

Members Present:
 Susan Vallem, Chair
 Karen Thalacker, Secretary
 Gary Burke
 John Johnston
 Darold Wolff

Guests Present:
 Karen Buls
 Rhonda DeBuhr
 Ron Matthias
 Elly Steffen
 Jennie Waller

Minutes
 of the Meeting of the
Board of Trustees
 October 24, 2005
 7:00 p.m.
Carstensen/Gruben Room



Our Mission: Waverly Health Center strives to provide the highest quality, patient-focused health care.

Speakers Present:
 Mike Trachta, CEO
 Mary Conway, CCS
 Lisa Bennett, CFO
 Dan Rigel

Item	Discussion/Notes	Action
Public Hearing Regarding Lease of Office Space to Goodwill Industries of Northeast Iowa, Inc.	Vallem opened the Public Hearing regarding the lease of office space to Goodwill Industries of Northeast Iowa at 7:00 p.m. There were no written or verbal public comments regarding the lease. The public hearing was closed at 7:03 p.m.	
I. Meeting called to order	Called to order by Vallem at 7:03 p.m.	
II. Approval of minutes	Minutes from the 9/26/05 meeting were reviewed. A motion was made to approve the minutes as written.	1 st – Thalacker 2 nd – Johnston Approved
III. Featured Department – Plant Services (Dan Rigel)	Dan Rigel presented information about the functions and goals of the Plant Services department.	
IV. Financial and Statistical Report	Bennett presented the financial and statistical report for September. Trachta noted that days in A/R hit the 60 day target. There was a motion with a second from the Finance Committee to approve the financial and statistical reports as written.	1 st – Burke 2 nd – Wolff Approved
V. Press Ganey Patient Satisfaction Survey Safety Report	Conway presented patient satisfaction survey comments pertaining to safety suggestions for the last quarter.	Accepted
VI. CAH Network Benchmarking Report	Conway presented the CAH Network benchmarking report for the 2 nd Quarter of 2005.	Accepted
VII. Committee Reports <ul style="list-style-type: none"> • Performance Improvement • Environment of Care 	The Performance Improvement, Environment of Care committee minutes were presented as included in the Board packets.	Accepted
VIII. C.E.O.'s Report	<p>Trachta presented the Home and Community Health and Alternative Care annual reports as included in the Board packets.</p> <p>Trachta presented the lease for office space to Goodwill Industries of Northeast Iowa, Inc. A motion was made to approve the lease as presented.</p> <p>Trachta reported that with the approval of the Goodwill lease, approximately 1/3 of the space at the former Rohlf Memorial Clinic is leased. Rigel reported that we are in the process of moving some storage into the basement of the building. Use of the building will continue to be evaluated.</p>	Accepted 1 st – Thalacker 2 nd – Johnston Approved
IX. Medical Staff Report	Trachta reported that the Medical Staff meeting included a presentation on the post-operative care of gastric bypass patients.	

X. Old Business	None.	
<p>XI. New Business</p> <ul style="list-style-type: none"> • Reappointments to the Medical Staff: <ul style="list-style-type: none"> ▪ Daniel Schminke, M.D. ▪ Benjy Olsen, D.P.M. ▪ Abdul Panhwar, M.D. ▪ Deborah VanDyke, ARNP ▪ Waqas Ali, M.D. ▪ Cristina Bara Pasarin, M.D. ▪ Diane Lansink, ARNP (PENDING) • Provisional to Regular Privileges: <ul style="list-style-type: none"> ▪ Clay Dahlquist, D.O. ▪ Terrie Thurm, ARNP • Change in Status/Privileges: <ul style="list-style-type: none"> ▪ James Poock, M.D. • New/Revised Policies: <ul style="list-style-type: none"> ▪ Home Health Dress Code ▪ “Hand” off Communications ▪ Negative Pressure Isolation Rooms ▪ Contrast Echocardiography “Bubble Study” ▪ Medication Labeling ▪ Medication Reconciliation • Finance Committee <ul style="list-style-type: none"> ▪ Capital Request – Bladder Scanner and Cart • Personnel Committee 	<p>Trachta presented the reappointments to the Medical Staff, provisional to regular status and change in status/privileges as listed at left. Trachta noted that Dr. Poock is requesting to change from Active staff status to Courtesy staff status. He is also voluntarily relinquishing family practice privileges – including OB and supervised surgical privileges and requesting ER privileges to align with his current practice situation. The files have been reviewed by the Executive Committee of the Medical Staff. The Executive Committee recommends approval. A motion was made to approve each of the items as recommended and individually considered.</p> <p>Trachta presented the new/revised policies as listed at left, and included in the Board packets. A motion was made to approve the policies as written and individually considered.</p> <p>Trachta reported that the Finance Committee met on October 17, 2005. Minutes from said meeting were included in the Board packets. A motion was brought forward from the Finance Committee to approve the capital request for a Bladder Scanner and Cart at a cost not to exceed \$10,535.</p> <p>Trachta reported that the Personnel Committee met prior to this meeting. The committee reviewed five carryover and two new Employee of the Month nominations. Ruth Bernatz, Birthing Center RN was selected as the Employee of the Month for November. Bernatz was nominated for the outstanding service she provides to mothers and babies in the Birthing Center, and the caring environment she helps to foster within the department.</p>	<p>1st – Thalacker 2nd – Burke Approved</p> <p>1st – Thalacker 2nd – Wolff Approved</p> <p>1st – Wolff 2nd – Burke Approved</p>
XII. Adjourn	A motion was made adjourn the meeting at 8:15 p.m.	1 st – Johnston 2 nd – Wolff Approved

Next meeting will be held
November 28, 2005
7:00 p.m.
Carstensen/Gruben Room

Karen Thalacker, Secretary
Board of Trustees

Mike Trachta
Chief Executive Officer