

Members Present:
 Susan Vallem, Chair
 Karen Thalacker, Secretary
 Gary Burke
 John Johnston

Members Absent:
 Darold Wolff (excused)

Medical Staff Present:
 Dr. Dawn Morey

Speakers Present:
 Mike Trachta, CEO
 Iris Vering
 Michele Schultz
 Roxanne Mills
 Lisa Bennett, CFO
 Heidi Solheim
 Mary Conway, CCS

Guests Present:
 Karen Buls
 Rhonda DeBuhr
 Roger Johnson
 Elly Steffen, COO
 Jennie Waller

Minutes
 of the Meeting of the
Board of Trustees
 November 28, 2005
 7:00 p.m.
Carstensen/Gruben Room

WAVERLY HEALTH
 ——— C E N T E R ———
Our Mission: Waverly Health
 Center strives to provide the
 highest quality, patient-focused
 health care.

Item	Discussion/Notes	Action
Public Hearing Regarding Lease of Office Space to Vocational Rehabilitation.	Vallem opened the Public Hearing regarding the lease of office space to Vocational Rehabilitation at 7:04 p.m. There were no written or verbal public comments regarding the lease. The public hearing was closed at 7:05 p.m.	
I. Meeting called to order	Called to order by Vallem at 7:05 p.m.	
II. Approval of minutes	Minutes from the 10/24/05 meeting were reviewed. A motion was made to approve the minutes as written. Trachta introduced Roger Johnson who will be joining the Board as Thalacker's replacement in January.	1 st – Thalacker 2 nd – Johnston Approved
III. Featured Departments: 100,000 Lives – Iris Vering Social Services – Michele Schultz Utilization Review – Roxanne Mills	Iris Vering presented background information about the 100,000 Lives campaign. Michele Schultz and Roxanne Mills presented information about the current activities of the Social Services and Utilization Review departments and explained how they relate to the WHC Strategic Plan and Mission.	
IV. Financial and Statistical Report	Bennett presented the financial and statistical report for October. There was a motion with a second from the Finance Committee to approve the financial and statistical reports as written. Bennett noted that the cost report for June 30, 2005 has been completed by Denman and Company. An estimated \$70,000 - \$80,000 receivable is estimated, along with a rate adjustment and current year lump sum adjustment. These funds are not expected to be received until at least January 2006.	1 st – Burke 2 nd – Wolff Approved
V. Committee/Department Reports: <ul style="list-style-type: none"> • Performance Improvement • Environment of Care • Home Health/Alternative Care 	The Performance Improvement and Environment of Care committee minutes, along with the Home Health/Alternative Care report were presented as included in the Board packets. Vering noted that changes will be made to the structure of the Performance Improvement Committee to focus more on project planning.	Accepted

