

Members Present:  
 Susan Vallem, Chair  
 Gary Burke, Secretary  
 Roger Johnson  
 John Johnston  
 Darold Wolff

Guests Present:  
 Karen Buls  
 Mary Conway, CCS  
 Rhonda DeBuhr  
 Derek Kruempel  
 Dan Rigel  
 Heidi Solheim  
 Jennie Waller

Speakers Present:  
 Michele Schultz  
 Mike Trachta, CEO  
 Lisa Bennett, CFO  
 Elly Steffen, COO  
 Iris Vering

Minutes  
 of the Meeting of the  
**Board of Trustees**  
 February 27, 2006  
 7:00 p.m.  
**Carstensen/Gruben Room**

**WAVERLY HEALTH**  
 ——— C E N T E R ———  
*Our Mission:* Waverly Health  
 Center strives to provide the  
 highest quality, patient-focused  
 health care.

<b>Item</b>	<b>Discussion/Notes</b>	<b>Action</b>
Public Hearing Regarding FY07 Budget	Vallem opened the Public Hearing regarding FY07 budgets at 7:00 p.m. There were no written or verbal public comments regarding the FY07 budgets. Vallem closed the hearing at 7:01 p.m.	
I. Meeting called to order	Called to order by Vallem at 7:01 p.m.	
II. Approval of minutes	Minutes from the 1/23/06 meeting were reviewed. A motion was made to approve the minutes as written.	1 <sup>st</sup> – Wolff 2 <sup>nd</sup> – Johnston Approved
III. Featured Department: Planetree Update – Michele Schultz	Schultz presented an update on Planetree implementation at Waverly Health Center. She discussed the projects that have been completed, along with the projects that are currently in process. She discussed the new committee structure and how employee retreats play a vital role in establishing Planetree culture.	
IV. Financial and Statistical Report	Bennett presented the financial and statistical report for January. There was a motion with a second from the Finance Committee to approve the financial and statistical reports as written.	1 <sup>st</sup> – Burke 2 <sup>nd</sup> – Johnson Approved
V. Approval of FY07 Budget	A motion was made to approve the proposed operating and capital budgets as presented. Included are a 9% increase in room rates, effective April 1, 2006, and an aggregate increase of 9% in gross charges, to be effective July 1, 2006.	1 <sup>st</sup> – Johnston 2 <sup>nd</sup> – Burke Approved
VI. Committee/Department Reports: <ul style="list-style-type: none"> <li>• Performance Improvement</li> <li>• Environment of Care</li> <li>• Home Health/Alternative Care</li> </ul>	The Performance Improvement, Environment of Care, and Home & Community Health/Alternative Care report were presented as included in the Board packets.	Accepted
VII. Quality Service Update	Vering presented a Quality Services update, including risk management and operational information for review.	Accepted
VIII. C.E.O.'s Report	Trachta reported that we had 24 Auxiliary members attend the IHA Legislative Advocacy Day.  Trachta circulated a brochure published by IHA detailing non-profit hospital's benefit to their communities. He noted that WHC's Family Nest program is cited in the brochure as an example of a successful community benefit program.	



<ul style="list-style-type: none"> <li>• Finance Committee</li>   <li>• Personnel Committee</li> </ul>	<p>are recommended for approval by the Board.  <u>Article IV- Section IV- Midlevel Practitioners – Ancillary Personnel</u>  Active – Midlevel practitioners who practice actively in the hospital, <b>may</b> have admitting privileges and participate as a full voting member of the Active Medical Staff.  <u>Article IV – Section VI – Provisional</u>  If there has not been sufficient opportunity to monitor a sufficient number of case records as determined by the Executive Committee during the first six months, the Provisional period may be extended for <b>additional six month periods</b>.  Article VI – Section 2 – Method of Election – C.  In the event of a vacancy in the office of President, the Vice-President shall assume <b>the office of President and complete the unexpired term</b>. In the event of a vacancy in the office of the Vice-President, <b>the Secretary-Treasurer shall assume the office of Vice-President and complete the unexpired term</b>. In the event of a vacancy in the office of Secretary, an <b>election by the Medical Staff will be held to name a replacement to complete the unexpired term</b>. A motion was made to approve the changes as written and individually considered.</p> <p>Trachta reported that the Finance Committee met on February 20, 2006. Minutes from said meeting were included in the Board packets.</p> <p>Trachta reported that the Personnel Committee met prior to this meeting. Holly Schunk, a Registered Nurse in the Surgical Complex was selected as the Employee of the Month for March. Schunk was nominated for helping out in the Women’s Clinic when they were short staffed.</p>	<p>1<sup>st</sup> – Johnston  2<sup>nd</sup> – Johnson  Approved</p>
<p>XII. Closed Session – Personnel Evaluation</p>	<p>A motion was made to move into closed session to discuss personnel evaluation at 8:35 p.m.</p>	<p>1<sup>st</sup> – Johnson  2<sup>nd</sup> – Wolff  Approved</p>
<p>XIII. Open Session</p>	<p>A motion was made to return to open session at 9:25 p.m.</p>	<p>1<sup>st</sup> – Burke  2<sup>nd</sup> – Wolff  Approved</p>
<p>XIV. Employment Agreement</p>	<p>A motion was made to approve an employment agreement.</p>	<p>1<sup>st</sup> – Burke  2<sup>nd</sup> – Johnston  Approved</p>
<p>XV. Adjourn</p>	<p>A motion was made adjourn the meeting at 9:27 p.m.</p>	<p>1<sup>st</sup> – Johnston  2<sup>nd</sup> – Johnson  Approved</p>

Next meeting will be held  
March 20, 2006  
7:00 p.m.  
Carstensen/Gruben Room

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**Gary Burke, Secretary**  
**Board of Trustees**

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**Mike Trachta**  
**Chief Executive Officer**