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| <ul style="list-style-type: none"> Environment of Care | <p>were presented as included in the Board packets. Vering announced that the physician satisfaction survey that has historically been distributed through the PI Committee will be conducted through Press Ganey this year. This will allow us to benchmark our physician satisfaction information with other hospitals.</p> | |
| <p>VIII. C.E.O.'s Report</p> <ul style="list-style-type: none"> Bank Resolutions UHS Contract Health Stream Contract Solicitation and Distribution Policy Organizational Chart MRI and Radiology Construction Analysis Capital Requests | <p>Bennett presented resolutions for our three local banks. The resolutions were modified to assure adequate coverage for signers and to add Elly Steffen and Darold Wolff as signatories. A motion was made to adopt the resolutions as presented.</p> <p>Trachta presented a proposed 3 year contract with UHS to provide biomedical services at a cost of \$453,000. A motion was made to approve the contract as presented.</p> <p>Trachta presented a proposed 3 year contract with Health Stream to provide online education services at a cost of \$13,137.25. A motion was made to approve the contract as presented.</p> <p>Solheim and Buls presented information about proposed changes to the solicitation and distribution policy and the new non-profit group awareness campaigns policy. Discussion reinforced the strategic plan's encouragement of increasing community involvement through active participation by employees and support through communication of opportunities by the hospital. A motion was made to approve both policies as presented.</p> <p>Trachta presented a modification to the organizational chart that changes the reporting relationship of the Insurance Coordinator. A motion was made to approve the change as presented.</p> <p>Trachta presented an MRI proposal including construction. This proposal was for an estimated \$1,000,000 MRI machine, construction costs of \$400,000, and staffing needs to operate an MRI full-time on site. All of these items would be financed by a 5 year capital lease. The combination of the above needs would cost WHC approximately \$470,000 per year for the duration of the capital lease. A motion was made to approve the 5 year capital lease as presented.</p> <p>Trachta presented a proposal to approve InVision as architects for the MRI/CT project and to move forward with construction documents for the MRI/CT renovation project for a fixed fee of \$28,500. A motion was made to hire InVision for the MRI/CT renovation project at a cost not to exceed \$28,500.</p> <p>Trachta presented a capital request from the Surgical Complex for rigid sterilization cases. A motion was made to approve the request at a cost not to exceed \$25,696.37.</p> | <p>1st – Burke 2nd – Johnston Approved</p> <p>1st – Wolff 2nd – Johnston Approved</p> <p>1st – Burke 2nd – Wolff Approved</p> <p>1st – Burke 2nd – Wolff Approved</p> <p>1st – Johnston 2nd – Wolff Approved</p> <p>1st – Johnston 2nd – Burke Approved</p> <p>1st – Wolff 2nd – Burke Approved</p> <p>1st – Johnston 2nd – Burke Approved</p> |

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| <ul style="list-style-type: none"> • CAH Annual Report | <p>Trachta presented the Critical Access Hospital Annual Report as included with the Board packets. Wolff drew attention to an error in page placement within the financial section. A motion was made to approve the report with the page placement corrected.</p> | <p>1st – Wolff 2nd – Burke Approved</p> |
| <p>IX. Medical Staff Report</p> | <p>Morey reported briefly on the Executive Committee of the Medical Staff meeting, noting that they are not recommending approval of laser procedure privileges for Dr. Pelfrey due to the fact that we do not currently perform laser procedures here.</p> | |
| <p>X. Old Business</p> | <p>None.</p> | |
| <p>XI. New Business</p> <ul style="list-style-type: none"> • Appointments to the Medical Staff: <ul style="list-style-type: none"> ▪ Wayde Blumhardt, CRNA ▪ Scott Torness, D.P.M. ▪ Robert Pelfrey, M.D. • Resignations from the Medical Staff: <ul style="list-style-type: none"> ▪ Ahmed Fathala, M.D. - ER • New/Revised Policies: <ul style="list-style-type: none"> ▪ Alternate Meal Service ▪ Obtaining Blood Products from Lab ▪ Therapeutic Phlebotomy ▪ Non-profit Group Awareness Campaigns ▪ Solicitation and Distribution • Addition to Board Bylaws (Article VI – Administration, as attached) • Addition to Strategic Plan (Goal 1: Strategies, as attached) • Personnel Committee • Executive Committee | <p>Trachta presented the appointment to the Medical Staff, and resignation from Medical Staff as listed at left. The files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval with the exception of privileges for laser procedures as requested by Dr. Pelfrey due to the fact that we do not perform laser procedures at WHC. A motion was made to approve each of the items as recommended and individually considered.</p> <p>Trachta presented the new/revised policies, addition to the Board Bylaws, and addition to the Strategic Plan as listed at left, and included in the Board packets. A motion was made to approve the policies as written and individually considered.</p> <p>Trachta presented an addition to the Board Bylaws (Article VI – Administration, as attached). A motion was made to approve the addition as written.</p> <p>Trachta presented an addition to the Strategic Plan (Goal 1: Strategies, as attached). A motion was made to approve the addition as written.</p> <p>Trachta reported that the Personnel Committee met prior to this meeting. The committee reviewed 8 Employee of the Month nomination. Jessica Stotler, a Certified Nurses Aide in the Home Health department was selected as the Employee of the Month for September. Stotler was nominated for providing exceptional care to a patient in the dying process.</p> <p>Trachta reported that the Executive Committee was convened via email on September 1, 2005. Minutes from said email meeting were included in the Board packets. A motion was brought forth from the Executive Committee to approve the reappointment of Rachel Foelske, M.D. and Todd Lawrence, M.D. to the Medical Staff as recommended by the Executive Committee of the Medical Staff.</p> | <p>1st – Johnston 2nd – Wolff Approved</p> <p>1st – Burke 2nd – Johnston Approved</p> <p>1st – Wolff 2nd – Johnston Approved</p> <p>1st – Johnston 2nd – Burke Approved</p> |

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| | <p>Trachta reported that the Executive Committee was convened on August 24, 2005. Minutes from said email meeting were included in the Board packets. The following motions were brought forth from the Executive Committee:</p> <p>**Approval of July financial and statistical report. **Approval of capital requests. **Approval of appointment to the Medical Staff, reappointments to the Medical Staff, resignations from the Medical Staff, and changes of Medical Staff status. **Approval of new/revised policies.</p> | |
| | <p>Trachta reported that the Executive Committee was convened via email on July 26, 2005. Minutes from said email meeting were included in the Board packets. The following motions were brought forth from the Executive Committee:</p> <p>**Approval of the lease of office space to Dr. Bell. **Approval of hiring Denman & Company, LLP as our auditors for the fiscal year 2005.</p> <p>A motion was made to ratify the actions of the Executive Committee as listed above and detailed in the attached minutes.</p> | <p>1st – Wolff 2nd – Burke Approved</p> |
| XII. Adjourn | A motion was made adjourn the meeting at 9:14 p.m. | <p>1st – Johnston 2nd – Burke Approved</p> |

Next meeting will be held
October 24, 2005
7:00 p.m.
Carstensen/Gruben Room

Karen Thalacker, Secretary
Board of Trustees

Mike Trachta
Chief Executive Officer