<p>VI. C.E.O.'s Report</p>	<p>Trachta presented the lease for office space to Vocational Rehabilitation. A motion was made to approve the lease as presented.</p> <p>Trachta announced that Dr. Roger Skierka has submitted his resignation to Covenant Health Systems.</p> <p>Trachta reported that the Joint Meeting of the Board and Medical Staff in December will include a Planetree presentation by Laura Gilpin and Dr. David Spalding.</p> <p>Solheim presented information about the Family Nest program and requested financial support from the hospital. A motion was made to approve six months of funding for the program at \$500.00 per month. Other funding sources will be explored and the Board will reevaluate in six months.</p>	<p>1st – Burke 2nd – Thalacker Approved</p> <p>1st – Thalacker 2nd – Johnston Approved</p>
<p>VII. Medical Staff Report</p>	<p>No report.</p>	
<p>VIII. Old Business</p>	<p>Solheim gave an update on what has been done to increase awareness of the Nurse Practitioner's role and scope of practice in the hospital.</p>	
<p>IX. New Business</p> <ul style="list-style-type: none"> • Appointments to the Medical Staff: <ul style="list-style-type: none"> ▪ Diane Lansink, ARNP ▪ Nicholas Goetsch, D.O. ▪ Bushra Sulieman, M.D. • Change of Privileges Privileges: <ul style="list-style-type: none"> ▪ Annette Geary, ARNP • Reappointments to Medical Staff: <ul style="list-style-type: none"> ▪ E. Anthony Otoadese, M.D. ▪ Kory Kazarian, M.D. • New/Revised Policies: <ul style="list-style-type: none"> ▪ Post Anesthesia Care Unit (PACU) Admission Through Discharge – Surgery Complex ▪ Mission and Scope of Service – Cardiac Rehab ▪ Medical Advisor Roles and Responsibilities – Cardiac Rehab ▪ Staffing – Cardiac Rehab ▪ Case Management – Cardiac Rehab ▪ Entrance Criteria for Phase II Cardiac Rehab – Cardiac Rehab ▪ Privacy Guidelines – Cardiac Rehab ▪ Facilities & Equipment – Cardiac Rehab ▪ Change of Patient Status/Medical Emergency – Cardiac Rehab ▪ Emergency Equipment & Supplies – Cardiac Rehab ▪ Exercise Modalities – Cardiac Rehab ▪ Psychosocial Assessment – Cardiac Rehab ▪ Medical Documentation – Cardiac 	<p>Conway presented the appointments to the Medical Staff, change of privileges and reappointment to the Medical Staff as listed at left. The files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve each of the items as recommended and individually considered.</p> <p>Trachta presented the new/revised policies as listed at left, and included in the Board packets. A motion was made to approve the policies as written and individually considered.</p>	<p>1st – Thalacker 2nd – Burke Approved</p> <p>1st – Thalacker 2nd – Burke Approved</p>

<ul style="list-style-type: none"> Rehab <ul style="list-style-type: none"> ▪ Environment of Care for Cardiac Rehab – Cardiac Rehab ▪ Critically Ill/Emergency Patients – Cardiovascular Services ▪ Reconciling Differences Between Preliminary and Final Reports – Cardiovascular Services ▪ QA in Cardiovascular Services Department – Cardiovascular Services ▪ Facility Interior Design and Permanent and Holiday Decorating – Marketing and Communications • Employee Flu Vaccination Report • Finance Committee <ul style="list-style-type: none"> ▪ Capital Request – AcT5diff CP Hematology System (Analyzer) 	<p>Conway reported that WHC had a very successful employee flu vaccination effort this year. 92.9% of our employees received the flu vaccination. The intensified effort was a measure to provide increased safety for our patients.</p> <p>Trachta reported that the Finance Committee met on November 18, 2005. Minutes from said meeting were included in the Board packets. A motion was brought forward from the Finance Committee to approve the capital request for an AcT5diff CP Hematology System (Analyzer) at a cost not to exceed \$28,000.</p>	<p>1st – Wolff 2nd – Burke Approved</p>
<ul style="list-style-type: none"> • Personnel Committee 	<p>Trachta reported that the Personnel Committee met prior to this meeting. The committee reviewed 2 carryover and 2 new Employee of the Month nominations. Sarah Kendall, Radiology Technician was selected as the Employee of the Month for December. Kendall was nominated for providing compassionate, patient centered care, and going above and beyond.</p>	
<p>X. Announcements/Concerns</p>	<p>Trachta announced that WHC is hosting a Diabetes Fair tomorrow.</p> <p>Buls announced that WHC will be having a public flu vaccination clinic on Thursday, December 1st.</p> <p>Vallem requested that signage directing patients and visitors to the Orange entrance be made more clear.</p>	
<p>XI. Adjourn</p>	<p>A motion was made to adjourn the meeting at 8:10 p.m.</p>	<p>1st – Johnston 2nd – Burke Approved</p>

Next meeting will be held
December 19, 2005

Following the Joint Meeting of the Board of Trustees and the Medical Staff
Centennial Oaks – Boardroom

Karen Thalacker, Secretary
Board of Trustees

Mike Trachta
Chief Executive Officer