community Health/Alternative Care, and Environment of Care reports were presented as included in the Board packets.	Accepted
IX. Press Ganey Patient Satisfaction Survey Reports	Vering presented the Press Ganey Patient Satisfaction Survey reports and the data collected from the first month implementation of the R.O.N.G. forms (Record of Negativity/Grievance).	
X. Foundation Report	Minutes of the Foundation Board meeting were	

	included in the Board packets. Johnston announced that Foundation Board member, Robert Ramker passed away.	
XI. C.E.O.'s Report	Trachta reported that an interview with a General Surgeon from Alaska has been scheduled in May.  Trachta announced that he has been exploring many options for increasing cardiology coverage.	
XII. Medical Staff Report	Dr. Skierka reported that the Medical Staff met on April 16 <sup>th</sup> . Dr. Manshadi presented information about the physical medicine and rehab services that are available on campus in his specialty clinic. Information was presented about the nerve conduction for carpal tunnel services that are being provided on campus through Midwest Sleep Services. Taylor Physical and Occupational Therapy presented information about the new Easy Street occupational therapy facility on campus. Dr. Warne presented information about Planetree. Discussion was held regarding EKG interpretation.	
XIII. Service Excellence Update	Steffen reported that DO-IT facilitation training was completed on April 10 <sup>th</sup> . DO-IT departmental meetings will begin in May and continue for 1 year.  Vallem congratulated DeBuhr, along with Jean Hanawalt and Danielle Barth on being selected as three of the 100 Great Iowa Nurses for 2007.	
XIV. Old Business <ul style="list-style-type: none"> <li>• Cedar Valley Friends of the Family</li> <li>• Cardiovascular Services – Vascular Lab Accreditation</li> <li>• Safety Concern</li> </ul>	Vallem requested direction from the Board on how to respond to requests for support for and affiliation with Cedar Valley Friends of the Family (CVFF). The Board instructed Vallem to pursue the matter with CVFF and present further details to the Board for consideration.  Trachta reported that our Vascular Lab has achieved accreditation, under the direction of Cardiovascular Services Manager, Carol Smith.  Wolff expressed concern over traffic at the Green entrance. Rigel is exploring options to increase safety in the area.	
XV. New Business <ul style="list-style-type: none"> <li>• New Appointments Medical Staff: <ul style="list-style-type: none"> <li>▪ Stephanie Wieman, M.D. – Courtesy, ER, EPA</li> <li>▪ Charles Brindle, M.D. – Courtesy, ER, EPA</li> </ul> </li> <li>• Reappointment Medical Staff: <ul style="list-style-type: none"> <li>▪ Clay Dahlquist, D.O. – Active, Family Practice, IHS</li> </ul> </li> <li>• Provisional to Regular Status on Medical Staff: <ul style="list-style-type: none"> <li>▪ Boriana Kamenova, M.D. – Courtesy, Oncology, CVMS</li> </ul> </li> </ul>	Trachta presented the new appointments, reappointment, provisional to regular appointments, and resignation from Medical Staff as listed at left. The files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve the items as individually considered and recommended by the Executive Committee of the Medical Staff.	1 <sup>st</sup> – Burke 2 <sup>nd</sup> – Johnson Approved

